

Council Agenda  
Monday March 7, 2016  
\*Agenda subject to change

**Call Meeting to Order:** President Jeffery Wright

**Pledge of Allegiance:** President Jeffery Wright

**Moment of Silence:** Mayor Thomas F. Acri

**Executive Sessions held between meetings:** None

**Approval of minutes from previous meeting:** February 16, 2016

**Public Comment on Agenda Items Only**

**Presentation:**

Herbert, Rowland, and Grubic, Inc.

Monthly Engineer's Report for February 2016

Herbert, Rowland, and Grubic, Inc.

Approval of Final Payment Application for Rogele, Inc. for Front Street Streetscape Phase II Project in the Amount of \$74,270.67

Herbert, Rowland and Grubic, Inc.

Recommendation for Awarding of Bid for Steelton Sanitary Sewer Cleaning and Inspection Project

Herbert, Rowland and Grubic, Inc.

Recommendation for Awarding of Bid for Steelton Storm Sewer Cleaning and Inspection Project

**Communication:**

Senator Robert Casey

Letter to ArcelorMittal Regarding Sale of Steel Mill

Friends of Midland Cemetery

Invitation to Annual Memorial Event on May 28, 2016

Friends of Midland Cemetery

Request for Donation to Friends of Midland Cemetery

Mr. George Parmer

Request for Abatement on Penalties for Taxes on 2212 South Second Street Property

Herbert, Rowland, and Grubic, Inc.

Documents for CDBG-DR Projects (Standby Electrical Generator and Sewage Grinder Project)

Zelenkofske Axelrod

Request for Increase in Contract Scope to Due to GASB 68 Requirements and Additional Work Related to 2015 Bond

Dauphin County Board of Assessment Appeals

Letter to Mr. James Drabenstadt Regarding Disabled Veteran Real Estate Tax Exemption

ArcelorMittal

Parking Request for Open House Event

**Unfinished Business:**

Mr. Proctor/Mr. Segina

Update on NEDC Items

**New Business:**

Mr. Proctor

NEDC Recommendation to Purchase Codes Software

Mr. Proctor

NEDC Recommendations Regarding Swatara Street Retaining Wall

Mr. Wion

Resolution 2016 R-\_\_\_\_ Authorizing Mr. Brown to Advertise and Sell Vermeer Wood Chipper

Mr. Wion

Resolution 2016-R-\_\_\_\_ Regarding Filing of Ethics Act Forms

Mr. Brown

Resignation of Ms. Patsy Taylor-Moore from Steelton Planning Commission

Mr. Brown

Resignation of Mr. Howard Gray from Property Maintenance Officer Position

**Audience Participation**

**Council Concerns**

**Executive Session**

To discuss personnel issues and potential litigation.

**Other Business:**

Mr. Brown

Resolution 2016-R-\_\_\_\_ Between Steelton Borough and Teamsters Local 776

Mr. Wion

Approval of Mutual Release Agreement with CRW and Suburban Municipalities

**Adjournment**

**Council Meeting Minutes**  
**Monday March 7, 2016**

**Present:**

Jeffery L. Wright, President  
Maria Marcinko, Vice-President  
Brian Proctor, President Pro-Tem  
Mike Albert, Councilperson  
Keontay Hodge, Councilperson  
Michael Segina, Councilperson  
Kelly Kratzer, Councilperson  
Dave A. Wion, Solicitor  
Amrinder Singh, Codes Officer  
Anthony Minium, Officer-in-Charge

**Absent:**

Douglas Brown, Manager

**Call Meeting to Order:**

The meeting of Steelton Borough Council was called to order by President Jeffery Wright at 6:30 pm.

**Pledge of Allegiance:**

President Jeffery Wright led the recitation of the Pledge of Allegiance.

**Moment of Silence:**

Mayor Thomas F. Acri led a moment of silence honoring those no longer with us and honoring active and veteran members of the armed services.

**Executive Sessions held between meetings:**

Mr. Wright announced that there were no executive sessions held between meetings.

