

**Minutes of Steelton Borough Council
Reorganization Meeting
January 4th 2016**

Oath of Office for Councilmembers-Elect:

Mayor Acri began the meeting by announcing that all present Councilmembers-Elect had submitted their Affidavits of Residency to the Borough to confirm residency in the Borough of Steelton.

Prior to calling the January 4, 2016, Steelton Borough Council Reorganization Meeting to order, the following Councilmembers-Elect were sworn in and administered the Oath of Office:

Councilwoman Keontay Hodge – Sworn in by the Honorable Sonya McKnight
Councilwoman Kelly Kratzer – Sworn in by the Honorable Thomas F. Acri
Councilman Michael Segina – Sworn in by the Honorable Thomas F. Acri

Councilwoman-elect Sharon Salov was not present to be sworn in.

Present:

Jeffery L. Wright, Council President
Maria Marcinko, Council Vice President
Brian Proctor, Councilman Pro Tem
Michael Segina, Councilman
Keontay Hodge, Councilwoman
Kelly Kratzer, Councilwoman
Mayor Thomas F. Acri

Absent:

Sharon Salov, Councilwoman-Elect

Staff:

Douglas E. Brown, Borough Manager
Rosemarie Paul, Assistant Secretary-Treasurer
Steven Brubacher, Fire Chief
Gene Vance, Assistant Fire Chief
Anthony Minium, Steelton Police Officer-in-Charge
David A. Wion, Solicitor

Call to Order:

The January 4, 2016, Reorganization Meeting of the Steelton Borough Council was called to order by Mayor Thomas F. Acri at 6:35 PM.

Pledge of Allegiance:

The Pledge of Allegiance and a moment of silence was led by Mayor Thomas F. Acri.

Presentation of Plaque to Former Councilman Michael K. Albert:

Councilman Wright and Mayor Acri presented a plaque to Mr. Michael K. Albert in recognition of his dedicated service to the Borough of Steelton.

Mr. Wright thanked Mr. Albert for his service and noted that no matter what, Mr. Albert will always be a part of the Steelton Community and hopes that he will continue to serve the Borough of Steelton.

Mayor Acri noted that Mr. Albert had served 16 years on Steelton Borough Council and recognized Mr. Albert for his work with the youth sports leagues in the Borough.

Mr. Albert thanked the constituents of Steelton for supporting him for 16 years. Mr. Albert wished the new and current Council members congratulations and stated that he is not going anywhere.

Nominations for President of Council:

Mayor Acri opened the floor for nominations for President of Council.

Ms. Marcinko nominated Jeffery L. Wright for President of Steelton Borough Council.

Ms. Kratzer nominated Maria Marcinko for President of Steelton Borough Council.

Mayor Acri entertained further nominations.

There being no further nominations, Mayor Acri closed nominations and asked for a vote on the nomination of Jeffery L. Wright for President of Steelton Borough Council.

Mayor Acri took a roll call vote for the nomination of Jeffery L. Wright for President of Steelton Borough Council. The roll call vote was recorded as follows:

Ms. Hodge – Yay
Mr. Proctor – Yay
Mr. Wright – Yay
Ms. Marcinko – No
Mr. Segina – Yay
Ms. Kratzer – No

Mayor Acri announced that the nomination of Jeffery L. Wright as Steelton Borough Council President was approved by a roll call vote of four to two. Mayor Acri asked Mr. Brown to reiterate the roll call vote. Mr. Brown confirmed the roll call vote as stated above.

Nominations for Vice President of Borough Council:

Mayor Acri opened the floor for nominations for Vice President of Council.

Ms. Hodge nominated Maria Marcinko for Vice President of Steelton Borough Council.

Mayor Acri entertained further nominations.

There being no further nominations, Mayor Acri closed nominations and asked for a vote on the nomination of Maria Maricnko for Vice President of Steelton Borough Council.

Mayor Acri took a roll call vote for the nomination of Maria Marickno for Vice President of Steelton Borough Council. The roll call vote was recorded as follows:

Ms. Hodge – Yay
Mr. Proctor – No
Mr. Wright – Yay
Ms. Marcinko – Yay
Mr. Segina – Yay
Ms. Kratzer – Yay

Mayor Acri announced that the nomination of Maria Marcinko as Vice President of Steelton Borough Council was approved by a roll call vote of five to one. Mayor Acri asked Mr. Brown to reiterate the roll call vote. Mr. Brown confirmed the roll call vote as stated above.

Following the election of President and Vice President of Council, Mayor Acri vacated his position Chairing the Reorganization Meeting and turned the Chair over to President Wright.

Mr. Wright stated that it is a privilege to serve as President of Council.

Nominations for President Pro Tem of Council:

Mr. Wright entertained nominations for President Pro Tem of Steelton Borough Council.

Ms. Marcinko nominated Brian Proctor for President Pro Tem of Steelton Borough Council.

Mr. Wright entertained additional nominations.

Hearing no further nominations, Mr. Wright closed the floor to nominations.

Mr. Wright took a roll call vote for the nomination of Brian Proctor for President Pro Tem of Steelton Borough Council. The roll call vote was recorded as follows:

Ms. Hodge – Yay
Mr. Proctor – Yay
Mr. Wright – Yay
Ms. Marcinko – Yay
Mr. Segina – Yay
Ms. Kratzer – Yay

Mr. Wright announced that the nomination of Brian Proctor as Steelton Borough Council President Pro Tem was approved by a roll call vote of six to zero. Mr. Wright asked Mr. Brown to reiterate the roll call vote. Mr. Brown confirmed the roll call vote as stated above.

Appointment of Borough Manager/Secretary Treasurer; Assistant Borough Secretary Treasurer; Borough Solicitor; Solicitor for Police Negotiations; Solicitor for Non-Uniform Negotiations; Borough Engineer; Codes/Zoning/Planning Officer; Fire Chief; Assistant Fire Chief; Battalion Chief; Emergency Management Coordinator; and Independent Auditor:

Mr. Wright entertained a motion to appoint the following positions:

Borough Manager/Secretary-Treasurer – Douglas E. Brown
Assistant Borough Secretary-Treasurer – Rosemarie L. Paul
Borough Solicitor – David A. Wion, Caldwell & Kearns, PC
Solicitor for Police Negotiations – Michael M. Miller, Eckert Seamans LLP
Solicitor for Non-Uniform Negotiations – Michael M. Miller, Eckert Seamans LLP
Borough Engineer – Herbert, Rowland and Grubic, Inc.
Codes/Zoning/Planning Officer – Amrinder Singh
Fire Chief – Stephen Brubacher, Sr.
Assistant Fire Chief – Gene Vance
Battalion Chief – Andrew Mahalchick
Emergency Management Coordinator – Timothy J. Lehman
Auditor – Zelenkofske Axelrod, LLC

Mr. Segina made a motion to accept the appointments as stated above, which was seconded by Ms. Hodge. Council voted unanimously to accept the appointments as stated above.

Appointments to Council Committees by President of Council:

Mr. Wright announced that he will not be appointing Council members to committees at this meeting. Mr. Wright stated that he will be meeting with Council members to discuss the Committees and determine their best fit for committees.

Mr. Wright then reviewed the list of standing committees of Steelton Borough Council that he will be meeting with Council members about between now and the next meeting.

Mr. Wright then noted that he knows some current Council members would like to retain certain positions on Council committees. Mr. Wright stated that he would like to see Ms. Marcinko remain Chair of the Public Works Committee and see Mr. Proctor as the Chair of the Neighborhood and Economic Development Committee.

Adoption of Roberts Rules of Order, 11th Edition:

Mr. Wright entertained a motion to approve Robert's Rules of Order as the official parliamentary procedure guidelines for the Steelton Borough Council. Ms. Marcinko made a motion to approve Robert's Rules of Order, 11th Edition as the official parliamentary procedure of Steelton Borough Council, which was seconded by Mr. Proctor. Council voted unanimously to approve the motion.

Approval of Minutes from Previous Meeting: December 21, 2015:

Mr. Wright entertained a motion to approve the minutes of the December 21, 2015, Steelton Borough Council meeting.