**Approval of minutes from previous meeting:**

On a motion by Mr. Albert, seconded by Ms. Hodge the minutes of the February 16, 2016 Steelton Borough Council meeting were approved by unanimous vote.

**Public Comment on Agenda Items Only**

Mr. Wright opened the floor for public comments on agenda items only. No public comments were offered.

**Presentations:**

**Herbert, Rowland and Grubic, Inc. – Presentation of Monthly Engineers Report**

Mr. Justin Mendinsky of Herbert, Rowland and Grubic, Inc. presented a report on engineering activities within the Borough as of March 2016. Mr. Mendinsky requested action on the following items:

**Approval of Final Payment Application to Rogele, Inc. for the Front Street Phase II Project in the Amount of \$74,270.67.**

Mr. Mendinsky explained the context in which the final request for payment by Rogele, Inc. was being made. This final payment was delayed due to issues with PennDOT's ECMS system.

A motion was made by Mr. Albert to approve the Final Application for Payment for the Front Street Phase II Streetscape Project in the amount of \$74,270.67 to Rogele, Inc. The motion included the condition that PennDOT approve the payment application prior to Steelton Borough making the payment. Mr. Segina seconded the motion and it was approved by unanimous vote of Council.

**Recommendation Regarding Awarding of Bid for the Steelton Sanitary Sewer Cleaning and Inspection Project:**

Mr. Wright requested that this item be tabled until the March 21, 2016 meeting. The item was tabled.

**Recommendation Regarding Award of Bid for the Steelton Storm Sewer Cleaning and Inspection Project:**

Mr. Wright requested that this item be tabled until the March 21, 2016 meeting. The item was tabled.

**Communication:**

Mr. Wright announced that the following communications were received by Council:

**Senator Robert Casey – Letter to Arcelor Mittal Expressing Concern over Sale of the Steel Mill**

**Friends of Midland Cemetery – Invitation to Annual Memorial Event on May 28, 2016**

**Friends of Midland Cemetery – Request for Donation to Friends of Midland Cemetery**

Mr. Wright entertained a motion to donate \$450 to Friends of Midland Cemetery. On a motion by Ms. Marcinko, seconded by Ms. Kratzer, Council voted unanimously to approve the \$450 donation.

**Mr. George Parmer – Request for Abatement on Penalties for Taxes on 2212 South Second Street Property**

Mr. Parmer is requesting that \$130.09 in penalties be returned to him based on the claim that a mistake by Ms. Marianne Reider caused his taxes to be submitted late. Mr. Proctor motioned to return the requested funds contingent upon confirmation that Ms. Reider's mistake caused Mr. Parmer to receive the penalties in question. Mr. Albert seconded the motion and Council voted unanimously to approve it.

**Herbert, Rowland and Grubic, Inc. – Cover Letter for Closeout Documents Related to CDBG-DR Projects (Standby Electrical Generator and Sewage Grinder Projects)**

**Zelenkofske Axelrod – Request for Increase in Auditing Contract Scope Due to GASB 68 Requirements and Additional Work Related to 2015 Bond Issuance**

Mr. Wright requested that this item be tabled until the March 21, 2016 meeting when Mr. Brown will be present.

**Dauphin County Board of Assessment Appeals – Letter to Mr. James Drabenstadt Regarding Disabled Veteran Real Estate Tax Exemption**

**Arcelor Mittal – Parking Request for Open House Event on April 12<sup>th</sup>**

Ms. Hodge made a motion to approve Arcelor Mittal’s request to have the Borough refrain from ticketing the street sweeper route on Front Street in order to accommodate additional parking for their April 12<sup>th</sup> open house. Mr. Albert seconded the motion and it was approved unanimously by Council vote.

**Unfinished Business:**

**Mr. Proctor – Update on NEDC Committee Items**

**Identifying Steelton-Owned Properties for Land Bank and Auction**

Mr. Proctor provided a thorough update on the status of NEDC items as detailed below. Mr. Proctor discussed the need to identify properties to enter into the Dauphin County land bank and/or auction off. Mr. Albert made a motion to identify properties to be placed in the Dauphin County land bank as well as identify properties to be auctioned off. The motion was seconded by Ms. Kratzer and approved unanimously by Council vote.