Ms. Marcinko made a motion to approve the minutes of December 21, 2015, which was seconded by Ms. Hodge. Council voted unanimously to approve the minutes.

Approval of Minutes of Previous Meetings as Presented:

Mr. Wright entertained a motion to approve the minutes of the following meetings as presented:

Meeting Minutes of September 15, 2014
Meeting Minutes of July 21, 2014
Meeting Minutes of May 5, 2014
Meeting Minutes of April 21, 2014
Meeting Minutes of February 3, 2014
Meeting Minutes of November 18, 2013
Meeting Minutes of November 4, 2013
Meeting Minutes of October 21, 2013

Ms. Marcinko made a motion to approve the minutes of the meetings listed above as presented, which was seconded by Mr. Proctor. Council voted unanimously to approve the minutes.

Other Business:

Presentation of Monthly Engineer's Report – Herbert, Rowland, and Grubic, Inc.

Mr. Justin Mendisky of HRG presented the monthly engineer's report prepared by HRG to Council. Mr. Mendisky noted that the majority of the Sewer Grinder Improvement Project has been completed with the exception of the exterior access improvements at the Trewick Pump Station. The construction at Trewick Pump Station should be completed by the end of January.

Mr. Mendisky then reviewed the Storm and Sanitary Sewer Inspection and Cleaning Project noting that work continues on classifying and mapping Steelton's manholes and sanitary and storm sewer structures. HRG is in the process of finalizing the contract documents for this project which will then be provided to Mr. Wion for his review. HRG's goal is to have the contract document to Mr. Wion by the end of January.

Mr. Mendisky then reviewed the status of the Swatara Street Retaining Wall Project stating that the project team has completed its final observations on the wall and their measurement survey. Mr. Mendisky stated that the team is in the process of finalizing a report on the retaining wall for Council and are in the process of coordinating final recommendations with the wall manufacturer based on the measurements that they have recorded over 2015. The report should be finished and submitted to Council by the end of January.

Mr. Mendisky reviewed the Harrisburg/Pine Street Utilities Improvement Project stating that all sanitary sewer and water line improvements on Pine Street have been completed. Mr. Mendisky noted that, as of the meeting, the contractor on the project is suspending work during the winter due to weather. In spring 2016, final restoration work will begin on Pine Street and work will begin on Harrisburg Street.

Mr. Mendisky noted that HRG has submitted the contract documents for the Firehouse Improvement Project to Mr. Wion for review. Once HRG receives Mr. Wion's comments they will revise the documents as necessary. The project should be advertised for public bidding in the next few weeks according to Mr. Mendisky.

Mr. Wright thanked Mr. Mendisky for his report and entertained any questions Council or staff may have.

Mr. Wright entertained a motion to approve the Monthly Engineer's Report as presented by Mr. Mendisky. Mr. Segina made a motion to approve the Monthly Engineer's Report, which was seconded by Mr. Proctor. Council voted unanimously to approve the Monthly Engineering Report.

Reappointment of Michael Segina to Steelton Borough Authority for a Three Year Term Ending December 31, 2018

Mr. Brown stated that Council would be voting to reappoint Mr. Segina to the Steelton Borough Authority for a three year term that would end on December 31, 2018. Mr. Brown informed Council that, by law, the terms of the Steelton Borough Authority must be staggered in a five year term, four year term, three year term, two year term, and one year term fashion. Mr. Brown stated that he has spent the previous weeks cleaning up the terms of various boards including the Steelton Borough Authority in order to comply with either law or Steelton Borough Code. Mr. Segina's term would end in 2018 while other members of the Authority would have the appropriately staggered terms ending on the appropriate dates.

Mr. Wright entertained a motion to appoint Mr. Segina to the Steelton Borough Authority for a three year term ending on December 31, 2018.

Ms. Marcinko made a motion, which was seconded by Mr. Proctor. Council voted unanimously to reappoint Mr. Segina to the term.

Appointment of Mr. Thomas F. Acri to the Steelton Borough Authority for a Once Year Term Ending December 31, 2016

Mr. Brown stated that the reappointment of Mr. Acri is very similar to the motion/vote that just took place for Mr. Segina. With Council's approval, Mr. Acri would be placed on the Authority for a one-year term ending in 2016. This term would, again, be staggered in a fashion that allows a reappointment or new appointment after Mr. Acri's term to be staggered according to the requirements noted above.

Mr. Wright entertained a motion to appoint Mr. Thomas F. Acri to the Steelton Borough Authority for a one-year term ending on December 31, 2016.

Ms. Marcinko made a motion, which was seconded by Ms. Hodge. Council voted unanimously to approve the motion.

Reappointment of Mr. Chris Hughes to the Steelton Planning Commission for a Term Ending December 31, 2017

Mr. Wright asked Mr. Brown to clarify if Mr. Hughes' term is a two year term. Mr. Brown affirmed that Mr. Wright is correct.

Mr. Brown then notified Council that the item before them is a reappointment of Mr. Hughes to the Steelton Borough Planning Commission that has been recommended by the Chairman of the Planning Commission, Dennis Heefner.

Mr. Brown stated that Mr. Hughes has served well on the Planning Commission and that his reappointment would be for a term that is staggered pursuant to the Steelton Borough Code. Mr. Wright entertained a motion to appoint Mr. Chris Hughes to the Steelton Planning Commission for a two-year term ending December 31, 2016.

Ms. Kratzer made a motion, which was seconded by Ms. Marcinko. Council voted unanimously to approve the motion.

Approval of Resolution 2016-R-1 Appointing Mr. Michael Rozman to the Steelton Zoning Hearing Board

Mr. Wion stated that the Zoning Hearing Board appointments are required by statute to be made by resolution. Mr. Wion stated that Resolution 2016-R-1 appoints Mr. Michael Rozman of 706 North Third Street to the Zoning Hearing Board for a term to end December 31, 2017.

Mr. Wright entertained a motion to approve Resolution 2016-R-1.

Ms. Hodge made a motion to approve Resolution 2016-R-1, which was seconded by Ms. Marcinko. Council voted unanimously to approve the motion.

Approval of Resolution 2016-R-2 Appointing Ms. Robin Kissler to the Steelton Zoning Hearing Board

Mr. Wion stated that, in a similar fashion to Resolution 2016-R-1, Resolution 2016-R-2 appoints Robin G. Kissler of 308 Angle Avenue to the Steelton Zoning Hearing Board for a term to end December 31, 2018.

Mr Wright entertained a motion to appoint Ms. Robin Kissler to the Steelton Zoning Hearing Board for a three year term ending December 31, 2018.

Ms. Marcinko made a motion to approve Resolution 2016-R-2, which was seconded by Mr. Segina. Council voted unanimously to approve the motion.

After the motion passed, Mr. Brown noted that there is still one vacancy that is outstanding for the Steelton Zoning Hearing Board. Mr. Rozman and Ms. Kissler were reappointed to the Steelton Zoning Hearing Board as a result of the passage of Resolution 2016 R-1 and Resolution 2016-R-2 while the third vacancy will still need to be filled.

Mr. Brown stated that the Borough is soliciting resumes from residents interested in being appointed to the Zoning Hearing Board and welcomed members of the audience to submit a resume.

Mr. Brown also noted that there is one existing vacancy on the Steelton Borough Planning Commission for which the Borough is also soliciting resumes.

Approval of Resolution 2016-R-3 Confirming the Membership and Terms of the Steelton Borough Authority

Mr. Brown noted that Resolution 2016-R-3 is simply a housekeeping matter that lays out every members term on the Steelton Borough Authority, including the terms just approved for Mr. Segina and Mr. Acri.

Mr. Brown stated that the other three members of the Authority are currently in the middle of their terms. Resolution 2016-R-3 sets forth the terms of all five members and clarifies the expiration of each term. Mr. Brown stated that the resolution is a way for the Borough to go back at any time and ensure they are re-appointing or appointing members to the Authority based on properly staggered terms.

Mr Wright entertained a motion to adopt Resolution 2016-R-3.

Ms. Hodge made a motion, which was seconded by Ms. Marcinko. Council voted unanimously to approve Resolution 2016-R-3.