**Use of Baseball Field for Steelton-Highspire United Soccer Clinic**

Mr. Proctor discussed the request by Steelton-Highspire United to use the Borough’s baseball field for a soccer clinic. Mr. Proctor stated that the baseball field is not an appropriate venue for a soccer clinic. Mr. Proctor recommended approving the use of Mohn Street and Municipal Parks for the soccer clinic. Council approved allowing Steelton-Highspire United to use Municipal Park or Mohn Street Park as the location for their soccer clinic.

Mr. Proctor then announced that the baseball field would be used on March 23<sup>rd</sup> for an Easter Egg Hunt from 10-11 am.

**New Business:**

**Mr. Proctor - NEDC Recommendation to Purchase Codes**

Mr. Proctor discussed the purchase of the WagSys Codes Software. The software can be purchased using CDBG funds as an eligible expense. On a motion by Ms. Marcinko, seconded by Mr. Albert, Council voted unanimously to purchase the WagSys software program contingent upon review and approval of a contract by Mr. Wion.

*Mr. Proctor, NEDC Recommendations Regarding Swatara Street Retaining Wall*

Mr. Proctor shared that HRG provided Council with a breakdown of total costs including construction of the guiderail, repair and epoxy of small cracks, and grout of large cracks. \$11,030.00 is the total cost.

Mr. Wright indicated that he spoke with Mr. Brown regarding this payment and there would be a few options. First option would be payment from the General Fund. Second option would be to try to secure a grant for this purpose. Third option would be to make cuts elsewhere in the budget.

Mr. Proctor shared that the guiderail could be added for \$5,720.00. The crack repairs could be done at a later time.

Mr. Wright asked for the recommendation of the committee.

Ms. Marcinko questioned if this had to be addressed today and recommended that the Finance Committee look at the available options and the quarterly budget.

Mr. Wright asked if the NEDC Committee was okay with waiting for action until a later time, after the Finance Committee has had the opportunity to review the options. Mr. Proctor agreed.

Ms. Hodge stated that she was not on the NEDC Committee but shared that she has issues with the retaining wall. Ms. Hodge stated that she would prefer if a grant was pursued to address the needs of the wall repairs. Ms. Hodge asked if these repairs would happen every year or if the patch work would resolve the issue. A representative from HRG shared that cracks could likely occur again and that further evaluation could take place to monitor it. Further repairs could take place. Ms. Hodge wanted to ensure that the repairs weren't only for beautification purposes but to also make it safe.

Ms. Marcinko stated that dollars were not spent on the wall aside from the targets.

Ms. Hodge reiterated that she wanted to make sure the wall was safe.

Ms. Marcinko stated that the construction of the guiderails were very important.

Mr. Wright stated that the Finance Committee will be meeting in the near future to review quarterly projections and will be able to review these costs and options. Mr. Wright stated that Ms. Rose Paul, Assistant Borough Secretary, was in attendance, noted the projected costs, and will be able to discuss them with the Finance Committee.

### **Mr. Proctor, Easter egg Hunt**

Mr. Proctor shared that the Easter Egg Hunt would take place on March 26, 2016 from 10:00-11:00 a.m. The softball/baseball field would be utilized for this purpose. Mr. Proctor shared that the hunt would begin promptly at 10:00 a.m. Mr. Proctor shared that there would be a disc jockey, and Easter bunny, and that baskets would be raffled for various age groups.

Mr. Wright called for a motion to approve the Easter Egg Hunt on March 26, 2016. The motion was made by Mr. Albert, seconded by Ms. Hodge. The motion carried.

### **Mr. Proctor, Veterans Day Parade**

Mr. Proctor shared that May 7, 2016 is the Veterans Day Parade.

**Mr. Proctor, Baseball Field**

Mr. Proctor stated that last year there were issues with individuals using the baseball field for soccer drills, etc. Mr. Proctor stated that the committee came up with resolutions. Mr. Proctor stated that the committee tasked Officer in Charge, Tony Minium, with measuring all the fields in the Borough that are available. Officer Minium provided the measurements. Mr. Proctor stated that there are ample places for soccer practices or any outdoor camp to be held at Municipal Park and Mohn Street Park. Mohn Street Park has the space for six under six fields or two youth eight fields. Municipal Park has the space for ten youth six fields, three youth eight fields, or one youth ten field.

Mr. Wright asked Mr. Proctor if someone is requesting to use fields for soccer events, they can utilize those parks if they contact the Borough Manager's Office for permission. Mr. Proctor confirmed.

Mr. Wright asked for a motion to approve the committee's recommendation to allow Municipal Park and Mohn Street Park for day camp purposes with the prior approval of the Borough Manager's Office. A motion was made by Mr. Albert, seconded by Ms. Kratzer. The motion carried.

**Mr. Wion, Resolution 2016 R- 11 Authorizing Mr. Brown to Advertise and Sell Vermeer Wood Chipper**

Mr. Wion stated that the Borough owns a used 1999 Vermeer BC935 brush chipper. It is not in good condition and it is not used frequently. Mr. Wion shared the suggestion of Mr. Brown to place the chipper out for bid because it is valued at more than \$1,000.00. Under the Borough Code it has to be done through public bidding. Resolution 2016-R-11, which Mr. Wion presented to Council, permits the Borough Manager to advertise the terms and conditions of the sale through public bid.

Mr. Wright called for a motion which was made by Mr. Proctor, seconded by Mr. Albert, and the motion carried.

**Mr. Wion, Resolution 2016-R- 12 Regarding Filing of Ethics Act Forms**

This item was held for a future Council meeting due to Mr. Brown's absence.

**Mr. Wright, Resignation of Ms. Patsy Taylor-Moore from Steelton Planning Commission**

Mr. Wright shared the resignation letter of Ms. Patsy Taylor-Moore seeking resignation from the Steelton Planning Commission which was effective as of February 28, 2016. Mr. Wright called for a motion to accept the resignation, which was made by Mr. Albert and seconded by Mr. Proctor. The motion carried.

Mr. Segina noted that this resignation opened up two vacancies on the Planning Commission. Mr. Segina shared that there has been in interest in the position; however, no resumes have been submitted.

Ms. Hodge asked if the notice has been posted on the website. Mr. Segina shared that it was posted and brought up at the last Council meeting. Mr. Wright noted that consideration will only be given to individuals that submit a resume.

Mr. Wright requested a thank you be drafted to Ms. Taylor-Moore.

### **Mr. Wright, Resignation of Mr. Howard Gray from Property Maintenance Officer Position**

Mr. Wright shared the resignation letter of Mr. Gray effective as of Wednesday March 2, 2016. Mr. Wright shared that the Codes Officer and Mr. Brown would discuss recommendations to present to the Personnel Committee.

Ms. Marcinko made a motion to accept the resignation. Ms. Marcinko also asked that Mr. Brown craft a thank you letter to Mr. Gray thanking him for his service. Mr. Proctor seconded the motion. The motion carried.

### **Mr. Wion, Resolution 2016-R-12, Special Purpose Parking for Ms. Renee Stecco at 224 Elm Street**

Mr. Wion shared that a traffic study was completed by the Police Department which concluded that Ms. Stecco is entitled to special purpose parking. Mr. Wion presented Resolution 2016-R-12 for Council's consideration. A motion was made by Mr. Albert and seconded by Mr. Segina. The motion carried.

### **Audience Participation**

#### **Mr. Markis Millberry, 349 Spruce Street Apartment A**

Mr. Millberry asked if someone could elaborate on the Phase 2 Project on Front Street. A representative from HRG shared the final payment application for the contract and that the process is being reviewed by HRG and PennDOT.

Mr. Millberry shared that Mr. Segina has done an excellent job updating the website. Mr. Segina thanked Mr. Millberry.

Mr. Millberry thanked Officer Minium for his participation in the afterschool program.

Mr. Millberry inquired about when the Borough will be placing flower planters through the Borough. Ms. Marcinko shared that it hasn't been discussed but that it will be brought up at the next Public Works Committee Meeting.