Approval of Resolution 2016-R-4 Confirming the Membership and Terms of the Steelton Borough Planning Commission

Mr. Wion stated that Resolution 2016-R-4 is presented in a fashion similar to what Mr. Brown had just presented. Resolution 2016-R-4 reflects the membership of the Steelton Planning Commission and their terms of office including the reappointment of Mr. Hughes earlier in the meeting.

Mr. Wion stated that the Resolution will allow the Borough to have a proper listing of the membership and terms for the Steelton Borough Planning Commission.

Mr. Wright entertained a motion to approve Resolution 2016-R-4.

Ms. Marcinko made a motion, which was seconded by Ms. Hodge. Council voted unanimously to approve Resolution 2016 R-4.

Adoption of Resolution 2016 R-5 Confirming the Membership and Terms of the Steelton Zoning Hearing Board

Mr. Wion stated that Resolution 2016-R-5 is similar to the previous to resolutions in that it clarifies the terms of the Steelton Zoning Hearing Board, including the vacancy mentioned previously in the meeting.

Mr. Wright entertained a motion to approve Resolution 2016-R-5. Ms. Kratzer made a motion, which was seconded by Ms. Hodge. Council voted unanimously to approve Resolution 2016-R-5.

Audience Participation:

Mr. Wright opened the floor for public comment on any items.

Mr. Emmuel Powell – 321 Lebanon Street

Mr. Powell stated his concerns about work being done at 431 Cameron Street. Mr. Powell stated that there is a trench that has been dug that is four feet by 18 feet in length. Mr. Powell asked how someone could dig a trench of that size without Codes knowing about it.

Mr. Wion stated that if there is a zoning issue with the work being done at 431 Cameron Street, it would have to comply with the Steelton Borough Code and further that the issue would be looked into.

Mr. Powell replied that someone should have to get a building permit to dig a trench that size.

Mr. Wright replied that if they have not followed the proper procedures laid out in the Steelton Borough Code, they are not being compliant and are doing work outside of the law.

Mr. Brown stated that the Steelton Borough Codes Office is aware of the issue. Mr. Brown stated that Mr. Terry Watts, who is contracted to act as a Codes/Zoning Officer for the Borough, issued a stop work order on that property. Mr. Brown stated that the work had been started without the property owner having it reviewed for any permitting or zoning needs. A stop work order has been issued in order for the work to be properly permitted.

Mr. Powell stated that he cannot understand how Council allowed a man to come into town and block off the street for three days to dig a trench without anyone knowing. Mr. Powell stated that no individual was aware of the issue until he came to Borough Hall to report it. Mr. Powell stated that he has no business reporting work being done in the Borough.

Mr. Wright stated that he appreciated Mr. Powell informing the borough about the situations and that he hopes the new Council will be proactive in addressing issues to avoid them in the future.

Cheryl Powell – 321 Lebanon Street

Ms. Powell asked for an update on the reports about gangs coming to Steelton Borough. Ms. Powell requested that any police officer present at the meeting give those residents present the facts versus what the media is reporting.

Mr. Minium stated that he made a decision early on to report about the “600 Gang” as a courtesy to the public due to reports of individuals in their late-teens and early-twenties coming from Harrisburg and assaulting Steelton teens. Mr. Minium stated that he was not sure if the assaults were targeted or a random attack but wanted to put a notice to the public.

Mr. Minium stated that since they have put the notice out, the public has stepped up and called in an increased amount of suspicious activities. Mr. Minium stated that since the Police Department posted the gang activity to Crime Watch there has not been a single assault.

Mr. Minium stated that they are working with the Harrisburg Police Department and have confirmed that there is a gang called the “600 Gang” that is known for robbery and assaults much like the individuals assaulting teens in Steelton.

Mr. Wright then entertained any additional comments or concerns from the public.

There being no further public comments, Mr. Wright entertained Council Concerns.

Before Mr. Wright opened the floor to Council Concerns, he stated that a Councilmember-elect, Ms. Sharon Salov, notified the Borough Office that she would not be retaining her seat. Mr. Wright stated that Ms. Salov had ten days from January 4, 2016, to be sworn in as a Council member, after which Council will announce her Council seat as vacated. Mr. Wright stated that she has decided not to take her seat on Council due to personal commitments.