#### *Ms. Sheryl Powell, 321 Lebanon Street*

Ms. Powell asked Ms. Marcinko about the new system paying for itself, but questioned how many years it would take. Ms. Marcinko shared that a tracking system is not available at this time but that the system will track fines.



Mr. Segina explained that 1.) The Borough will be able to better track the work that was done, the fines that have been sent out, and if they were collected. 2.) The system will automatically generate templated reports; whereas, right now they have to be created one at a time. A staff member being paid an hourly salary to craft documents from the current system as opposed to clicking a button which would generate an automatic report would greatly differ.

Ms. Powell questioned if there would be less enforcement. Mr. Segina shared that, until tonight, the Borough had one full time codes officer and two part time property maintenance workers in addition to a secretary.

Ms. Powell asked if there would be a reduction in the staff which Mr. Segina shared there would not be.

Ms. Marcinko stated that a lot of manual time would be saved.

Ms. Powell shared her concerns with regards to collecting fines from people.

Mr. Singh shared that when he states that the system will pay for itself, he is referring to the fact that the system will increase efficiency. Also, the tools are not currently available in the Codes Office to pursue property owners that are currently renting properties who have invalid rental certificates or who have no paid rental permit fees or have purposefully or mistakenly avoided to schedule inspections.

Mr. Singh shared that there are 2,571 parcels in the Borough, which 1,300 properties are known rentals. Mr. Singh estimated that another 250 that are possible rental properties.

Mr. Singh stated that this system will allow for an accurate database of who the owners are, when officials were last at the property, whether inspections passed, and what type of violations have been found. If inspections do not pass, then the Office will be able to schedule follow-up inspections and keep an up-to-date database on their status. Currently, if a property does not pass, the current system allows the property owner to contact the Office to schedule a re-inspection because the Borough does not have the tools to properly plan ahead and schedule. Also, Mr. Singh stated that the Office is working with Mr. Wion to revamp current codes. Mr. Singh said the office is also looking into other initiatives to try to make property owners in the Borough more responsible and take more responsibility for the exteriors of the properties as well as the interiors and make owners more accountable to follow the Borough codes.

The software, although \$7,000.00 in initial costs, will allow officials to be out in the field more frequently. Currently, the Office is only doing inspections as scheduled. Mr. Segina shared that it currently takes a substantial amount of time to craft reports on individual properties which is time that is not spent on foot patrol.

Mr. Singh shared that he plans to do inspection sweeps of the entire Borough meaning officials will walk entire streets of the Borough, stand in front of each property in the Borough, see the conditions of homes, and if there are violations, notices will be given. Currently, if notices are given it is very difficult to track. This computer system will increase efficiency and accuracy. Further, property maintenance issues in the Borough will be tackled.

Ms. Powell questioned what is downtown. Ms. Marcinko shared that the Borough has a zoning book which has an area called the town center. Ms. Marcinko shared that if Ms. Powell would like to see what that encompasses Mr. Brown can guide her through it. Ms. Powell shared that the houses, especially on Front Street, look very dirty and need to be washed.

Ms. Powell asked if the committee meeting dates that are given at the beginning of the year are the dates that should be followed or if residents should look on the website. Ms. Powell shared that she showed up to an NEDC Committee meeting in February but that it did not take place. Mr. Wright shared that the dates that are set in the beginning of the year are those dates that the various committees are scheduled to meet; however, the dates of meetings can change. Ms. Marcinko stated that residents can also email Council members to verify the dates of meetings. Mr. Segina stated that the meeting change of date was posted on the website and future meeting cancellations will also be posted.

**Mr. Emmuel Powell, 321 Lebanon Street**

Mr. Powell questioned members if the Borough is in the business of selling properties. Council clarified that they are not in the business of real estate and that they are not interested in holding properties. Mayor Acri shared that Council is interested in getting rid of the properties it currently owns because they are not interested in holding properties.

Mr. Powell mentioned a property on Adams Street and Bailey. Ms. Marcinko stated that the Borough does not own the specific building.

Mayor Acri shared that the Borough must bid out properties.

Mr. Powell questioned if the steel mill pays a water bill. Mayor Acri stated yes and that their water bill is the largest in the Borough.

Mr. Powell said that his water bill increased. Mr. Wright asked that Mr. Powell share his water bill with the office so it can be reviewed and explained.

**J. Deimler 131 North Third Street**

Compliment given. Council thanked the resident. Thanked Mr. Brown and the office for the new reflective street signs placed at Third and Angle Avenue. The gentlemen then asked what the maximum income limit is for exemption from the local personal tax. Ms. Marcinko stated that earned income must be under \$4,000.

The gentleman asked if there is a sunset on the tax exemption. Mayor Acri stated that there is not.

Ms. Marcinko instructed the resident to check with Ms. Marianne Reider, Tax Collector, about any question she may have concerning his taxes.

The gentleman then asked if the Borough has a percentage of houses that are rental properties. Ms. Marcinko stated that it is under 50 percent. Mr. Singh added that the Borough has 2,571 parcels out of which 1,300 are identified as rental properties.

The gentleman then asked about the fire properties on Pine Street as well as Third Street. Ms. Marcinko stated that the owner of the Pine Street property is resuming demolition work and was waiting on an insurance issue. Ms. Marcinko said she is also following up on the Third Street property.

The gentleman then lodged a complaint against the steel mill regarding the dirt and “soot” that accumulates on his property due to the location of their scrap yard. The gentleman asked if they can place siding on the scrap facility to reduce the blowing or dirt and debris.

The gentleman thanks Council stating he had not been to a meeting in over one year and noticed a difference in the quality of the meeting this time.

### **Markis Millberry – 349 Spruce Street**

Mr. Millberry asked if there is Borough money set aside to replace basketball nets at the public parks.

Ms. Marcinko stated that the Public Works Department replaces basketball nets regularly when they determine a net is in a condition needing replacing. Ms. Marcinko stated that the Public Works Department will replace nets in the spring as part of their regular maintenance schedule.

Mr. Millberry asked about the condition of the basketball courts at Cole Crest. Ms. Marcinko replied that they are maintained by the Dauphin County Housing Authority.

Mr. Millberry asked about paving of streets, noting that the conditions at 4<sup>th</sup> and Walnut Street are in terrible condition. He also asked about plans on Second and Front Streets.

### **Council Concerns:**

**Ms. Hodge:** Ms. Hodge thanked the audience for attending Council meetings and recognized Harrisburg City Councilperson, Destiny Hodges, who was in attendance. Ms. Hodge also thanked HRG and staff for answering her questions regarding the retaining wall. Ms. Hodge complimented the Borough’s response to the latest Tier II Disinfection Byproduct Violation Notification, noting that the information given to residents was thorough, concise, and left few questions regarding the context in which the notice was sent.

**Ms. Kratzer:** Ms. Kratzer thanked Mr. Millberry for the flowers that he presented to the female members of Council. Ms. Kratzer asked Mr. Millberry what the date and time of his community cleanup day is. He stated that it will be on April 23<sup>rd</sup>. Ms. Kratzer announced that the Taste of Steelton event will be in conjunction with the May Veterans Parade. Ms. Kratzer stated that committee meeting times will be placed on the website. She stressed how much she appreciated the volunteers and stated that the Taste of Steelton Committee must double their efforts. Ms. Kratzer stated that she must work with the Fire Department and the schedule of their improvements project which is slated to start in May.

**Mr. Segina:** Mr. Segina announced that there is a Steelton Borough (Water) Authority meeting scheduled for March 14<sup>th</sup> at 5pm and welcomed members to attend the meeting and ask questions about the latest public notice they had received.

Mr. Segina replied to a previous question by Ms. Powell stating that the information on Council appointments can be found on the Borough Website. Mr. Segina stated that anyone can go on the website and find out what the desired backgrounds are for candidates that are appointed to Borough Boards and Commissions.

**Mayor Acri:** Mayor Acri stated that he and Ms. Salov are putting together a work group to prepare for the May Veterans Parade.

**Mr. Singh:** Mr. Singh thanked the NEDC Committee for listening to the Codes Department's needs regarding the WagSys software. Mr. Singh thanked Council for approving the purchase of the WagSys program conditional upon Mr. Wion's review.

Mr. Singh encouraged residents of the Borough to reach out to the Codes Office to lodge complaints about problem properties within the Borough. Mr. Singh stated that it is hard for the Codes staff to be at every location given the small size of the department. Therefore, he would like to encourage residents to be proactive in communicating issues to the Codes Office.

Mr. Singh thanked Mr. Howard Gray for his service as a Property Maintenance Officer. Mr. Gray offered his official resignation and will have his last day on March 9<sup>th</sup>. Mr. Singh stated that Mr. Gray has a very strong work ethic and was a great team player in the Codes Office. Mr. Singh stated that he would welcome Mr. Gray back should he decide to return to the Codes Office.

**Mr. Minium:** Mr. Minium stated that he understands her concern about the Borough relying too heavily on newer mediums for communicating to the public, including the website. Mr. Minium stated that every department has an open door policy and welcomed her to stop down and knock on the door of any department if she has issues to be addressed.

**Ms. Marcinko:** Ms. Marcinko provided an update on the Borough Strategic Plan, which she was tasked to develop with the consultation of each committee. Ms. Marcinko stated that she has discussed the plan with the NEDC Committee, and has also discussed it with the Fire and EMS Committee. Ms. Marcinko also is working on Codes-specific goals for the Strategic Plan with Mr. Singh.

Ms. Marcinko then mentioned a call she received from the Kaboom Organization. This organization works with municipalities to improve playgrounds and parks. Kaboom has grant dollars available to do a project in Steelton. Ms. Marcinko stated that Mr. Brown is in contact with Kaboom to work on improving the Borough's parks.

Ms. Marcinko also stated that she received an email from former Councilperson Lisa Weideman requesting Council sponsorship/advertisement of a Knights of Columbus event. Ms. Marcinko asked if Council has sponsored advertisements in the past. The Borough has not done so.

Ms. Marcinko then provided an update on the recent fire that occurred on the East End. Ms. Marcinko stated that the State Fire Marshall found that the cause of the fire was most likely the result of storing fire-inducing materials like batteries.

Ms. Marcinko stated that if the public stores batteries in any piece of equipment, they should place masking tape on top of the batteries because they can short out and cause fires. This is specific to 9 volt batteries.

### **Executive Session**

Mr. Wright asked for a motion to recess into Executive Session to discuss personnel issues and pending litigation at 8:12pm. Mr. Albert made a motion, seconded by Ms. Marcinko and Council entered Executive Session.

Ms. Marcinko announced that Council returned to Session at 8:45 pm.

### **Other Business:**

#### **Approval of Mutual Release Agreement with Capitol Region Water and Suburban Municipalities Including Steelton Borough**

Ms. Marcinko entertained a motion to authorize the execution of the Mutual Release Agreement with Capitol Region Water and suburban municipalities including Steelton Borough. On a motion by Mr. Proctor, seconded by Mr. Segina, the motion carried by unanimous vote.

#### **Approval of Resolution 2016-R-13 Approving the Collective Bargaining Agreement with Teamsters Local 776 and Steelton Borough**

Ms. Marcinko entertained a motion to approve Resolution 2016-R-13 as presented. This resolution approved the Collective Bargaining Agreement between the Borough of Steelton and Teamsters Local 776, the bargaining agent for the Steelton Borough Police. Council received the agreement for review and was actively engaged in negotiations that led to the agreement presented before them.

On a motion by Councilperson Kratzer, seconded by Mr. Segina, the motion to approve Resolution 2016-R-13 carried by unanimous vote.

### **Adjournment:**

Ms. Marcinko entertained a motion to adjourn at 8:47 pm. On a motion by Mr. Proctor, seconded by Ms. Kratzer, Council voted unanimously to adjourn.

### **Respectfully Submitted:**

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**Douglas E. Brown, Borough Secretary-Treasurer**