Council Concerns:

Mr. Wright stated that he would leave the closing concerns to the three newly seated members of Council. He then opened the floor for concerns from the following Council members.

Mr. Proctor - Mr. Proctor welcomed new Council members and stated that he looks forward to working with them for the next two years.

Mayor Acri – Mayor Acri wished those in attendance a Happy New Year. Mr. Acri wished luck to the new Council members and stated that the Council and Borough need to get an agenda together for the new session and work together as a team to get things accomplished.

Mr. Wion – Mr. Wion welcomed the new members of Council and stated that he hopes to meet soon with the new Council Members and review the relationship between Council and the Solicitor’s Office. Mr. Wion offered himself as a resource to Council.

Mr. Minium – Mr. Minium welcomed new Council members and stated that he is excited to have 2015 over and looks forward to a positive 2016.

Mr. Brown – Mr. Brown stated that he echoes the sentiments of those that spoke before him. Mr. Brown stated that he is very much looking forward to working with the new Council and working on executing a proactive agenda for the Borough. Mr. Brown stated that he has only been back at the Borough for three months but one thing he has learned is that the best course for the Manager’s Office is to keep our nose to the grindstone, do what’s right, and keep moving forward.

Mr. Singh – Mr. Singh stated that he looks forward to working with everyone when he starts as the new Codes Enforcement/Zoning/Planning Officer.

Ms. Paul – Ms. Paul congratulated the new Council members and stated that she is very excited for 2016.

Mr. Wright stated that Ms. Paul is an anchor for Mr. Brown and is his right hand person. Mr. Wright thanked Ms. Paul for being instrumental in keeping the budget together and being the person behind Mr. Brown who keeps things moving behind the scenes. The audience applauded Ms. Paul.

Ms. Marcinko – Ms. Marcinko welcomed new Council members. Ms. Marcinko thanked Council for allowing her to serve in a leadership position.

Ms. Marcinko thanked Mr. Brown for his hard work stating that in three months the Borough has progressed beyond what she had imagined.

Ms. Marcinko then thanked Mr. Segina for his work on updating the website and thanked Officer in Charge Minium for the job he is doing running the Police Department and keeping the public informed.

Ms. Marcinko shared that Commissioner Hartwick had contacted her and told her, “Please send my congratulations and commitment to help where my heart always is: Steelton.”

Ms. Kratzer – Ms. Kratzer thanked everyone and noted the full turnout for the meeting. Ms. Kratzer stated that if every meeting had this type of turnout in a positive way, the Borough would be in a much better place. Ms. Kratzer stated that she is looking forward to working with a great group of colleagues and recognized the staff that work behind the scenes. Ms. Kratzer stated that Mr. Brown is doing a wonderful job and has been available any time she has needed him. Ms. Kratzer stated that she is looking forward to 2016.

Mr. Segina – Mr. Segina thanked everyone including the residents, staff, and current Council for their support. Mr. Segina stated that he is overwhelmed by the support he has received over the past nine months from not only the public but the staff. Mr. Segina stated that he has spent a significant amount of time talking with both current and former Council members and thanked them. Mr. Segina stated that he believes everyone is on the same page and has the right attitude moving forward. Mr. Segina stated that Council will do what is best for the residents of the Borough and has the same goals in mind despite having differences at times.

Ms. Hodge – Ms. Hodge congratulated the newly elected and current Council members and noted the tough skin that they need to deal with the job of being a member of Council. Ms. Hodge thanked the community for electing her and supporting her vision and the vision of Council as a whole. Ms. Hodge stated that 2015 is over, and it is now 2016 and a new session. Ms. Hodge recognized that Council cannot make changes overnight but will work diligently to make sure they are working as a team and community for Steelton.

Ms. Hodge stated that she would appreciate the time and patience of the community as new Council members learn the job. Ms. Hodge stated that she needs time to learn and asked the public to communicate what they see with Council.

Ms. Hodge stated that she looks forward to building bridges, building a better community, building a relationship with the Police Department and the community, and taking those relationships further. Ms. Hodge stated that she is supportive of her colleagues on Council and is supportive of the community.

Ms. Hodge urged that the community approach 2016 with positivity and put away the negativity of 2015. Ms. Hodge stated that the community and Council needs to be united, otherwise they will not be successful. Ms. Hodge stated that she is always open and available to any residents in the Borough.

Mr. Wright- Mr. Wright stated that he looks forward to serving with the new Council over the next two years and noted that they will be the last two years of his term in office. Mr. Wright stated that he will not be running again for Council unless things significantly change.

Mr. Wright noted that the vision of Council is changing for 2016 and that the reason he did not appoint Council members to committees at the meeting was due to the fact that he would like to talk with all new members and does not plan to be on as many committees as he has been on in the past. Mr. Wright stated that it is time for ‘new blood’ on Council and urged new Council members to take on their role with vigor and zeal. Mr. Wright stated that he will stay on the Personnel and Finance Committees but will be meeting individual members about the other committees. Mr. Wright stated that he is counting on Ms. Marcinko as Public Works Chair and Mr. Proctor as Chairman of the NEDC Committee with Mr. Segina as Vice-Chair of the NEDC Committee.

Mr. Wright then stated that Robert’s Rules of Order is the guideline for Council and stressed their importance.

Mr. Wright recognized that previous Councils have been criticized for rushing through policy issues and that the new Council will spend more time deliberating on issues at meetings.

Mr. Wright requested that Robert’s Rules of Order, 11th Edition be ordered by Mr. Brown for all Council members.

Mr. Wright then thanked everyone for their support. He also asked that Council be professional about their conduct and not use social media and Facebook to settle issues. Mr. Wright stated that Council used to have a comradery and bond beyond issues that come up at meetings and asked for Council to act as a family.

Recess Into Executive Session to Discuss Personnel Issues and Potential Litigation:

Mr. Wright then reiterated that there is a potential vacancy on Council with a number of people expressing interest. Mr. Wright stated that Ms. Salov has 10 days to determine what she would like to do, but that the seat will become vacant as of January 14th.

Mr. Wright then entertained a motion to go into Executive Session at 7:26 pm to discuss personnel issues and potential litigation. Ms. Hodge motioned to enter into Executive Session, which was seconded by Mr. Proctor. The motion carried.

Return from Executive Session and Adjournment:

Council returned from Executive Session at 7:55pm.

Mr. Wright entertained a motion to adjourn at 7:56pm. On a motion by Mr. Proctor, seconded by Ms. Marcinko, Council adjourned.

Respectfully Submitted:

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Douglas E. Brown, Secretary-Treasurer

Agenda
Borough of Steelton
Reorganization Meeting
January 4, 2016

Oath of Office to the Council Members:

Honorable Michael Segina – Administered by The Hon. Thomas F. Acri, Mayor

Honorable Kelly Kratzer – Administered by The Hon. Thomas F. Acri, Mayor

Honorable Keontay Hodge – Administered by The Hon. Sonya McKnight

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE: Mayor Thomas F. Acri

INVOCATION BY: Mayor Thomas F. Acri

SPECIAL PRESENTATION:

Jeffery L. Wright/Mayor Thomas F. Acri – Honoring Councilperson Denae House

Jeffery L. Wright/Mayor Thomas F. Acri – Honoring Councilperson Mike Albert

MAYOR ACRI OPENS THE FLOOR FOR NOMINATIONS FOR PRESIDENT OF COUNCIL.

NOMINATIONS FOR PRESIDENT OF COUNCIL ARE CLOSED BY MAYOR ACRI.

MAYOR ACRI OPENS THE FLOOR FOR NOMINATIONS FOR VICE PRESIDENT OF COUNCIL.

NOMINATIONS FOR VICE PRESIDENT OF COUNCIL ARE CLOSED BY MAYOR ACRI.

MAYOR ACRI VACATES THE CHAIR AND TURNS THE MEETING OVER TO THE COUNCIL PRESIDENT.

PRESIDENT OF COUNCIL OPENS THE FLOOR FOR NOMINATIONS FOR CHAIRMAN PRO TEM OF COUNCIL.

NOMINATIONS FOR CHAIRMAN PRO TEM OF COUNCIL ARE CLOSED BY THE COUNCIL PRESIDENT.

COUNCIL APPOINTS INDIVIDUALS TO THE FOLLOWING POSITIONS:

BOROUGH MANAGER/SECRETARY-TREASURER – Douglas E. Brown

ASSISTANT BOROUGH SECRETARY-TREASURER – Rosemarie L. Paul

SOLICITOR - David A. Wion, Caldwell & Kearns, PC

SOLICITOR FOR POLICE NEGOTIATIONS – Michael M. Miller, Eckert Seamans LLP

Agenda
Borough of Steelton
Reorganization Meeting
January 4, 2016

SOLICITOR FOR NON-UNIFORM NEGOTIATIONS - Michael M. Miller, Eckert Seamans LLP

BOROUGH ENGINEER - Robert Grubic, President, Herbert, Rowland & Grubic, Inc.

CODE/ZONING/PLANNING OFFICER – Amrinder Singh

FIRE CHIEF – Stephen Brubacher, Sr.

ASSISTANT FIRE CHIEF – Gene Vance

BATTALION CHIEF – Andrew Mahalchick

EMERGENCY MANAGEMENT COORDINATOR - Timothy J. Lehman

AUDITOR – Zelenkofske Axelrod LLC

APPOINTMENT OF COUNCIL COMMITTEE’S BY THE PRESIDENT OF COUNCIL.

FINANCE COMMITTEE

PERSONNEL COMMITTEE

PUBLIC WORKS COMMITTEE

NEIGHBORHOOD AND ECONOMIC DEVELOPMENT COMMITTEE

FIRE, AMBULANCE, AND EMA COMMITTEE

POLICE ISSUES AND NEGOTIATING COMMITTEE

ARCELOR-MITTAL COMMITTEE

FLOOD PLAIN MANAGEMENT AND FLOOD INSURANCE COMMITTEE

OFFICIAL ADOPTION OF ROBERT’S RULES OF ORDER 11TH EDITION.

APPROVAL OF MINUTES FROM PREVIOUS MEETING:

Minutes of December 21, 2015 Meeting

APPROVAL OF MINUTES OF PREVIOUS MEETINGS AS PRESENTED:

Minutes of April 21, 2014

Minutes of July 21, 2014

Minutes of September 15, 2014

Minutes of May 5, 2014

Minutes of February 3, 2014

Minutes of November 18, 2013

Minutes of November 4, 2013

Minutes of October 21, 2013

Agenda
Borough of Steelton
Reorganization Meeting
January 4, 2016

OTHER BUSINESS:

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| Mr. Josh Fox, Herbert, Rowland, and Grubic, Inc. | Presentation of Monthly Engineer's Report |
| Mr. Brown | Reappointment of Michael Segina to the Steelton Borough Authority for a Three Year Term Ending December 31, 2018 |
| Mr. Brown | Reappointment of Thomas F. Acri to the Steelton Borough Authority for a One Year Term Ending December 31, 2016 |
| Mr. Brown | Reappointment of Mr. Chris Hughes to Steelton Planning Commission for a term ending December 31, 2017 |
| Mr. Wion | Resolution 2016-R-1 Appointing Michael Rozman to the Steelton Zoning Hearing Board |
| Mr. Wion | Resolution 2016-R-2 Appointing Robin Kissler to the Steelton Zoning Hearing Board |
| Mr. Brown | Adoption of Resolution 2016-R-3 Clarifying Appointments and Terms for the Steelton Borough Authority |
| Mr. Wion | Adoption of Resolution 2016-R-4 Clarifying Appointments and Terms for the Steelton Planning Commission |
| Mr. Wion | Adoption of Resolution 2016 R-5 Clarifying Appointments and Terms for the Steelton Zoning Hearing Board |

Agenda
Borough of Steelton
Reorganization Meeting
January 4, 2016

AUDIENCE PARTICIPATION:

COUNCIL'S CONCERNS:

EXECUTIVE SESSION: To discuss personnel issues.

ADJOURNMENT: