

The regular monthly meeting was called to order at 6:33 p.m. by President, Michael Kovach, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Jeffery Wright
Stephen Shaver
Michael Kovach
Lisa Wiedeman-Krosnar
Michael Albert
MaryJo Szada

Absent:

Mayor Thomas Acri
David A. Wion, Solicitor
Patrick Gehrlein, Secretary
Kathleen D. Handley, Assistant Secretary

APPROVAL OF MINUTES:

There were no minutes presented for approval.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Gehrlein):

Mr. Gehrlein said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules of bills, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

Mr. Wright asked Mr. Gehrlein to give an update on grants and their progress. Mr. Gehrlein stated that Kara Allison attended the last Neighborhood and Economic Development meeting to give an update on the Brownfield application. There were five

targeted properties. Mr. Shaver stated that there was a quarterly report received, dated October 2008 – December 2008. He asked if Ms. Allison reviewed this. Mr. Gehrlein stated that she had and that an updated version will be sent to Council for approval.

Mr. Heefner said that Mr. Conjar and Mrs. Brown-Sweeney found a grant through 3M to get 50% off for the sign machine materials that the Borough plans to purchase. He also did some research on purchasing a new street sweeper. He will make copies for Council Members and send them out.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to approve the department reports as presented.

Mayor's Report:

PUBLIC COMMENT: Agenda Items Only

There were no comments.

PRESENTATION:

Edward Ellinger: Herbert, Rowland & Grubic Engineers – Discussion of the combined sewer overflows/long-term control plan improvements mandated through consent order through PA DEP.

COMMUNICATION:

Brother Richard S. Hankerson & Brenda L. Coney; Cyrene Elks Lodge No. 169 – Letter to Council requesting to hold their I.B.P.O.E. Statewide Convention Parade along Front Street in Steelton, from Front & Chambers to Adams Street on Sunday, May 31, 2009 from 1-3 pm and also to request the closing of Adams Street from 2nd Street to Harrisburg Street from 10 am to 5 pm on May 31, 2009.

Mr. Shaver asked Chief Lenker if he is aware of how much this request will cost in over time. Chief Lenker stated that it depends upon how many officers work the event. Mr. Gehrlein added that the cost will be included in the permit fee paid by the Elks. Mr. Kovach stated that Ex-Mayor Brown is a member of the Elks. He also said that the lodge held a state parade in the Borough several years ago and it was very impressive. Mr. Gehrlein said that this is a state convention for the lodge however; guests will be traveling from all over the nation to attend. Also, it is scheduled to take place one day after the Hot & Spicy Festival. Mr. Gehrlein said that this will be a great opportunity to boost attendance to both events. He added that the streets can be shut down in phases to limit traffic congestion.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present unanimously voted to approve the request by the Cyrene Elks Lodge No. 169 to hold their I.B.P.O.E. Statewide Convention Parade along Front Street in Steelton on May 31, 2009 and also to allow the closing of Adams Street from Second to Harrisburg Street.

Michael Houser; Steelton Fire Department EMS Administrator – Letter to Council requesting that Council consider advancing the EMS Department \$2,600 to cover payroll while waiting for the Medicare payments to be received.

Mr. Kovach asked Mr. Gehrlein to verify that \$5,000 was recently given to the department. Mr. Gehrlein stated that it was. The total amount advanced so far is just under \$20,000 for payroll and other advancements. Mr. Kovach stated that there were some problems with Medicare but they have since been straightened out. He asked if any of the Medicare payments have been received. Mayor Acri said that they have not. He did receive a letter from Medicare stating that the payments have been approved and the payment is in the mail. Mayor Acri tried to call a representative to verify the amount that was sent. The representative has yet to return his call. Mayor Acri suggested that Council have a meeting with the ambulance administration to discuss the status of the department.

Mr. Kovach asked how much money was budgeted to be given to the ambulance department. Mayor Acri said that \$85,000 was budgeted. Mr. Kovach recommended that after that amount has been borrowed, no more money be advanced to them. He said that Council has no other recourse. Mr. Shaver stated that he agrees with Mayor Acri and thinks that Council should sit down with the Finance and Public Safety Committees. Mayor Acri added that Council may want to consider appointing an ambulance chief and take those duties away from Chief Vance.

On a motion made by Mr. Shaver, seconded by Mr. Wright, Council Members present unanimously voted to pay the \$2,600 to maintain the Steelton Borough ambulance services.

Mr. Wright asked if a Finance Committee meeting is coming up soon. Mr. Gehrlein said that a meeting needs to be scheduled. Mr. Heefner proposed that a monthly finance meeting be held and a report be given at each legislative Council meeting. He also requested that a year-end budget report for 2008 be generated. It was the consensus of the Finance Committee to meet on February 12, 2009 at 6 pm.

UNFINISHED BUSINESS:

Christopher Anderson – Actuarial Analyst; Mockenhaupt Benefits Group – Presenting Council with the actuarial study of the non-uniformed employees pension plan to estimate the ad-hoc cost of living (COLA) adjustment equal to 1%, 2%, 3%, 4% or 5% increase in the monthly benefit.

Mr. Kovach asked if the report was stating that as of January 1, 2007, the Borough had a \$228,900 deficit. Mr. Wion said that is not the case. A study is done to show how much money is needed to meet certain obligations of those employed (i.e. – how long they will live, current age, etc.). A valuation is given of the Borough's assets to cover the actuarial criteria. After some discussion, Council Members present decided to table this matter until the next Council meeting.

NEW BUSINESS:

Mr. Gehrlein – Presenting Council with a copy of the current meeting calendar for 2009 for Council, Water Authority, Neighborhood & Economic Development Committee, Police Committee, Fire and EMS Committee, Zoning Hearing Board, and Planning Commission.

Mr. Shaver asked if these were advertised. Mr. Gehrlein said they were and there was an email sent with proof of proper advertising.

Mr. Gehrlein & Councilman Heefner – Providing Council with an update on the H2O PA Grant Application for the Water Filtration Plant as well as the Combined Sewer Overflow CSO project.

Mr. Gehrlein said that the H2O CSO plan is progressing very well. He gave an update on the filtration portion of the project. The estimated cost for repairs will be done to show upgrades to the distribution and filtration systems. The estimate will include amounts for a possible interconnection with United Water and the internal functions of the plant.

Mr. Gehrlein said that the Borough Authority has been working with the McCullough Group on the H2O PA grant application. The due date is February 13, 2009. They have met three times. The application is for \$12 million. The total cost of the project is \$19 million. There are back-up plans in place for the water filtration project. The alternative plans range from receiving enough funding to complete the project to receiving no funding at all. Mr. Gehrlein invited everyone to attend the meeting scheduled for February 2, 2009. Mr. Wright reiterated that the deadline is February 13, 2009. He asked that everything be submitted in advance to make sure that the McCullough Group has sufficient time to complete the application. Mr. Gehrlein stated that a deadline has been set for January 30, 2009. The McCullough Group will use that additional time to complete the application and submit it.

Ordinance No. 2009-1 – An Ordinance of the Borough of Steelton, Dauphin County, Pennsylvania, amending the code of the Borough of Steelton Pennsylvania, Chapter 16, “Pensions”, Article III, entitled “Police Pension Plan and Fund”, by amending and restating the Borough of Steelton Police Pension Plan in its entirety.

Mr. Wion said that the IRS laws are constantly changing regarding the Pension Plans. The Steelton Police Pension Plan needs to be changed in a number of respects due to the most recent law changes handed down by the IRS. The Borough will need to re-state the entire pension plan. Ordinance 2009-1 amends the code of Ordinances. It also amends the entire plan pursuant to Conrad Siegle. It has been sent to the Steelton Police Department for review.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve Ordinance No. 2009-1, as presented.

OTHER BUSINESS:

Mr. Gehrlein – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL’S CONCERNS:

Dr. Szada: said that with the New Year just passing, there are changes on the horizon. She thinks it would be a good idea to open the floor for nominations for new officers. It would be in the best interest of the Borough, as a whole. Dr. Szada asked Mr. Wion when this can be done. Mr. Wion said Council can have an election at any time of the year. A Council Member needs to make a motion, receive a second and Council then votes on any nominations made.

On a motion made by Dr. Szada, seconded by Mr. Albert, Council Members present unanimously voted to hold an election for new Council officers.

On a motion made by Mr. Albert, seconded by Dr. Szada, Council Members present unanimously voted to nominate Mr. Wright as Council President.

On a motion made by Dr. Szada, seconded by Mr. Albert, Council Members present voted to elect Mr. Wright as Council President. Mr. Heefner cast the dissenting vote. The motion carried.

On a motion made by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to elect Mr. Albert as Council Pro Tem.

Mr. Kovach stated that he started on Council 26 years ago. He is proud of the good things he has been able to accomplish for the community. He gave personal comments to each Council Member and said it was a pleasure working with each of them.

Dr. Szada added that change is never easy and she thanked Mr. Kovach for his many years of service. Mr. Kovach said that he is an advocate of positive change and commended the current Council as being the most productive group during his tenure.

Mr. Wright noted for the record that Mr. Kovach had planned to step down tonight. He was not voted out.

Mr. Heefner: said it has been a pleasure working with Mr. Kovach.

Mr. Shaver: said it has been a pleasure working with Mr. Kovach. He considers him a good friend.

Additionally, Mr. Shaver stated that he received a certificate with regard to commercial plumbing inspection for Mrs. Zell.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to have this certificate placed in Mrs. Zell's personnel file.

Mr. Wion stated that Council should appoint a citizen to the chair of the vacancy board. Borough Code requires this be done in January of each year. Mr. Wright asked that each Council Member submit names at the February 2, 2009 Council Meeting for possible nomination.

Mrs. Wiedeman-Krosnar: wished Mr. Kovach well in his future endeavors. She thanked him for all he has done over the years. She also stated that she would like to make sure that all Council Members are on the same page regarding the many projects that are pending.

Mr. Albert: said it has been a pleasure working with Mr. Kovach.

Mayor Acri: thanked Mr. Kovach for the services he has provided to the community and to Council. He asked him to consider staying on Council until the end of December 2009. Mayor Acri also asked that Council and he go into Executive Session immediately following the meeting.

Mr. Wion: said that leadership is never easy. The last 4-5 years have been progressive as well as difficult. Mr. Wion looks forward to working with Mr. Kovach in the future.

Mr. Gehrlein: thanked Mr. Kovach for always being there for him. He wished him well.

Mrs. Handley: stated that she is glad that Mr. Kovach is staying on Council. She has enjoyed working with him for many years.

Mr. Heefner: stated that Mr. Frank Leber completed bond work for the fire truck for free. He suggested that a proclamation be drafted to thank him.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to have a proclamation of thanks drafted for Mr. Leber.

On a motion made by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 8:16 pm to discuss personnel matters, land acquisition and potential litigation. Mr. Albert was excused.

The Council meeting reconvened at 9:30 pm.

Mr. Shaver stated that Mr. Gehrlein resigned effective immediately and the day to day operations will be handled by Mrs. Handley. He asked Mrs. Handley to advertise immediately to fill the vacancy. Mr. Shaver said Mr. Musser will be returning on a consulting basis.

Mr. Shaver told Mrs. Brown-Sweeney that Council needs her to pick up on the H2O Project, effective immediately, since she is familiar with it. Mrs. Sweeney said she would do that. Mr. Shaver told Mrs. Sweeney that Mr. Heefner is familiar with the project, and she can also go to Mr. Ellinger and Mr. Espenshade for assistance or guidance.

On a motion by Mr. Heefner, seconded by Mr. Shaver, Council Members present voted unanimously to accept Mr. Gehrlein's resignation effective immediately. It was the consensus of Council Members present to pay Mr. Gehrlein for the remainder of this week and two (2) additional weeks, through January 14, 2009.

On a motion by Mr. Shaver, seconded by Mr. Wright, Council Members present voted unanimously to adopt Resolution 2009-R-1, appointing Kathleen Handley as Borough Secretary-Treasurer, and asked Mrs. Handley to secure the necessary additional bonding.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Dr. Szada, the Council meeting adjourned at 9:35 p.m.

Respectfully submitted,

Kathleen D. Handley
Borough Secretary/Treasurer

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:33 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Michael Albert
Stephen Shaver
Michael Kovach

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada
Jeffery Wright

Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Secretary

APPROVAL OF MINUTES:

Mr. Wion stated there are a few changes that need to be made to the December 15, 2008 minutes. On page 6, it should read Mr. Kovach will submit a letter of RESIGNATION. Also, on page 6, Mr. Shaver asked Mr. Kovach to reconsider his POTENTIAL resignation. Lastly, Mr. Wion specified that Mr. Kovach made a motion to have a FORENSIC audit conducted.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to approve the December 15, 2008 minutes, with the proposed changes.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Handley):

Mrs. Handley said she had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Adrienne Vicari, PE, Herbert Rowland & Grubic, Inc. – Letters informing the Borough of the applications for H20 PA and Penn Vest Financing on behalf of the Harrisburg Authority and requesting letters of support.

A letter has been prepared for Mr. Wright's signature.

August Memmi, Deputy Director, Dauphin Office of Community & Economic Development – Letters informing the Borough that the Board of Commissioners approved the FY 2009 Annual Action Plan and funds for the CDBG Program.

Mr. Wright asked that a letter be sent to the Dauphin County Commissioners thanking them for awarding the CDBG Funds to the Borough.

Susan Kline, Director Steelton Senior Center – Memo informing the Foundation Members that the Senior Center will not be receiving additional grant money.

Mr. Wright asked to have Mrs. Wiedeman-Krosnar contact Ms. Kline for clarification on this issue. Mr. Musser stated that he received an email on this topic. He said no additional funds will be received for the Steelton Senior Center.

UNFINISHED BUSINESS:

Edward A. Ellinger, PE, HRG, Inc. – Update on Penn Vest Assistance.

Mr. Ellinger stated that Penn Vest is encouraging the Borough to complete the entire East End separation project, as opposed to only completing T Street. However, T Street is the only street that must be done. R Street and Felton Street are not under regulation. Regarding stimulus money from the Obama administration, Mr. Ellinger said there is no estimated time when that money will be given out. He also stated that the Borough cannot apply for Penn Vest money until the engineering plans are completed for the project. Mr. Ellinger stated that he will have a price later in the week for additional engineering costs.

Edward A. Ellinger, P.E., HRG, Inc. – Proposal for financial Services – Penn Vest Assistance.

Mr. Wion stated that at the previous Council Meeting, Council Members approved the HRG proposal with some conditions. However, the standard conditions were not attached. Mr. Ellinger stated that he would send those conditions to Mr. Wion. The contract will proceed.

Christopher D. Anderson, CEBS, Actuarial Analyst, Mockenhaupt Benefits Group – Presenting Council with several options for the Non-Uniform Pension Plan COLA.

Mrs. Handley stated that \$150,000 was budgeted to be received. Last year's amount was \$154,000. Mr. Musser stated that the Cost of Living Adjustment increase will not come out of the General Fund.

On a motion made by Mr. Kovach, seconded by Mr. Shaver, Council Members present unanimously voted to approve a 3% Cost of Living Adjustment increase to the Non-Uniform Pension Plan.

Mr. Wion will prepare the Resolution for consideration.

Eugene Vance, Fire Chief – Discussion on the Ambulance finances.

Chief Vance stated that there will be a Round Table discussion next Sunday. He said he will discuss the finances of the ambulance with the department. Chief Vance will then come back to Council with a report on March 17, 2009. Mr. Heefner and Mr. Kovach said they will attend the meeting.

NEW BUSINESS:

Brenda K. Wick, P.E., HRG, Inc. – Final Sub-Division Plan for Louis Rozman.

Ms. Wick stated that the plans were submitted and reviewed by Dauphin County. The plans have been revised but, there are still some revisions to be made. The plans are currently not up for consideration. Mr. Wright stated that Council will hear from Mrs. Zell but, no action would be taken on this matter.

Mrs. Zell said there was a planning meeting held on January 8, 2009. There are still a few items that need to be corrected. It was the recommendation of the Planning Committee to conditionally approve the plan to subdivide Lot 4 into 2 parcels.

Mr. Wion stated that he received the plan with signatures from Navarro & Wright only. The Rozmans have not signed them. He said that the lot size needs to be corrected on the cover page and a waiver needs to be signed. He said if the Rozmans and a representative from Navarro & Wright are present tonight, the plans could be signed additionally and approved. If both are not present, this could be tabled until the next Council Meeting. Mr. Wion reminded everyone that the 90 day extension runs out on March 18, 2009.

Mr. Heefner said that Council should consider conditionally approving this tonight. It has been held up for a long time. Mr. Paul Navarro stated that he is not authorized to sign on Mr. Rozman's behalf. Mr. Michael Rozman needs to show power of attorney. Mr. Navarro stated that he can sign the plans with the condition that Mr. Rozman will have the final determination. Mr. Navarro said the property at 3rd and Brewster Streets are to be divided into two parcels called 4a and 4b.

Mr. Wion asked Mr. Navarro if the plans were sent to Dauphin County Planning Commission and the Steelton Borough Planning Commission. Mr. Navarro stated that they were.

Mr. Navarro requested relief from Chapter 99-12.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the request for relief of Chapter 99-12. Preliminary Plat Submission.

Mr. Navarro also requested a waiver of Chapter 99-42.a.1, requiring sidewalks at these properties. Mr. Heefner suggested that the waiver be granted to maintain the continuity and beautification of the land since no sidewalk is currently there.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the request to waive Chapter 99-42a1.

Regarding Chapter 99-12.a.2.i.20, there is an issue with the restoration detail due to utility work that needs to be done. Council needs to know who is responsible for digging the trench. Mr. Navarro said that a request for this information was sent to HRG but, no response has been given at this time.

Mr. Navarro stated that all signature blocks will be signed, Chapter 99-12.2h will be taken care of and the trench restoration details will be provided.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to conditionally approve the subdivision plans.

Kenneth Lenker, Police Chief – Request to increase the Charges on Parking Tickets.

Mayor Acri stated this matter came up during the last Police Committee meeting. Mayor Acri suggested that the parking tickets be increased from \$10 to \$15. He asked that fire hydrants tickets be increased from \$10 to \$25. These changes will make us compatible with surrounding municipalities.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to have Mr. Wion to prepare an Ordinance to accept the new prices.

Jennifer Brown-Sweeney – Letter of Resignation effective January 27, 2009.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to accept Mrs. Brown-Sweeney's resignation.

Scott D. Washinger, Collections Officer – Request to waive sewer bill for foreclosed property at 145-147 North Front Street.

Mrs. Handley stated that this request was brought before the Steelton Water Authority. It was denied. Mr. Washinger has appealed.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to deny Mr. Washinger's request to waive his sewer bill.

OTHER BUSINESS:

Mrs. Handley – Informing Council that an Executive Session is needed to discuss personnel matters and land acquisition matters.

There were no comments.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL’S CONCERNS:

Mr. Kovach: suggested that Mr. Rizk be given two weeks to set up a meeting to come before Council with completed plans for the Shur-Fine grocery store.

Mr. Kovach also asked if a Resolution is needed to enact the Ethics Forms that were recently distributed. Mr. Wion said that in April of each year, a Resolution will be drafted and filed by May 1st.

On a motion made by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:32 pm to discuss personnel matters and land acquisition.

On a motion made by Mr. Albert, seconded by Mr. Shaver, the Council the Council meeting reconvened at 8:42 p.m.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present voted unanimously to draft a new bond that is effective from June – July. The amount of the bond will be for the maximum amount of money that is in the General Fund at one time to establish the bond price for the Borough Secretary Treasurer.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to enter an agreement to transfer all funds to Mid-Penn Bank.

ADJOURNMENT:

There being no further business before Council, on a motion by Mr. Albert, seconded by Mr. Kovach, the meeting adjourned at 8:44 p.m.

Respectfully submitted,

Kathleen D. Handley
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Michael Albert
Stephen Shaver
Jeffery Wright
Michael Kovach

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Secretary

APPROVAL OF MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Handley):

Mrs. Handley said she had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

On a motion made by Mr. Kovach, seconded by Mr. Albert, Council Members present voted unanimously to approve the January department reports as presented.

Mayor's Report: Mayor Acri had nothing to report.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

SPECIAL PRESENTATIONS:

Jay R. Wenger, Susquehanna Group Advisors, Inc.

Mr. Wenger stated that the Susquehanna Group Advisors is based in Harrisburg and they provide independent financial consulting and advisory services to local governmental entities. Mr. Wenger gave a brief explanation of the services they can provide as the Borough pursues possible financing options for upcoming Borough projects.

Mr. Shaver asked if their firm would look at current Bond Issues that are on file. Mr. Wenger said that they would. Mr. Heefner asked if this discussion could be tabled. Mr. Wright stated that the discussion could be tabled or discussed in Executive Session and asked Mr. Musser for his thoughts. Mr. Musser stated that the issue can be tabled but action needs to be taken in the immediate future for the purposes of assembling a team and bringing a financial advisor on board.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present voted 4-1 to retain Susquehanna Group Advisors, Inc., as the Borough's Financial Advisor for the upcoming bond issues or borrowings, and future borrowings, contingent upon Mr. Wion's review and approval of the contractual documentation. Mr. Heefner cast the dissenting vote.

Linda Goldstein, CREDC – Discussion on the KOZ.

Ms. Goldstein introduced Mr. Black. Mr. Black stated that CREDC is not looking for any action tonight. They are, however, asking for the Borough to waive taxes on the KOZ project. He stated that this is based on the condition that ArcelorMittal will sign an agreement to pay that portion of the taxes. ArcelorMittal is interested in extending existing rails. They will also be creating 200 additional jobs. This shows a long term commitment to operate their steel mill in the Borough of Steelton.

Mr. Kovach asked if this has been discussed with the School District and if Dauphin County is on board with this. Mr. Black stated that he will be speaking to the School Board on Thursday night and Dauphin County is, indeed, in agreement.

Mr. Shaver asked if this process has to go through documentation. Mr. Wion stated that it is possible that an Ordinance or Resolution will be needed for execution. Mr. Black stated that he has copies of Ordinances from the State of PA as well as an agreement from the State. He will provide those to Mr. Wion.

Mr. Heefner stated that he thinks this is a positive thing for the Borough, citing the potential retail opportunities it will bring for the Downtown area.

On a motion made by Mr. Kovach, seconded by Mr. Albert, Council Members present voted unanimously to have Mr. Wion draft a Resolution for this project.

COMMUNICATION:

Renee Drayton Bowers – Letter requesting that Council designate one side of Lincoln Street as “No Parking,” on Memorial Day to avoid congestion that occurs every year on this day. Also commending Public Works for condition of Borough Streets on January 28, 2009.

Chief Lenker stated that he spoke with Mayor Acri regarding this and Lincoln Street can be posted. The South Side of Lincoln Street will be posted as Temporary No Parking on Memorial Day.

Paula Sviben – Request to remove handicap parking spot at 2620 S. Third Street.

Mr. Shaver asked Chief Lenker to make sure that the parking spot is not being used and bring a recommendation back to Council. Chief Lenker stated that he will do so.

Michael Musser – EPA Course for Brownfields Project.

This was provided for Council’s information. Any Council Members interested in attending should Contact Mrs. Handley.

Lisa A. Myers, Boyer & Ritter, CPA’s – Letter outlining their Audit procedures.

Mr. Wright urged Council Members to read over the document, as it has beneficial information in it. He also stated that Ms. Myers will meet with the Finance Committee on March 17, 2009

Dwayne A. Davis – Requesting the use of Municipal Park for Adams Street Steelton Basketball League.

Mr. Albert stated that the event went well last year. He recommended that, as long as Mr. Davis provides proper paperwork and he is advised that he cannot sell food, he should be granted permission to use the facility for the basketball league. Mr. Albert also suggested that he be invited to come before Council. Mr. Wright asked Mrs. Handley to write Mr. Davis a letter.

Rebecca Denlinger, Rettew – Letter informing Council that they are representing Highspire Borough in their H20PA and Penn Vest Applications.

This was provided for Council's information.

Kelly Wolf, Manager, Dauphin County – Providing an update on Pending Municipal Waste Tipping Fee Increase.

This was provided for Council's information.

PSAB – Reminder about the 98th Annual conference on March 22-25, 2009 at Hershey Lodge.

This was provided for Council's information. Any Council Members interested in attending should contact Mrs. Handley.

Federal Communications Commission – Information Notice of Section 106 Filings.

This was provided for Council's information.

Douglas Goff, Commissioner, Swatara Township – Invitation to a meeting with the Township and Centenary Church to discuss the development of a small neighborhood park.

This was provided for Council's information.

UNFINISHED BUSINESS:

David Wion, Solicitor – Resolution 2009-R-2 Amending defined benefit pension plan providing a 3% COLA for currently retired Borough employees.

RESOLUTION 2009-R-2, A Resolution amending defined benefit Pension Plan Joinder Agreement for the borough of Steelton Non-Uniformed Employees Pension Plan, Providing for a 3 Percent Cost of Living Adjustment over and above the current benefit payment for currently retired former Borough Employees, was presented for Council's consideration.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present voted unanimously to approve Resolution 2009-R-2, as presented.

Mrs. Handley – Discussion on fees and hours for Parking Meters.

Mrs. Handley asked Council what they would like the fees and hours of operation to be for the Parking Meters. This information is needed before the company can program the

new meters and provide training on the new meters. Mr. Kovach asked if a new price is assigned to the new ones downtown, or will all meters throughout the Borough need to be changed. He stated that he does not think the old meters can be changed. Mrs. Handley stated that Mr. Conjar said that the old meters can be updated. Mr. Heefner said that he will follow up to make sure that they can be.

Ed Ellinger, HRG – Proposal for engineering services preliminary and final design, Felton & R Streets sewer separation project.

Mr. Ellinger stated that this is a follow up to the January 26th discussion and meeting. There are currently crews out on T Street. He gave a proposal for Felton and R Streets, which is the complete sewer separation project. He stressed that project readiness is the main component of this project and will make it attractive to investors. Mr. Kovach asked if money received from Act 64 (Stimulus) will offset the difference that we do not receive from Act 63 (H20PA Grant). Mr. Ellinger stated that matching funds can come from the Stimulus money. Mr. Shaver asked what the professional services cost for the original project was. Mr. Ellinger stated that that cost was \$173,000 for T Street, which is about 18% of the total project. The estimated professional services cost for the entire East End project would be \$570-\$580,000. After some discussion, Mr. Ellinger ended by notifying Council that this is to be completed within the next 4-5 months and the costs are equal to 5 of HRG's engineers' full time salary.

Michael Musser – Update on grants process and procedures.

Mr. Musser stated that he has upcoming meetings with DCED. He has been in contact with Representative Buxton's office to get contracts re-instated. He is also working on getting CDBG re-imbusement. A grant totaling \$196,000 will be completed 10 weeks from Friday. The Brownfields grant should be finalized within 30 days. He will get the PIN number to finalize the COPS grant, for \$156,000. Mr. Musser said he hopes to have most of the pending grant funds resolved with (60) days,

Mr. Ellinger also stated that \$75,000 from Act 537 should have been received by the Borough already. It was submitted in November. Mr. Musser stated will follow up tomorrow on the status of it.

NEW BUSINESS:

Frank S. Brown, Grand Secretary I.B.P.O. Elks of the World – Letter requesting the Borough to waive the parade permit fee of \$756.52 for the Elks Parade.

Dennise Hill – Discussion on the Borough's Veteran's Parade and the Elks' State Convention Parade.

Mr. Samuel Gaiter spoke on behalf of Mr. Brown, who was admitted to the hospital. Mr. Gaither stressed that the Elks needs to hold this convention. It brings a lot of revenue, such as the one held in 1998. He stated that he would appreciate it if Council would work with them to make the convention happen.

Ms. Hill added that she spoke with Mayor Acri and Mr. Wright concerning this. She feels it would be beneficial to both the Elks and the Borough for the parades to be combined. There has been no advertisement sent and all groups have been advised that two dates were possible. Ms. Hill also stated that this is the same weekend as the Hot & Spicy International Festival. This is a big draw because the additional people in and around the Borough for the convention will have an event they can attend the day before the parade. Ms. Hill asked Council to consider combining the parades.

Mr. Wright said that since the Elks' Parade would be combined with the Borough's Parade, he would consider reducing the Elks' Parade Fee by one-half to \$378.00, if Council agreed. Mr. Gaither stated that their next meeting is February 22nd. He will take this back to the committee for a vote.

On a motion made by Mr. Kovach, seconded by Mr. Heefner, Council Members present voted unanimously to accept the consolidation of parades, and the reduced parade fee pending approval from the Elks Parade Committee.

Jeffery Wright – Amend Contract with Community Networking Resources.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to amend the contract with Mr. Musser and pay him \$4,000 per month for the next six months.

Mrs. Zell, Code Officer – Discussion on 540 North Third Street.

Mrs. Zell was not in attendance so Mr. Heefner discussed this matter. He stated that there are high weeds and grass at the property. Normally, Borough staff takes care of it, bills the owner, and puts a lien on the property if the bill is not paid. Mr. Wright asked that this matter be discussed in the Neighborhood and Economic Development Committee meeting. He stated that the committee will also discuss the amendment of the Rental Inspection process.

Mrs. Handley – Discussion on 872-874 North Front Street Sewer Bill.

It recently came to Mrs. Handley's attention that this property is not on the Steelton Borough sewer system but has been billed for sewer. She said that the customer will no longer be billed for sewer. Ms. Handley said the customer is requesting a refund for the sewer payments that were made, however he isn't the owner of record. Mrs. Handley said that the customer indicated that he would attend the meeting, but is not present.

Mrs. Handley said she will contact the owner for some additional information.

Dennis Heefner – Recommendation to hire Teddy R. Cleckner to fill the vacancy in the Sewer Department. Mr. Cleckner is currently working as a seasonal employee in the Highway Department.

On a motion made by Mr. Kovach, seconded by Mr. Albert, Council Members present voted unanimously to hire Mr. Cleckner in the Sewer Department vacancy, at the rate of \$10.78 an hour.

Resolution 2009-R-3 – Resolution of the Borough of Steelton, Pennsylvania, authorizing the sale of certain real estate tax claims and liens and associated rights and remedies relating to the 2008 real estate tax claims was presented for Council's consideration.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to accept Resolution 2009-R-3, as presented.

OTHER BUSINESS:

Mrs. Handley – Informing Council that an Executive Session is needed to discuss Personnel Matters, Pending Litigation and Land Acquisition Matters.

There were no comments.

AUDIENCE PARTICIPATION:

Donald Bowers, 587 Lincoln Street – recently bought 447 Lincoln Street. He immediately noticed that the water pressure was low. Mr. Bowers called the water department and they came to the property several times. Mr. Bowers did extensive work to investigate the problem, including tearing the ground up to look for blockages. Ultimately, it was found that the main valves, in the ground, need to be cleaned. He wanted to make Council aware of the problem because others in the Borough may be experiencing it as well.

Mr. Wright notified Mr. Bowers that he needs to address the Steelton Water Authority. Mr. Wright asked Mr. Bowers to contact Mrs. Handley for the date of the next Water Authority meeting.

Mr. Musser– urged Council to review the KOZ agreement extensively. He asked them to make sure that language states that the owners of the property cannot file for a tax appeal to reduce appraised property value during those 10 years.

Emuel Powell, Lebanon Street – asked what the Code Regulation is for commercial use from Bailey Street to William Howard Day Cemetery. Mr. Heefner stated that the zoning is residential and if someone wanted to have a home occupation they would need to get a variance. Codes will send a letter to neighbors notifying them of the request. Mr. Heefner asked Mr. Powell to contact Mrs. Zell for further details on how the process works.

Samuel Gaither, Gettysburg, PA – asked how much the recent tax increase was for. Mr. Kovach said it was for 2 mills of what the land/building is assessed at.

COUNCIL’S CONCERNS:

Mr. Kovach: stated that there was a nice turn out for the Black History Month Essay Contest.

Mr. Heefner: had no comment.

Mr. Albert: had no comment.

Mr. Shaver: thanked Mrs. Handley for putting in extra hours while the office is short-handed.

Mr. Wright: stated that Mrs. Zell will send out dates for zoning meetings. He asked Council to please review the dates and see when they are available to meet. He also concurred with Mr. Shaver, regarding Mrs. Handley’s efforts and her hard work. Lastly, Mr. Wright thanked Mr. Musser for coming back on board.

Mr. Wion: had no comment.

Mrs. Handley: had no comment.

On a motion made by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session at 8:02 pm to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:33 p.m.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to sign a contract between the Borough of Steelton and HRG, Inc. to design the full East End project.

On a motion made by Mr. Wright, seconded by Mr. Albert, the Council meeting recessed into executive session at 8:37 p.m., for the reasons previously stated.

The Council meeting reconvened at 8:54 p.m.

ADJOURNMENT:

There being no further business before Council, on a motion by Mr. Wright, seconded by Mr. Shaver, the meeting adjourned at 8:55 p.m.

Respectfully submitted,

Kathleen D. Handley
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:50 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by invocation, given by Reverend Marshall.

In Attendance:

Dennis Heefner
Michael Albert
Stephen Shaver
Jeffery Wright
Michael Kovach
MaryJo Szada

Absent:

Lisa Wiedeman-Krosnar

Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Secretary
Dennise Hill, Administrative Assistant

APPROVAL OF MINUTES:

There were no minutes presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Handley):

Mrs. Handley said she had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Jim Roberts, United Steel Workers Union – Requesting Council to consider adopting a Resolution to buy American.

Mr. Shaver stated that his only concern is that we may not be able to buy strictly American products, in some cases. He recalled in the 1980's a similar regulation was enacted dealing with police cars and it was not able to be done. Dr. Szada stated that she agrees with the sentiment but, agrees with Mr. Shaver that this may be difficult to do. Mr. Heefner suggested that this topic be tabled. He stated that the Federal Government will be enacting a Buy American regulation but, the list of items/products has not been published. Mr. Heefner asked that Council table the discussion until the list is available.

UNFINISHED BUSINESS:

Mr. Samuel Gaither, Elks Lodge – Discussion on the Elks State Convention Parade and Permit Fee – The lodge agrees to pay ½ the parade fee, since they will combine with the Borough’s parade.

Mrs. Handley will prepare a letter to the Elks Lodge.

Mr. Vance, Fire Chief – Discussion on the Ambulance Association.

This topic will be discussed on March 16, 2009.

Kelly Wolf, Manager, Dauphin County Solid Waste Management & Recycling – Providing an update on pending municipal waste tipping fee increase.

This was provided for Council’s information.

Mr. Heefner – Speed Limit on Swatara Street.

Mr. Heefner stated, per Chief Lenker, Council will need an engineering report due to grading. There may be some other options that will help address the issue. The topic was tabled until that further information is received.

Mr. Heefner – Hot & Spicy Festival – How much of Front Street will be closed for the Festival.

Currently the Festival is being held between Walnut Street and the Municipal Building. Mr. Heefner would like it to end at Locust Street. This will allow people coming to the festival to utilize the parking lot owned by the Borough. Mr. Shaver suggested that a representative from Keystone to come before Council. Ms. Hill will contact them.

NEW BUSINESS:

Penn State Harrisburg Environmental Training Center – Certificate of completion of Drinking Water Treatment Highlights presented to Daniel Scheitrum.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to have this certificate placed in Mr. Scheitrum’s personnel file.

Walter Shroy, 403 N. 3rd Street – Discuss the need for 2 boat permits.

Mrs. Handley stated that Mr. Shroy has two boats and would like to use the same permit for both boats. Mr. Musser noted that the Borough charges a boat permit fee, it is not a membership. It was the consensus of Borough Council that one permit is required for each boat that is launched.

Terry Sutton, Millennium Church, Adams Street, Steelton, PA – Discussion on Church Sales Agreement.

Mr. Sutton stated that Patrick Gehrlein entered into a sales agreement with Millennium Church for purchase of their property and never followed through with it. The church, subsequently, spent money to prepare for the settlement and would like to be reimbursed. Mr. Sutton also introduced Bishop Bass and Reverend Marshall from the church to speak. Mr. Wright stated that Council would hear what they had to say then allow Mr. Wion to review the documents further and get back to them.

Bishop Bass submitted a line item report of expenses incurred. He also stated that the list is not complete and he will update and submit it tomorrow. Dr. Szada questioned if the supplies they are asking for reimbursement on were to prepare the Adams Street location for sale or to prepare a new location for the congregation to move into. Rev. Marshall stated that the items on the list were for preparation to move out of the Adams Street location. The expenses incurred were used at the new facility located at 21st and Herr Streets. Some of the items were: 2x4s, electrical supplies, paint, window panes, etc. Bishop Bass closed by thanking Council for allowing the church to come before them to speak.

Mr. Musser – Presenting a request from UPS regarding a long term parking lease.

Mr. Musser said he would meet with their representative to determine the specifics of their request and report back to Council.

Mr. Musser – Update on Grant Process and Procedures.

Mr. Musser stated that the COPS PIN number should be received soon. Once this information is received, the money will be accessible. He also stated that a scheduled conference call with EPA was canceled due to inclement weather. The grant close-out for the canal grant will be delivered tomorrow by Mr. Musser. He is in the process of finalizing a \$300,000 grant for Adams Street. He also noted that there were two other outstanding issues: There was no closeout done for the Locust Street upgrades; and (2) Senior Center Grants need to be finalized. Mr. Musser said he was unable to speak with Representative Buxton to clear this up prior to the meeting but will be speaking with him about it. Mr. Musser said he will continue to follow up on these.

Mr. Musser said that the CDBG items are in order, and said the next step for the Brownfields grant will be obtaining access agreements for possible locations.

Mr. Heefner asked if there is any more money to obtain properties on Adams Street. Mr. Musser stated that there is possibly an additional \$120,000 allocated for the Adams Street

project. Mr. Heefner then asked if Council should obtain more properties or wait until after construction starts on the first phase. Mr. Musser suggested that Council purchase properties they are interested in and board them up. He also stated that those segments of land should be subdivided. Lastly, Mr. Musser urged Council to bring in some potential developers to casually speak to them about their continued interest in the project.

John Pfeifle – Requesting a date to make a presentation to Council for message delivery system.

Mrs. Handley stated that Mr. Pfeifle came to a recent Department Head meeting to describe his services. Mr. Conjar is recommending Mr. Pfeifle, due to the work he does for the Steelton-Highspire School District. DEP will have a requirement by the end of the year that all Water Plants in the state of PA will have to have a call system in place to notify residents of shut offs, boil advisories, etc. Mr. Shaver questioned if this would be a topic for Council or the Steelton Water Authority to discuss. Mr. Wright suggested that this information be given to the Steelton Water Authority to look into.

OTHER BUSINESS:

Mrs. Handley – Informing Council that an Executive Session is needed to discuss Personnel Matters and Pending Litigation.

There were no comments.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Dr. Szada: stated that about two years ago, the Borough did a resurfacing project on Front Street. She asked if any guarantees were given on how long the paving will last. Mr. Musser stated that the usual life expectancy is approximately 15 years. Dr. Szada then asked who is responsible for the conditions of the cracking pavement on Front Street. Mr. Musser stated that there is only a one year warranty from the completion date of the paving. After some clarification on where Dr. Szada is referring to, Mr. Musser told her that is an issue she would have to address with Penn DOT. He stated that she can write a letter to her State Representative and request a meeting with Penn DOT to discuss the issue. Mr. Wright asked Dr. Szada to draft a letter and have Ms. Hill send to Representative Buxton.

Mr. Heefner: stated that Mr. Conjar looked into the issue with the parking meters and the old meters will not be able to be updated. He suggested that Council think about replacing them in phases, by getting 10-20 new ones per year. Mr. Heefner also reported that Mr. Fulkerson gave a Costars presentation in the last Department Head Meeting and it was very informative. Lastly, he stated that he has received several calls about the sewer separation project. He would like to know if a flyer can be produced to make residents aware of the details of the project.

Mayor Acri: stated that he spoke with Gregory Bowers, who is the President of the United Steel Workers, regarding their Go Green Campaign. The AFL-CIO would like to use Bethlehem Steel and the Borough in their efforts. Mayor Acri will schedule an informational meeting to get more details and invited Council Members to attend.

Mayor Acri also addressed the handicap parking issue. He stated that he has a list of people that are requesting handicapped parking. These people were told that the Community and Economic Development Committee would conduct a study and get back to them. Mr. Kovach stated that it was the decision of the committee to eliminate special purpose parking in the Borough. Mr. Kovach noted that when Council decided to make the \$35 application fee nonrefundable, the requests dropped by approximately 75%. He said that Council voted to not accept special purpose parking on Borough streets. After much discussion, Mayor Acri asked Council to address the situation to give these citizens some direction on whether or not they will be able to get handicap parking.

Mr. Wright: informed Council Members that he has information for any Member who would like to nominate a colleague for Councilman of the year. He asked that anyone interested in nominating someone, please contact him.

On a motion made by Mr. Kovach, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:57 p.m., to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:19 p.m.

ADJOURNMENT:

There being no further business before Council, on a motion by Mr. Kovach, seconded by Mr. Albert, the Council meeting adjourned at 8:20 p.m.

Respectfully submitted,

Kathleen D. Handley
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Michael Albert
Stephen Shaver
Jeffery Wright
Lisa Wiedeman-Krosnar

Absent:

Michael Kovach
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Secretary
Dennise Hill, Administrative Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Wright, seconded by Mr. Shaver, Council Members present unanimously voted to approve the Council minutes from February 17, 2009 and March 2, 2009.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Handley):

Mrs. Handley said she had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the February department reports as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Samantha Neidlinger, 366 South 2nd Street – Request to sponsor her as a Big 33 cheerleader by placing an ad in the Big 33 Program.

Mr. Wright stressed that any ads placed in the Big 33 Program on Ms. Neidlinger's behalf must be done with Council Members' personal funds.

Ryan Norris, General Manager, Dura-Bond Pipe – Letter informing Council that there is a mass layoff pending.

This was provided for Council's information.

Jeff Haste, County Commissioner – Letter requesting the Borough to assign a delegate and an alternate to represent the Borough on the EIT Collection Committee to be organized this year.

Mr. Wright stated that he would like to serve as the delegate on this committee with Mr. Shaver serving as the alternate.

Virginia L. Harris, DEP – Letter informing the Borough of the amount to be reimbursed to the Borough for the Canal Restoration Project.

This was provided for Council's information.

PSAB Training Update – Borough Officials Training and Update.

Anyone interested in attending should see Mrs. Handley.

PSATS – Invitation to register for the 2009 PA Leadership Institute.

Anyone interested in attending should see Mrs. Handley.

Stacey Anderson, U.S. Census Bureau – Request to use Council Chambers to train census workers.

Mrs. Handley will see if Council Chambers is available on this date.

Harrisburg Area Transportation Study – Notification of the next meetings.

This was provided for Council's information.

PA DEP – Information on the Great American Cleanup of PA.

Anyone interested in attending should see Mrs. Handley.

Ronald L. Lehman, HRG – Act 67, 68 and 127 Notification.

Mr. Shaver stated that he spoke with Mr. Musser. The H2O Grant is going well. There has been no timeline set yet. This is good for the Borough, though. It allows us to get our permits in order.

Kevin W. Anderson, DEP – Notification that the Steelton Water Plant has been selected to received a prestigious Area Wide Optimization Program Award.

Mr. Wright stated that it would be beneficial if Dan Scheitrum and a member of the Steelton Water Authority attended this. Mayor Acri stated that he will follow up with members of the Authority and Mr. Scheitrum about this.

UNFINISHED BUSINESS:

Mr. Vance, Fire Chief – Discussion on the Ambulance Association.

Chief Vance stated that Mayor Acri and Mr. Kovach asked them to attend tonight's meeting to discuss the condition the EMS/Ambulance Company is in. He stated that Mayor Acri has been trying to help through his position with Highmark. Chief Vance then turned the discussion over to Mr. Houser for further details. Mr. Houser stated that he had to fill out a Medicare application to determine which MPI number was assigned to the department. Eight of the applications were denied. The application was finally approved on January 9, 2009 and it was retroactive to 2007. Mr. Houser said he has been working with Medicare to rectify this situation. Meanwhile, no money has been received. Mr. Houser noted that the department currently has \$432.00 in the checking account and since, 80-85% of the department's income comes from Medicare, they are in dire straits and need to handle this immediately. He added that if no money is received soon, the company will be out of business. As of March 2009, \$22,000 from the Borough budget has already been used. After much discussion, Mayor Acri said he will call Mr. Houser tomorrow to further investigate the matter.

Dennise Hill – Discussion on the Hot & Spicy Festival location.

Ms. Hill stated that there is a Hot & Spicy meeting on March 17, 2009. She will give Keystone Human Services the final decision that Borough Council will be moving the location of the festival. It will run on Front Street between Locust Streets and Adams Street. This will allow participants and festival goers to use the parking lot owned by the Borough and will make the flow of detoured traffic much easier. Ms. Hill will notify Council of any questions or concerns that are presented at tomorrow's meeting. She also asked anyone with questions for Keystone Human Services to email her and she will present them at the meeting.

Mr. Wion, Solicitor – Ordinance 2009-2 Amending Chapter 110 “Vehicles and Traffic”, increasing the fee for notices of violations (Tickets) to \$25.00.

Chief Lenker clarified that the tickets should be \$15 for all tickets except fire hydrants, which will be \$25. Mr. Wion will modify the Ordinance from \$25 to \$15 and re-advertise the change. Chief Lenker asked that this be handled as soon as possible, as there are no more tickets available and they need to be ordered at once.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to proceed with ordering tickets with the amended prices.

Mr. Wion, Solicitor – Resolution 2009-R-4 Ratifying amendment to the Capital Tax Collection Bureau Articles of Incorporation.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2009-R-4, as presented

Mr. Wion, Solicitor – Resolution 2009-R-5 Eliminating a special purpose parking space for Dale F. Biesecker, 2620 South Third Street.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to adopt Resolution 2009-R-5, as presented.

Mr. Wion, Solicitor – Letter to Bishop Bass in response to request for payment of invoices.

Mr. Wion stated that officials from Millennium Church attended the last Council meeting and submitted expenses they incurred to move out of 158 Adams Street. These costs were not for the property in Steelton but, for the property in Harrisburg they are moving into. Therefore, they are not reimbursable. The letter informs Bishop Bass that the Borough will not be able to reimburse them for the expenses they submitted.

Mr. Heefner – Discussion on 540 N. Third Street.

Mr. Heefner said he wanted to resolve this issue to prevent the Borough from having to clean this property and others, in the future. He asked Mrs. Zell to investigate how other towns handle such issues for possible solutions but, she was unable to do so in the timeframe given. The property owner is currently paying \$10 per week on citations and fines.

Mr. Wright – Community Development Committee recommendations on Rental Inspection Ordinance issues presented by Mr. Heefner, which includes a fee increase.

Mr. Wright stated that Mr. Wion reviewed this several times. Mr. Heefner wants to modify the language so that requirements are thoroughly explained to property owners. Mr. Wion said that this language is currently in the Ordinance. Mrs. Zell will prepare literature to give to homeowners at the time of inspection. The draft will be presented at the next Council meeting. Mr. Heefner stated that he would like to put the responsibility on property owners so Mrs. Zell does not have to check water, sewer, and trash bills before an inspection. He said that due to the high volume of work, the Codes staff does not have time to check this information. If this information is not provided at the time of the inspection, those properties will be placed on a one year inspection list. Mr. Wright asked Mr. Heefner and Mrs. Wiedeman-Krosnar to prepare a check list to put in the packet for the new tenant.

After much discussion, Mr. Wion stated that it was his suggestion that these changes be handled administratively, which seems to be happening. The one year to two year timeframe was changed at the end of 2008. Any increase in fees need to be justified (i.e. – price of paper, printing costs, gas, salary, etc.) if a landlord asks why the fee went up. Mr. Wright said he will contact Mrs. Zell to get that information.

NEW BUSINESS:

Mr. Wion, Solicitor – Resolution 2009-R-6 Declaring the Borough’s Intent to Follow the Schedules and Procedures for Disposition of Records as Set Forth in the Municipal Records Manual Approved in December 16, 2008.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to adopt Resolution 2009-R-6, as presented.

Mr. Wion, Solicitor – Resolution 2009-R-7 Designation of Steelton Borough Public Officials and Public Employees Pursuant to the Pennsylvania Ethics Act and Supporting Regulations.

Mr. Shaver stated that Mr. Lehman is a public official and not an employee. He also stated that as of 2007, Mr. Derek Lewis and Mr. Shaver relinquished their seats on the Civil Service Commission. That list needs to be updated.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present voted unanimously to adopt Resolution 2009-R-7, with the noted corrections.

Mr. Wright – Appoint a Committee to review the current trash contract and prepare bid specifications for a new contract.

Mr. Wright recommended that Mr. Heefner and the Public Works Committee work with Mr. Wion and Mr. Musser to review the trash contract and prepare the bid specifications. Mr. Wion suggested that since Council Members know what the current contract is, they could give any recommended changes to Mr. Heefner.

OTHER BUSINESS:

Mrs. Handley – Informing Council that an Executive Session is needed to discuss Personnel Matters and Pending Litigation.

There were no comments.

AUDIENCE PARTICIPATION:

James Roberts; 200 Gibson Street – Mr. Roberts spoke on behalf of the United Steel Workers and urged Council to accept the Buy American Resolution that was recently presented. The Resolution deals with the anticipated stimulus money to be received from the Federal Government. Mr. Roberts stated that this Resolution is vital to keep American workers working. The Resolution has been submitted to 900 communities across the country. Mr. Roberts stressed that they are not asking Council to break any laws but, to buy American products whenever possible.

Wanda Jacoby; Second and Pine Streets – Ms. Jacoby asked if the Borough has ever considered having property owners purchase water line break insurance. She noted that there have been several breaks in the Borough lately. Ms. Jacoby, and other residents she has spoken with, are willing to include this fee on their water bills. She also asked if someone can paint a yellow line on the curb at the entrance of her driveway. Mrs. Jacoby noted that often times, people park too close and she is unable to back out. Chief Lenker stated that as soon as spring weather arrives, the curb will be re-painted. Mayor Acri stated that the availability of water line break insurance was brought to the Steelton Water Authority's attention at the first of the year and an insurance company representative is scheduled to come to the next Authority meeting to review the policy.

Emmuel Powell; 321 Lebanon Street – Asked why on some corners, the curb is painted red and yellow. He asked which one is the violation. Chief Lenker stated that both are violations. If a vehicle parks in the red zone, they will get a fire hydrant violation, which

is an automatic ticket and tow. If a vehicle is parked in the yellow, they will receive a ticket.

COUNCIL'S CONCERNS:

Mrs. Wiedeman-Krosnar: had no comment.

Mr. Albert: had no comment.

Mr. Heefner: voiced his concern about It Takes A Village being able to use Council Chambers for conferences. They are coming in with food, and children are running around the building. Mr. Heefner added that they tape signs up on the wood and could be a liability issue. Mr. Heefner said he would like them to provide proof of proper insurance before being allowed to use the premises again. Ms. Hill said she will contact them to inform them of Council's concerns.

Mayor Acri: stated that May 19, 2009 is Election Day, and the Lion's Club is no longer a voting place. He said that voters in Ward 2-1 will be notified that they are to vote at Prince of Peace Church. Mayor Acri said he wanted to make Mrs. Handley, Mrs. Sprow, and Mrs. Powell aware, in case they get calls regarding this issue.

Mayor Acri also informed Council that he received a call from Senator Casey's office to notify us that the Department of Justice has awarded the Borough of Steelton a grant in the amount of \$21,000. Mayor Acri invited Senator Casey to present a check at a future Council meeting. Mayor Acri said he will update Council as more information becomes available.

Mr. Wion: had no comment.

Mrs. Handley: stated that she received a call about another Handicap Parking spot that is no longer valid. The applicant no longer lives at that address. Mrs. Handley will give the information to Mr. Wion.

Mr. Wright: reminded Council of the upcoming May events: Hot & Spicy Festival on May 30, 2009 and the Memorial Day Parade on May 31, 2009.

On a motion made by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:50 p.m., to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 9:12 p.m.

ADJOURNMENT:

There being no further business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting adjourned at 9:13 p.m.

Respectfully submitted,

Kathleen D. Handley
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

MaryJo Szada
Michael Kovach
Jeffery Wright
Stephen Shaver
Dennis Heefner

Absent:

Lisa Wiedeman-Krosnar
Michael Albert

Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Secretary
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Kovach, Council Members present unanimously voted to approve the minutes from the March 16, 2009 Council meeting, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Handley):

Mrs. Handley said she had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

PRESENTATIONS:

Mr. Leber, Rhoads & Sinon – Discussion of amortization schedules and presentation of a reimbursement resolution.

Mr. Leber stated that he was speaking in regards to the eminent domain issues that are pending. He referred to a Resolution he drafted and gave to Mr. Wion. He stated that Section 3 of the Resolution suggests that the Borough make payments from the General Fund and reimburse those payments through tax exempt revenue. The Resolution was presented for consideration.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to accept Resolution 2009-R-9.

Mr. Wion instructed Council that they should be looking into taking care of eminent domain payments so the money is available upon request of them to be repaid. Mr. Shaver asked if any arbitrage is associated with this. Mr. Leber stated that technically, there is but, it is not subject to rebate since it is under \$5 million and five percent (5%) will be spent within the first six months. Also, he urged Council to draw down financing for what is needed for the first 18 months of the agreement, and the Borough will only pay interest on what is drawn. The Borough won't be able to pay the yield on the entire amount; therefore, Mr. Leber suggests that this particular type of financing will be best.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to instruct Mr. Leber and staff to research financing for \$1,250,000 at a rate not to exceed six percent (6%).

David Black & Linda Goldstein, CREDC – Discussion on the KOZ and Pilot Agreement.

Mr. Black spoke regarding the Keystone Opportunity Zone and Pilot Agreement. He stated that his firm has been working with ArcelorMittal. If the Resolutions are passed, they will proceed and submit the official application. He stressed that ArcelorMittal has not committed due to the national economic status. However, he is confident that the project will be successful. Mr. Black thanked Mayor Acri, Council Members, Dauphin County Commissioners, and Governor Rendell for their support throughout this process.

Mayor Acri asked which ArcelorMittal plant would receive the potential money (Steelton or Canada). Mr. Black stated that the Steelton plant would receive it and he is positive that they want to proceed. Mr. Shaver asked if there are currently any buildings on the parcel of land considered for the KOZ Zone. Mr. Black stated that there are older buildings that are not utilized or are used minimally. These buildings may have to be demolished. Mr. Heefner noted that the proposed zone has expanded to 78 acres and asked when those buildings will be demolished. Mr. Black said that demolition will not occur until ArcelorMittal's corporate office grants permission. Mr. Heefner asked, if Arcelor Mittal is sold before the agreement expires, will the agreement language state that the new owner will honor the KOZ contract. Mr. Black stated that the contract is with Steelton Borough, Steelton-Highspire School District, and the State of Pennsylvania. The state has the power to end the entire project and associated funding if the owner does not adhere strictly to the agreement. Dr. Szada asked for a succinct explanation of the Resolution that was presented. Mr. Black stated that Arcelor Mittal will pay the property taxes on the KOZ Zone and certain state taxes will be waived for 10 years. In return, the proposed \$500 million project must be completed. This agreement is proof of job creation and a long term commitment to do business in the Borough. Dr. Szada asked what would happen if ArcelorMittal were to go bankrupt. Mr. Black stated that if that were to happen, the State could collect property taxes. CREDC will serve as a liaison between the Borough of Steelton, the school district, ArcelorMittal, and the state. Mr. Kovach stated that he recently became aware of new legislation passed in reference to this Resolution

and encouraged Council to vote in favor of this. Mr. Shaver stated that he noticed that two parcels of land were added that weren't originally included. Mr. Black said that when the plans were drafted, the parcels did not have numbers. In discussion with the accountant, pieces were added due to the location of the new rails. Mr. Wion referred to the map provided to Council Members. He said that the KOZ parcels are located in six different tax parcels. The state will assign different numbers to each of them for tax assessment purposes. The Resolution is only in reference to the footprint indicated in orange on the KOZ map. Dr. Szada asked if ArcelorMittal can acquire parcels then sit on them. Mr. Black said that the state will not allow that to happen.

On a motion made by Mr. Shaver, seconded by Dr. Szada, Council Members present unanimously voted to approve Resolution 2001-R-8.

Mr. Wion stated that Mr. Black provided an agreement signed by ArcelorMittal. Mr. Wion submitted one that is consistent with the school district and the county. He also clarified that the agreement submitted tonight, by Mr. Black, will be approved.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve the agreement between ArcelorMittal and the Borough, as submitted by Mr. Black tonight. Mr. Wion asked Mrs. Handley to provide a signed copy of the agreement to Mr. Black.

COMMUNICATION:

PSATS – Invitation to register for the Economic Stimulus Funding Workshop.

Anyone interested in attending should contact Mrs. Handley.

Ryan Norris, General Manager, Dura-Bond Pipe – Letter informing Council that there is a mass layoff pending.

This was provided for Council's information.

William Green, President, Cole Crest Reunion Committee – Requesting permission to block off lower end of Wood Street for the 2nd annual Cole Crest Reunion.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to approve this request, contingent upon review by Chief Lenker.

Nancy Stekovich, 727 N. Front Street, Steelton, PA – Request to have the penalty removed from her delinquent tax bill.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to ratify Council's decision to approve Mrs. Steckovich's request to waive the Borough's penalties on her delinquent bill due to extenuating circumstances..

Perry Albert, Executive Director, Capital Region Council of Governments – Memorandum on Comcast Cable Franchise Renewal.

Mr. Wion stated that this is presented for authorization to join with other municipalities that are already participating in this program. He said that the more municipalities that participate, the cheaper the cost will be. Attorney Cohen will negotiate on behalf of the Borough and other Region Council of Governments. Mr. Shaver asked what the current fee that is collected from Comcast. Mr. Heefner said it is approximately \$45,000, which is down from the previous amount of approximately \$65,000. Mr. Wion also stated that this is regulated by the federal government.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to partner with Capital Region Council of Governments.

Frank Lynch, Director of Government Affairs – Comcast Annual Report.

This was provided for Council's information.

Ms. Kim DePaulis, Principal, Prince of Peace – Requesting the use of the Borough's Carnival Games for their May Fair.

Mr. Shaver stated that he has no problem with Prince of Peace using the games. However, they should pick them up and drop them off. He asked Mrs. Handley to reach out to Prince of Peace about the pick up and delivery of the games.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to allow Prince of Peace to use the Borough's carnival games.

Samuel Gaither, Region #1 Director, I.B.P.O. Elks of the World – Request to purchase an ad in the Cyrene Lodge #169 and Cyrenus Temple #75 State Association Convention Souvenir Journal.

Mr. Gaither asked Council to advertise in their program. The prices are as follows: \$400 for a full page and \$275 for a half page. Mr. Gaither stated that in the past, he gave the Borough three full pages at no charge and hopes that they consider helping the Elks in their fundraising efforts this year. Mr. Wright stated that any donations made must come from Council Members' personal funds.

Dauphin-Lebanon Borough Association – Invitation to next dinner meeting at the Borough of Middletown.

Mayor Acri will call to respond for any Council Members that wish to attend.

UNFINISHED BUSINESS:

Mr. Wion – Ratify Ordinance 2009-2, Amending Chapter 110 “Vehicles and Traffic”, increasing the fee for notices of violations (Tickets).

Mr. Wion stated that the Ordinance was advertised incorrectly. It has been updated and re-advertised.

On a motion made by Mr. Heefner, seconded by Mr. Kovach, Council Members present unanimously voted to adopt Ordinance 2009-2.

Dennise Hill – Update on the Hot & Spicy Festival location, and the Veterans/Elks Parade.

Ms. Hill stated that the Elks will be participating in the ceremony at Veterans Park. She also clarified that having a reviewing stand will not hold up the flow of the parade. Groups will simply salute the dignitaries as they march by. She also stated that the progress of the Hot & Spicy Festival is going well.

NEW BUSINESS:

Joseph Pilsitz, Steelton Baseball – Mr. Pilsitz wishes to address Council about funding for the Baseball Program.

Mayor Acri stated that no money was received for 2008. Mr. Pilsitz stated that Mrs. Brown-Sweeney, who is no longer with the Borough, stated that the grant money was not available and later distributed money to other sports organizations. Mrs. Handley stated that a check was received recently but, that was money for 2006. Mr. Wright stated that if we receive money from Representative Buxton’s office, the amount requested will be given to Mr. Pilsitz.

OTHER BUSINESS:

Mrs. Handley – Informing Council that an Executive Session is needed to discuss Personnel Matters and Pending Litigation.

There were no comments.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Dr. Szada: had no comment.

Mr. Kovach: had no comment.

Mr. Heefner: had no comment.

Mr. Shaver: had no comment.

Mayor Acri: reminded Council that negotiations for the Steelton Police Department 2010 contracts are coming up. He asked Mr. Heefner, Mr. Wright, and Dr. Szada to attend. Mayor Acri will update everyone with meeting dates.

Mayor Acri also spoke regarding the Steelworkers' "Buy America" Resolution. Council decided to wait for the House of Representatives to pass it, which they recently did. Mayor Acri spoke to Mr. Bowers and he asked about the update on it. Mayor Acri asked Council to consider the Resolution.

Mr. Wright: thanked everyone for attending the meeting, and also thanked Mr. Musser for coming to the meeting. He stated that the Finance Committee has been meeting regularly. Mr. Wright urged all committee chairs to review budgets to assess where any financial savings can be made.

On a motion made by Dr. Szada, seconded by Mr. Heefner, the Council meeting recessed into executive session at 7:43 p.m., to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:50 p.m.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to post Mrs. Sprow's job at \$14.50 per hour. Mrs. Handley will handle this issue.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to put the proposed cellular phone policy into effect.

ADJOURNMENT:

There being no further business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting adjourned at 8:52 p.m.

Respectfully submitted,

Kathleen D. Handley
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert
Michael Kovach
Jeffery Wright
Stephen Shaver
Dennis Heefner

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Secretary
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

Mr. Wion made corrections to the April 6, 2009 minutes.

On page 1 at the bottom, the word should be spelled EMINENT

On page 1, it should read: Section 3 of Resolution...

On page 2, the word should be spelled EMINENT

On page 4; the third sentence should read that Attorney Cohen will negotiate...

On page 4, the sentence should read: On behalf of the Borough and other Region Council of Governments.

On page 5, the sentence should read: Ordinance 2009-2 was ADVERTISED incorrectly

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to approve the minutes from the April 6, 2009 Council meeting, with the corrections made by Mr. Wion.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Handley):

Mrs. Handley said she had nothing to report at this time.

Mr. Shaver stated that on April 26, 2009, Mr. Wright, Mr. Heefner, Dr. Szada, Mrs. Wiedeman-Krosnar, Mayor Acri, and Mr. Shaver met to discuss hiring a new Borough Secretary Treasurer.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve this meeting.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Perry Albert, Capital Council of Government – Invitation to attend the CAPCOG Managers Meeting.

Anyone interested in attending should contact Mrs. Handley.

RSR Rentals, LLC, Cheryl Sheetz, owner of 177 Lincoln Street – Requesting Borough to place trash containers at the front and side of the property.

Mr. Heefner stated that Mr. Conjar placed a trash container near the property to see if this helps.

Grace Temple Community Development, Inc. – Requesting permission to block off the alley behind the Church from Penn Street to Fourth Street and from Pine Street to Locust Street on Fourth on August 8, 2009, from 11:00 am until 4:00 pm, for an event.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve this request.

UNFINISHED BUSINESS:

Edward A. Ellinger, P.E., HRG – Update on the Penn Vest Application.

Mr. Ellinger gave an update on the East End project. He stated that the preliminary design is almost completed. HRG is diligently working on the Penn Vest application and one week from today, a formal submission will be made. He stated that Mr. Wright, Mayor Acri, and Mrs. Handley need to sign the paperwork that he presented tonight.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to accept Resolution 2009-R-11, as presented.

Mr. Ellinger stated that he will need two copies with original signatures of the Letter of Responsibility. This is a letter to Penn Vest from the Borough of Steelton, explaining the obligations that the Borough will adhere to.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to authorize the signing of the Letter of Responsibility.

Mr. Ellinger stated that he will need two copies with original signatures of the EPA Form: Standard Form 4700-4. This is a Pre-award Compliance Form

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to authorize the signing of the EPA Form

Mr. Ellinger stated that he will need two copies with original signatures of the application for highway occupancy.

On a motion made by Mr. Kovach, seconded by Mr. Albert, Council Members present unanimously voted to authorize the signing of the application for highway occupancy.

Mr. Ellinger stated that he will need two copies with original signatures of the Norfolk Southern Railway Crossing Permit. This permit is before Council for approval and execution.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve and execute the Norfolk Southern Railway Crossing Permit.

Mr. Ellinger stated that he will need two copies with original signatures of the DEP Permit.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to authorize the signing of the DEP Permit.

Frank J. Leber, Rhoads & Sinon, LLP – Ordinance 2009-3, Authorizing and directing issuance of a general obligation note, Series 2009, in the amount of \$1,250,000.00.

Dennise Hill – Update on the Hot & Spicy Festival location, and the Veterans/Elks Parade.

Ms. Hill stated that the Elks will be participating in the ceremony at Veterans Park. She also clarified that having a reviewing stand will not hold up the flow of the parade. Groups will simply salute the dignitaries as they march by. She also stated that the progress of the Hot & Spicy Festival is going well.

NEW BUSINESS:

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Mayor Acri stated that no money was received for 2008. Mr. Pilsitz stated that Mrs. Brown-Sweeney, who is no longer with the Borough, stated that the grant money was not available and later distributed money to other sports organizations. Mrs. Handley stated that a check was received recently but, that was money for 2006. Mr. Wright stated that if we receive money from Representative Buxton's office, the amount requested will be given to Mr. Pilsitz.

OTHER BUSINESS:

Mrs. Handley – Informing Council that an Executive Session is needed to discuss Personnel Matters and Pending Litigation.

There were no comments.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

Mayor Acri: reminded Council that negotiations for the Steelton Police Department 2010 contracts are coming up. He asked Mr. Heefner, Mr. Wright, and Dr. Szada to attend. Mayor Acri will update everyone with meeting dates.

Mayor Acri also spoke regarding the Steelworkers' "Buy America" Resolution. Council decided to wait for the House of Representatives to pass it, which they recently did. Mayor Acri spoke to Mr. Bowers and he asked about the update on it. Mayor Acri asked Council to consider the Resolution.

Mr. Wright: thanked everyone for attending the meeting, and also thanked Mr. Musser for coming to the meeting. He stated that the Finance Committee has been meeting regularly. Mr. Wright urged all committee chairs to review budgets to assess where any financial savings can be made.

On a motion made by Dr. Szada, seconded by Mr. Heefner, the Council meeting recessed into executive session at 7:43 p.m., to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 8:50 p.m.

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On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to put the proposed cellular phone policy into effect.

ADJOURNMENT:

There being no further business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the Council meeting adjourned at 8:52 p.m.

Respectfully submitted,

Kathleen D. Handley
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:38 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Michael Albert
Jeffery Wright
Lisa Wiedeman-Krosnar
Michael Kovach
MaryJo Szada

Absent:

Stephen shaver

Mayor Thomas Acri
David A. Wion, Solicitor
John DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

There were no minutes presented for approval.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary Handley):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development
Fire and Ambulance
Personnel
Police
Code Enforcement

On a motion made by Mr. Albert, seconded by Mr. Kovach, Council Members present voted unanimously to approve the April Department Reports as presented.

Public Works: Mr. Heefner stated that the Public Works department is in full swing of cutting grass for the summer. He is still waiting for a list of items to be completed from HRG. He received quotes regarding repairing the Municipal Building

roof. He also met with residents in East End who are having sewer problems. They said that their laterals are backed up. Mr. Conjar told the resident that it is her lateral. A resident said she spent \$5,000 and is still having the same problem. Mr. Heefner said that Mr. Conjar should not tell residents what the problem is. Mr. Heefner said he will be holding a town hall meeting and asked the Borough's engineer to attend. Mr. Heefner would also like to hold a sensitivity training class for Department Heads to attend.

Mr. Wright stated that each Council Member is the chair of a department. If anyone feels that the department heads need training, Council Members are free to coordinate that.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to approve the Public Works Department Report, as presented.

Mayor's Report: Mayor Acri noted that the TMI drill that was held on April 14th and Representatives from PEMA were there. He said that the Borough's Emergency Management Department scored very highly on the drill. Mayor Acri asked that a thank you letter be sent to Chief Vance and Tim Lehman for their hard work on the Emergency Drill.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to have a letter sent to Chief Vance and Tim Lehman.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Patsy Taylor-Moore – Letter of resignation from Steelton Zoning Board effective 05/04/2009 to attention of Sylvie Zell.

Mr. Heefner said that Ms. Taylor-Moore would like to serve on the Planning Commission

On a motion made by Mr. Kovach, seconded by Mr. Albert, Council Members present unanimously voted to accept the resignation of Ms. Taylor-Moore from the Steelton Zoning Board.

Mr. Wright asked that a thank you letter be sent to her.

On a motion made by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to appoint Ms. Taylor-Moore to the Steelton Borough Planning Commission.

Susan O’Keefe – Letter informing Council that she has resigned from the Steelton Borough Zoning Hearing Board effective 05/05/2009.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to accept the resignation of Ms. O’Keefe from the Steelton Borough Zoning Hearing Board.

Mr. Wright asked that a thank you letter be sent to her.

Joi Cleveland/Deidra Bowman – Letter requesting the Borough allow residents of Saint Mary’s Drive to hold a block party between Highland and Washington Streets on July 4th, 2009 from 8am-8pm.

Acting Chief Spangler stated that he is okay with this request. He also asked that the letter that will be sent to Ms. Cleveland and Ms. Bowman clearly indicate that they are responsible for getting the barricades to block the street. Chief Spangler suggested that proof be shown a week prior to the event.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to approve the request to hold a block party as requested with the stipulation that the residents get the barricades as requested by Acting Chief Spangler.

Tina Simpson, President; St. Lawrence Jr. Tamburitzans – Letter to Borough requesting closure of the alley directly behind the Saint Lawrence Lodge at 13 Highland Street between 7am and 1pm to hold a car wash in a safe area.

Acting Chief Spangler said that he is okay with this request, as well. He reiterated that the letter that will be sent to Ms. Simpson clearly indicate that she is responsible for getting the barricades to block the street. Acting Chief Spangler suggested that proof be shown a week prior to the event.

On a motion made by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to approve the request to hold a car wash on River Alley as requested with the stipulation that Ms. Simpson get the barricades as requested by Acting Chief Spangler.

Harrisburg Area Transportation Study – Notification of the June meetings: Friday, June 12, 2009 at 9AM – Technical Committee Friday, June 26, 2009 at 9AM – Coordinating Committee

This was provided for Council's information.

PSAB Training Update – Borough Officials Training and Update.

This was provided for Council's information.

UNFINISHED BUSINESS:

Dennise Hill – Update on the Hot & Spicy Festival location, and the Veterans/Elks Parade.

Ms. Hill reminded everyone of the upcoming events. She asked that if anyone has questions they should contact her.

Patrolman Shaub – Traffic Study in area of N. Front Street and Locust Streets RE: (2) 15 minute parking spots in front of Steelton Pharmacy.

It was the consensus of Council Members present to authorize Mr. Wion to prepare a Resolution based on Officer Shaub's Traffic Study.

Dennis Heefner – Discussion of grass cutting.

Mr. Heefner suggested that the grass cutting be outsourced for the summer. The Borough can save up to \$5,000. It has become more of a hassle to oversee the young summer help that are hired for the summer. Mr. Wright asked that this issue be tabled until more figures are presented.

Dennis Heefner – Discussion of the Street Sweeper.

Mr. Heefner stated that the Borough would receive \$25,000 for a trade in of the current street sweeper. That would lower the price of a new to \$157,000 and the Borough would not be obligated to make a payment in 2009. Mr. Wion stated that the first \$35,000 will have to be paid up front.

Mike Tancraitor from Golden Equipment Co. introduced himself. Mr. Tancraitor stated that he has been working on this for three months and his company has been very fair to the Borough, by catering to the Borough's needs. The company has held interest rates and the value of the truck, which they are being generous with. There has been a \$6,000 increase on the chassis since this process started. Golden Equipment Company has not added that on. Mr. Tancraitor suggested that the Borough enter into a six year lease. The Borough would receive the truck in August and will not have to make a payment until

next August. If the Borough should choose to sign a different lease, approximately \$5000 per year will be added to the payments.

Mr. Wion agreed that Golden Equipment Company has been fair. However, the bank is unwilling to change the language in their lease. Mr. Wion stated that it is his position for Council not to sign this document. Mr. Wright asked how much it would cost to buy a new street sweeper outright. Mr. Tancraitor answered \$157,920. Mr. Wright thanked Mr. Tancraitor for attending the meeting.

NEW BUSINESS:

Mr. Craig Bachik and Renee Regal; KAIROS DESIGN GROUP, LLC – Presentation of request for authorization to write a grant on the Borough’s behalf at no cost to Borough for a \$500,000 Main Street grant for the Mellon Bank building at Front and Locust Street or a \$250,000 Elm Street grant for the 101 Locust Street.

Ms. Regal stated that she met with Mr. Wright and Mrs. Wiedeman-Krosnar and discussed the possibility of writing grants for the Elm Street and Main Street Programs. Since that time, Ms. Regal spoke with Lou Colon with DCED. Mr. Colon informed her that 70% of the funding for those two programs has been cut. Ms. Regal also stated that an alternative option is to apply for an Improved Anchor Building grant. Mr. Wright asked Mr. DeSanto to work with Mr. Musser to determine the Borough’s status.

Dennis Heefner – Discussion of Roof Repairs

Mr. Heefner gave the following quotes:

-IQC:	\$5,700.00 (repair)
	\$40,000.00 (new roof)
-General Services:	\$9,760.00 (repair)
	\$40,390.00 (new roof)
-Houck:	\$11,555.00 (repair)

Mr. Heefner stated that the membrane and rubber is in excellent shape. However the seams are not good. Mr. Wright asked Mrs. Handley if the Borough can afford to get a new roof. He also asked if this cost can be split three ways since the Municipal Building is used by all departments. Mrs. Handley said she cannot give a definitive answer right now, on whether or not the Borough can pay for a new roof. Mr. Kovach said that the cost should be split three ways. It should not only come out of the General Fund.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to hire Houck’s to repair the roof of the Municipal Building.

Sylvie Zell, BCO – Request to place John Trish’s certificate of passing results of the International Code Council Property Maintenance & Housing Inspector Certification within his personnel file.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to have the certificate placed in Mr. Trish’s personnel file.

Sylvie Zell, BCO – Request to place a copy of Sylvie Zell’s passing results of the re-certification of the International Code Council Property Maintenance & Housing Inspector Certification within her personnel file.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to have the certificate placed in Mrs. Zell’s personnel file.

Susan Kline – Request to permit SEBOS vans (2) to park in Pine Street Borough parking slots.

Mrs. Wiedeman-Krosnar stated that this request comes because some services offered at another location will be moved to the Steelton facility. Ms. Kline is requesting that the two vans be able to park on Pine Street.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to permit the SEBOS vans to park in two parking spaces in the Borough Pine Street lot.

Daniel P. Scheitrum – Request to place a copy of certificate of completion for Continuing Education Credits for Valve Workshop #165 Water Wastewater be placed within his personnel file.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to have the certificate placed in Mr. Scheitrum’s personnel file.

OTHER BUSINESS:

Mr. DeSanto – Informing Council that an Executive Session is needed to discuss personnel matters and potential litigation.

There were no comments.

AUDIENCE PARTICIPATION:

Pauline Douglass, 433 Bessemer Street – Information on Parade and Zoning Board.

Mrs. Douglass asked when the Memorial Day Parade begins and if River Alley will be closed so she can notify her congregation for Sunday service. She was told that the parade begins at 2pm and River Alley will be open for traffic.

Mrs. Douglass also asked if Zoning Board openings have to be advertised to give others a chance to be appointed. Mr. Wion stated that there is no legal requirement to advertise these openings. Mr. Wright stated that if anyone is interested in other openings that are available, to let Mr. Heefner know.

Emuel Powell, 321 Lebanon Street – Cutting grass in the Borough.

Mr. Powell stated that some places around the Borough look very bad. He asked why the Borough will not hire kids for the summer to cut it. This will make the town look better and will give them something constructive to do. He also suggested that property owners who do not cut their own grass should be made to pay a fine as soon as the summer help cuts their grass. If they fail to pay the fine, they should be arrested. Mr. Wion stated that the law does not allow that.

COUNCIL'S CONCERNS:

Dr. Szada: had no comment.

Mr. Kovach: commended the Dura Bond pipe mill for the repairs they are making on their buildings.

Mrs. Wiedeman-Krosnar: concurred with Mr. Kovach's statement.

Mr. Heefner: stated that when Mr. Frank Brown passed away, Mrs. Wiedeman-Krosnar took a Borough lapel pin to the funeral home to be buried with him. Mr. Heefner would like to make this a practice for when all former elected officials pass away.

Mr. Albert: had no comment.

Mayor Acri: had no comment.

Mr. Wright: reminded everyone about the Hot & Spicy Festival on May 30th and the Memorial Day Parade on May 31st. He also reminded everyone about the ceremony to be held at Midland Cemetery on May 23rd at 1pm.

On a motion made by Mr. Albert, seconded by Mr. Heefner, the Council meeting recessed into executive session at 7:53 p.m., to discuss personnel matters, land acquisition and potential litigation.

The Council meeting reconvened at 9:10 p.m.

Mr. Wion discussed a letter he received from James a. Miller, Esq., representing Sterling Financial who foreclosed on 41-43 North Front Street, requesting Borough Council to forgive the outstanding sewer charges for this property in the amount of \$3,507.00.

After discussion, on motion by Dr. Szada, seconded by Mr. Albert, Council members present voted unanimously to deny the request.

ADJOURNMENT:

There being no further business before Council, on a motion by Mr. Albert, seconded by Dr. Szada, the Council meeting adjourned at 9:13 p.m.

Respectfully submitted,

John M. Desanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The Special Council meeting was called to order at 5:45 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Jeffery L. Wright
Lisa Wiedeman-Krosnar
Michael Kovach
Dennis Heefner
Michael Albert

Thomas Acri, Mayor

John M. DeSanto, Jr., Secretary-Treasurer
Kathleen D. Handley, Assistant Secretary-Treasurer

Absent:

Stephen Shaver
MaryJo Szada
David Wion, Solicitor

Cheryl Stulpin, Vice-President Winn Development.

Ms. Stulpin distributed copies of Felton Building Apartments Proposal. A copy of which is on file in the Borough Secretary's Office.

Ms. Stulpin noted that Winn Development is based in Boston and has over 35 years of development experience in new construction, historic adaptive re-use and rehabilitation of multi-family properties and is very proud of the awards received for these projects. She added that they own or manage over 290 properties throughout the Northeast and Mid-Atlantic States.

Ms. Stulpin said that the project team includes: the Contractor - Quandel Group, Inc.; the Architect - Bink Architectural Partnership; Civil Engineer – Navarro & Wright; Mechanical Engineer – IEQ Engineering; Management Agent – Winn Residential; Service Provider – Community Action Commission.

She said they plan to have high-end loft style units. They plan to restore as much of the exterior as possible, keeping much of it intact; the gymnasium will be a two-story parking area with the rest of the parking spaces on site for a total of 100 parking spaces with each household getting a permit; they will give the grounds a face lift and add some nice ornamental fencing.

Mr. Heefner asked if they were going to have permit parking. Ms. Stulpin said yes, on site. Mr. Heefner said he is for this project, but he is concerned that there will be more than one vehicle per unit and cause a hardship for the surrounding residents. Ms. Stulpin said

that some of the units will more than likely have seniors as tenants and they usually have one or no cars. Mr. Heefner asked if Winn Development would be willing to paint parking stalls on South Fourth Street, Walnut Street, Elm Street and South Third Street. Ms. Stulpin said they would be willing to do that, adding that this matter could be discussed and incorporated into the plan. She said what they have done in other areas, is to actually purchase metered spaces from the Borough if that is an option. Mr. Musser said Council may have to talk to Mr. Wion about the requirements and regulations. Mr. Musser suggested possibly making Fourth Street one-way in that block and parking on both sides. He noted that Winn Development was willing to put more parking in the gymnasium area but the Historical Society won't allow them to do that. Ms. Stulpin said the auditorium will stay in its present form and they will build in offices, the stage will stay intact; we have to keep the curtains so it will be mainly a community center for the residents.

Ms. Stulpin said there will be 100 units, 650 square feet to 1200 square feet, noting that this is still an on-going conversation., she said there will be 1, 2 and 3 bedroom units; and as mentioned there will be a community room with kitchen space, a café, laundry and fitness area and state of the art security system with exterior cameras.

Mr. Heefner asked Ms. Stulpin to explain the rental. Ms. Stulpin referred to the chart in the proposal which shows the number of units for each income category, noting that it is income qualified. She said that 5 units will be Section 8 subsidy; 46 units in the 50% category; 42 units in the 60% category; and 16 units at the market rate. She said every year they have to apply and a state agency monitors them.

Mr. Musser said that the Commissioners and he took a trip up to Boston to look at the projects and they are all immaculate. Ms. Stulpin said they are very involved in the community. Mayor Acri asked why Winn decided to come to Steelton. Ms. Stulpin said they have wanted to get into the Harrisburg area and when the school became available, she fell in love with it; the neighborhood and everyone has really worked with Winn and they are excited about the project adding that it will be a model for this area. Mr. Musser added that when the Borough had the presentation at the Hilton, interest was generated. Ms. Stulpin said she likes to be involved in neighborhood revitalization. Mr. Wright asked if they would increase the section 8 units. Ms. Stulpin said they would not. Mr. Musser said they took that into account and those units will probably be used for persons with disabilities. Ms. Stulpin said that a lot of communities have concerns about Section 8, but she believes that it is about the on-site management. Mr. Kovach said the key word is every year they have to evaluate the tenants. He said from the beginning I thought this was a great project and encouraged his fellow Council persons to approve it.

Mr. Heefner again asked if they would paint the lines for the parking spaces on the street. Ms. Stulpin said 'you can put it in the minutes'. Mayor Acri said he believes the rate scale is on the money for this area. Ms. Stulpin said that Central Air, heat and hot water is included, adding that she thins it will be a very successful project.

Ms. Stulpin said she will be meeting with the School Board, the County Commissioners and she will talk to people at the state today about funding. She said we have to make sure that we have the zoning in place. Ms. Stulpin said that if they can get everything done within a 60-90 day period they may be able to close and start construction by the end of the year.

Mr. Heefner asked her to define disabled. Ms. Stulpin said there are several definitions. Mr. Heefner asked if it just wheel-chair bound. Mrs. Stulpin responded no.

Mr. DeSanto said he believes this will be a tremendous asset to the Borough. Mr. Wright asked Ms. Stulpin to have Mr. Musser and Mr. DeSanto work with her when she meets with Navarro and Wright, Engineers. Mr. Wright said when we get closer to the 90-day mark, we will have an opportunity to meet again.

ADJOURNMENT:

On a motion by Mr. Albert, seconded by Mr. Kovach, the Special Meeting adjourned at 6:30 p.m.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Kathleen D. Handley
Assistant Secretary-Treasurer

The regular monthly meeting was called to order at 6:31 p.m. by Vice-President, Stephen J. Shaver, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Michael Albert
Stephen Shaver
Lisa Wiedeman-Krosnar
MaryJo Szada

Absent:

Jeffery L. Wright
Michael Kovach

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

There were no minutes presented for approval.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

Mr. Shaver deviated from the agenda and proceeded to Page three (3) under New Business.

Lisa Myers, CFE, CPA, FCPA, Boyer & Ritter Certified Public Accountants – Presentation of Audited 2008 Financial Report.

Mr. Shaver noted that Lisa Myers was not able to attend tonight's meeting and her presentation will be rescheduled.

Frank J. Leber, Esq., Rhoads & Sinon, LLP – Present Reimbursement Resolution 2009-R-14.

Mr. Leber introduced his partner Paul Lundeen. Mr. Leber explained that this Resolution has been prepared to create an opportunity for the Borough to use their general funds to pay certain costs relating to the Storm Sewer and Sanitary Sewer Separation Project and

the Water Treatment Plant and Distribution System improvements, pending reimbursement.

Jay Wenger, Managing Director, Susquehanna Group Advisors, Inc. – Present RFT Project Update.

Mr. Wenger said that with the Engineering and permitting fees, it appears the financing should be for between 1.6 and 2 million dollars. He said he will proceed tomorrow with the electronic distribution of request for proposals to the banks with the deadline to enable consideration at the June 15, 2009 Council Meeting.

Mr. Heefner noted that since some of these expenses are for water, should the Authority be paying those costs. Mr. Wenger responded that they can and they will, but this is being done on their behalf and they will reimburse the Borough for their share of the expenses. Mr. Leber pointed out that it seemed to be a good idea to combine the financing instead of having two (2) additional borrowings.

RESOLUTION 2009-R-14, A RESOLUTION OF INTENT TO ISSUE BONDS TO FINANCE CAPITAL PROJECTS AND TO ALLOCATE A PORTION OF THE PROCEEDS THEREOF TO THE PAYMENT OF CERTAIN EXPENDITURES TO BE MADE TOWARD SUCH PROJECT PRIOR TO THE ISSUANCE OF SUCH BONDS, was presented for Council's consideration.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to adopt RESOLUTION 2009-R-14, as presented.

Mr. Leber said they will take this as their instruction to proceed.

Mr. Heefner said that he spoke with Mr. Leber about leasing the street sweeper and found out why the Borough can't lease the sweeper, because of the Unit Debt Act. Mr. Heefner asked Mr. Leber to explain how the Borough can get the sweeper now because the sweeper will cost \$30,000 more next year and the Borough will receive less for a trade-in next year.

Mr. Leber explained that under Pennsylvania Law, a municipal lease is not the best option and added that community oriented banks may be easier to deal with. Mr. Leber said that if Council wishes, he and Mr. Wenger could contact banks on the Borough's behalf as a separate matter to see if they can get the Borough favorable financing.

Mr. Musser - Update on Grants.

Mr. Musser stated that there is a balance from 2008 CDBG Funds that must be spent before November. There is about \$102,000 allotted for the Adams Street project that can be spent on land acquisition, demolition, or site readiness. Approximately, \$34,000 has

been set aside for street lighting. PP&L was paid directly and this money cannot be reimbursed to the Borough by CDBG. The Borough should submit invoices for an additional \$34,000.

Mr. Musser said \$57,000 was allotted for Code Enforcement salaries, of which \$34,000 has been drawn down. Mrs. Zell has invoices that will be submitted to George Connor. He clarified that Code Enforcement salaries are subsidized by CDBG funds.

Mr. Musser stated that \$12,000 is pending for the Steelton Senior Center. Ms. Kline is to follow up by June 15th regarding this matter. He stated that \$14,000 (from the 2003 fund) was transferred into the Adams Street fund.

Regarding the H2O applications, they are due by August and a decision is to be made by November. If the project is not funded in Round 1, it will roll over to Round 2.

Mr. Musser updated Council on the HRA Grant saying there is \$205,000 from the State for Adams Street, as well. He said \$50,000 must be spent by June 30th and recommended using it for engineering fees for Adams Street. Mr. Musser noted that there is not enough time to acquire any property with that by the end of June.

Mr. Musser said there is a \$10,000 recreation grant that is pending a response from the Borough.

Mr. Musser stated that he hopes to have a handle on all outstanding grants by the end of June. Mayor Acri asked about the pavilion at the boat launch. Mr. Musser said that he has received no notices. He noted there may be a \$90,000 balance to be used for that but; Mr. DeSanto should determine what, if any extension was given or if any modifications were made to the request. Mr. Heefner asked if CDBG funds can be used to repair streets. Mr. Musser stated that, that money can be used for that but a modification must be made by the Borough and approved by the County Commissioners.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to have staff get a proposal from HRG for their engineering costs/fees.

Mr. Shaver asked Mr. DeSanto to look at the outstanding amount left in the boat launch fund that was awarded by DCNR. Mr. Shaver also asked the Neighborhood and Economic Development Committee to identify properties on Adams Street to be purchased.

COMMUNICATION:

Jennifer Berkich – Request to reserve East End Park on Wednesday, June 20th from 2pm to 6pm for her son’s 2nd birthday.

On a motion made by Mr. Albert, seconded by Dr. Szada, Council Members present unanimously voted to approve this request.

PA Dept of Environmental Protection – Letter of acknowledgement to Mayor Acri of selection of the Borough of Steelton as one of the entities with which the EPA will pursue negotiations to award a cooperative agreement for an assessment grant funded through the American Recovery and Reinvestment Act (ARRA) of 2009. This is related to grant awards for cleanup and revitalization of Brownfield sites.

This was submitted for Council’s information.

Dauphin County Planning Commission – Memorandum of new fee schedule for Dauphin County review/approval of Subdivision and Land Development Plans. (Only change was to add a maximum fee of \$3000 for all types of plans.)

This was submitted for Council’s information.

PA Dept of Environmental Protection – Regarding Application for Act 537 Sewage Facilities Planning Assistance approval and award of \$75, 637.33 for reimbursement.

Mr. Shaver stated that original request was for \$76,000. Some of the expenses were not reimbursable. This was submitted for Council’s information.

Edward A. Ellinger, P.E. HRG, Inc. – Summary of Engineering Activities April 20th through May 18th, 2009.

This was submitted for Council’s information.

UNFINISHED BUSINESS:

Dennise Hill – Follow up on the Hot & Spicy Festival Event.

Miss Hill stated that the event went very well. Keystone reported that this was the largest crowd since the festival was held in the Borough.

Miss Hill also thanked the Public Works Department and the Steelton Police Department for all of their work to help the Hot & Spicy Festival and the Memorial Day Parade a success. She stated that she could not have done this without them.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously have a letter placed in Miss Hill's personnel file for a job well done on both events.

Solicitor Wion – Discussion of traffic study in area of N. Front Street and Locust Streets RE: (2) 15 minute parking spots in front of Steelton Pharmacy and presentation of proposed Resolution 2009-R-15, establishing (2) “Parking Time Limited” zones. by Public Works that there is a parking space beside the (2) we are designating as 15 minute Parking.

Mr. Heefner stated that he was recently informed by Public Works that there is a parking space beside the (2) we are designating as 15 Minute Parking but, the meter for the space is 1/2 block away. He asked if Council wanted to consider making this space 15 minute parking also. It was the consensus of Council Members present that the third space should remain metered.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to adopt Resolution 2009-R-15, as presented.

Solicitor Wion – Presented Resolution 2009-R-16 Appointing Patsy Taylor-Moore to the Borough of Steelton Planning Commission.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2009-R-16, as presented.

Dennis Heefner – Discussion on updated proposal for grass cutting from Center City Building Services.

Mr. Heefner stated that he has been researching a one year trial of having an outside contractor cut the grass at properties owned by the Borough. It is estimated that this will save the Borough \$8,000-10,000. Mr. Shaver said that since the quote is for \$6,000, two more quotes or proposals will be needed. Mr. Wion stated that if a quote is more than \$10,000, the project must be bid; if it is under \$10,000 three (3) quotes are needed.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to accept the quote for \$6,825 for grass cutting by Center City Building Services, pending two additional quotes.

Mr. Heefner stated that he will get two more quotes via telephone calls. Dr. Szada asked who will be responsible for liability insurance. Mr. Wion said that the individual

contractor will have to show proof of their own insurance for their personnel. However, the Borough has coverage under current liability insurance.

Secretary Treasurer DeSanto – Update on roof repair.

Mr. DeSanto stated that the repairs will begin late Friday afternoon; weather permitting, or early Monday morning. The company will need to put a man lift near the building and will possibly place it in the rear parking lot where the police vehicles are parked.

Secretary Treasurer DeSanto and Assistant Secretary Handley – Presentation and recommendation on Solid Waste Removal Bids.

Mr. DeSanto stated that four quotes were received. York Waste submitted the lowest bid for four cans, unlimited recycle containers, and one bulk item per week. It is staff's recommendation to award the bid to York Waste for 5 years. The yearly cost is as follows:

1. \$214.18
2. \$220.80
3. \$228.00
4. \$234.60
5. \$241.80

Don Isabella from York Waste was present and Mr. Heefner asked if a five year contract is better than a three year contract. Mr. Isabella stated that a five year contract is more beneficial for both the Borough and York Waste. Language in the contract is included that bases the contract on real-time costs and he does not see a change in the industry that will impact the Borough. Dr. Szada asked if York Waste has looked into recycling more items than just plastic and aluminum. Mr. Isabella stated that currently, York Waste can recycle: newspaper, cardboard, and many other paper products, due to fibers. Mr. Isabella stated that he can provide a list of items to be sent out in the Borough newsletter.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to award the bid to York Waste Disposal, Inc., and to authorize execution of a contract with York Waste Disposal, Inc. for five years.

NEW BUSINESS:

Gloria Hairston; 238 Lincoln Street – Requesting establishment of a recreation program in the Borough.

Ms. Hairston stated that she has seven children and it has been brought to her attention that they are becoming a nuisance in the neighborhood. She is requesting that the

basketball courts hours be extended to 11PM or a recreation center be established to give kids in the Borough something positive to do.

Mr. Shaver stated that he appreciates her offer to help. He referred this issue to the Neighborhood and Economic Development Committee. Mayor Acri stated that the recreational programs were stopped because it was a partnership between the Borough and the School District but, the District stopped contributing and it became a baby sitting service.

Dr. Szada stated that the park is currently open until 8PM. It is a possibility that a decision can be made to keep them open later. Dr. Szada urged Ms. Hairston to get a group of parents together and chaperone at the parks. This won't cost any money and parents will know where their children are. She stressed that there must be supervision. Chief Spangler stated that the 8PM closing time was specifically implemented because of differing opinions of when dusk is.

OTHER BUSINESS:

Letter of Transmittal from HRG with Bound Publication for Public Review – Publication of HRG's ACT 537 Special Study of Combined Sewer Overflows Long Term Control Plan.

Mr. DeSanto said this is for Council's information. This is available for public review.

Secretary DeSanto – Informing Council that an Executive Session is needed to discuss personnel matters, land acquisition and potential litigation.

There were no comments.

AUDIENCE PARTICIPATION:

Lena Jefferson; 258 Lincoln Street – Requested support and security in her neighborhood.

Ms. Jefferson submitted a letter, accompanied by a petition, expressing frustration from several residents on Lincoln Street. She stated that residents are afraid to confront the youth and some people will not come out of their own homes. She is asking for the police to increase their patrol. She said they often find paraphernalia and she cleans trash every day. She agrees that kids deserve a place to go, but, she also feels that adults deserve peace in their own neighborhood. She stated that curfew needs to be enforced, and stated that she will continue coming before Council until something is done.

Mr. Heefner said that he understands what Ms. Jefferson is saying. The Borough recently went through the same situation with residents on Fourth Street. He stated that neighbors must be willing to testify. If residents post No Trespassing signs in their yards, offenders can be arrested. Mrs. Wiedeman-Krosnar asked if the teenagers that are loitering live in the area. Ms. Jefferson said that some of them do. Dr. Szada asked if she knows who the kids are. She said yes. Dr. Szada said that she should go to the parents. Ms. Jefferson stated that many people won't go to parents in fear of retaliation. Mrs. Wiedeman-Krosnar thanked Ms. Jefferson for facing the problem and being willing to take the time to solve it.

Iris Brown; 236 Lincoln Street – Requested support and security in her neighborhood.

Ms. Brown stated that she is a lifelong resident of the Borough. Recently, her tires have been deflated, her house has been broken into, and she had to move her daughter and grandson out of her house. Lastly, Ms. Brown moved out of the house in January because of the constant noise and disruption in the neighborhood. She stated that Steelton Police officers pulled her over for not making a complete stop at a stop sign but, they refuse to address the drug activity that occurs on the street every day. She is requesting help from the police and Borough Council.

Natalie Bowman; 249 Lincoln Street - Requested support and security in her neighborhood.

Ms. Bowman stated that she is a lifelong resident of the Borough. She has 15 years of experience working with the Dauphin County Probation office. There are solutions. She stated that there are kids roaming the streets at all hours of the night. She asked if Council would consider donating one of the many empty buildings on Front Street. Kids can work with groups, such as Habitat for Humanity, to repair the buildings and use them as a recreation center. Kids will realize the hard work it takes to keep a home and then will have more pride in their home and other homes in the community.

Mrs. Wiedeman-Krosnar stated that she is working with Dr. Wortham to start a Junior Council Program. It is projected to begin next school year.

COUNCIL'S CONCERNS:

Dr. Szada: stated that Saturday and Sunday were good programs however, there were not many people there. She would like to see more people from the Borough attend. For future events, a plan needs to be devised to get more people to come out.

Mrs. Wiedeman-Krosnar: notified everyone that the Steelton Senior Center is running a gift card fundraiser. A percentage of the proceeds go directly to the center. The maximum percentage is 13%. It ends June 12th and she encouraged everyone to support their efforts.

Mr. Albert: had no comment. Mr. Albert was excused at 8:25 p.m.

Mr. Heefner: had no comment.

Mr. Shaver: had no comment.

Mayor Acri: had no comment.

On a motion made by Dr. Szada, seconded by Mr. Heefner, the Council meeting recessed into executive session at 8:30 p.m., to discuss personnel matters, land acquisition and potential litigation.

The regular meeting re-convened at 9:32 P.M.

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to hire Thomas Zimmerman as a seasonal employee at the rate of \$9.18 an hour beginning June 2, 2009.

On a motion by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to change the status of John Trish from part-time to full-time Code Enforcement Officer at his current rate, with life and disability insurance, vacation and sick leave, and no health benefits as mutually agreed.

On a motion by Dr. Szada, seconded by Mrs. Wiedeman-Krosnar, Council Members present voted unanimously to exonerate Donald J. and Kimberly A. Waltman, from the Borough Personal Tax in the amount of \$139.00. Mr. Waltman supplied proof that he was not a resident of the Borough in 2003.

Mr. Wion informed Council members that he gave Mrs. Zell copies of the proposed Zoning Ordinance to distribute to the members of the Planning Commission and Zoning Board for their review. Mr. Wion said they have forty-five (45) days to schedule a public hearing, which would be the middle of July or beginning of August. Mr. Wion said that it should be a day that all seven (7) Council persons could attend and the public hearing must be advertised.

After discussion it was agreed to hold the public hearing at the Steelton VFW.

ADJOURNMENT:

There being no other business before Council, on a motion by Dr. Szada,
seconded by Mr. Heefner, the meeting adjourned at 9:45 P.M.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:36 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Michael Albert
Stephen Shaver
Jeffery L. Wright
MaryJo Szada

Absent:

Michael Kovach
Lisa Wiedeman-Krosnar

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to approve the June 1, 2009 Council Minutes, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development: Mr. Wright stated that this will now be called the Neighborhood and Economic Development Committee.

Finance

Fire and Ambulance

Personnel

Police

Code Enforcement

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to approve the May department reports as presented.

Public Works: Mr. Heefner stated that the parking spaces at Front and Locust Streets should be completed soon. He said that the Hoffer Street pumping station flooded during the last rain storm. Mr. Heefner said that the manhole covers and catch basins need to be addressed. He said Mr. Conjar will make a list of all the manhole covers that need to be replaced immediately since they present a threat to public safety. Mr. Heefner said that he is waiting for a salesman to get back to him regarding the street sweeper. He noted that the option of putting it up for sale is being discussed. The Borough will receive \$25,000 if it is traded in, however the Borough could receive \$35,000 - \$40,000 if it is sold. He said there are a few municipalities interest to buy a used street sweeper, so an ad will be put in PSAB and the PA Township News publications. Lastly, Mr. Heefner said that the wall at the boardwalk is starting to collapse so this will need to be addressed by the next budget session.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the Public Works Department Report, as presented.

Mayor's Report: Mayor Acri stated that at the recent Firefighters' Convention, the Steelton Ambulance took first place in a competition that was held during the convention. Mayor Acri presented a plaque to Chief Gene Vance. Mayor Acri noted that the Steelton Fire Department Barbeque will be held Saturday, June 27 on the lot across from the Borough Building and tickets are \$7.00. Finally, Mayor Acri notified everyone that the new applications for ambulance services will be mailed out tomorrow and go into effect July 1, 2009.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

Mr. Wright deviated from the agenda and proceeded to Page two (2) under New Business.

Lisa Myers, CFE, CPA, FCPA, Boyer & Ritter Certified Public Accountants – Presentation of Audited 2008 Financial Report.

Ms. Myers stated that she met with the Finance Committee. Boyer & Ritter audited the Borough's Governmental Activity, which was fairly presented, as of 12-31-2008. Ms. Myers noted that this is the highest rating that can be received. The Governmental Activities include fixed assets and long term debt. She said that the Borough's debts exceed the fixed assets and \$3.3 million is needed to cover this deficit. Ms. Myers also stated that the packet she provided to Council includes a management letter. She provided a copy to Mr. DeSanto and he is in the process of completing items within the letter. Mr. Wright thanked Ms. Myers for coming and he said that Council will be contacting her soon.

COMMUNICATION:

Bobbie and Doug Malinak, Co-Chairs; Ryan Lee Mohn Walk – Request to utilize Borough Streets, tents, radios and assistance of Fire Police as in previous years for the Ryan lee Mohn Walk.

Mayor Acri stated that Acting Chief Spangler has been working with the Mohn Family to coordinate this.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve this request.

UNFINISHED BUSINESS:

Mr. Shaver, Chairman, Personnel Committee – Recommendation to hire an Accounts Payable Clerk, to fill the vacancy created by the resignation of Donna Sprow.

Mr. Shaver stated that the Personnel Committee met last week to discuss this matter. There were 90 applications submitted and the committee narrowed that list down to 10 to interview. The Personnel Committee recommend that Rosemarie Paul be hired at \$14.50 per hour and be placed on a six month probationary period. Her hire date will be effective June 16, 2009.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to hire Ms. Paul effective June 16, 2009 as recommended by the Personnel Committee.

Mr. Shaver – Recommendation to ratify hiring of individuals to fill (1) Summer Laborer position and (1) combination part-time custodial/part-time summer laborer position.

Mr. Shaver stated that a motion is needed to ratify hiring Tyler Neal as the Summer Laborer effective June 8, 2009, at the rate of \$9.18 an hour as well as hire Tory Pogasic as part-time custodian and part-time summer laborer position, effective June 8, 2009, at the rate of \$9.18 an hour.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to ratify hiring Tyler Neal as the Summer Laborer and hire Tory Pogasic as part-time custodian and part-time summer laborer position, effective June 8, 2009, at the rate of \$9.18 per hour.

Edward A. Ellinger, P.E., HRG, Inc. –Proposal for Engineering Services, Adams Street Subdivision Plan.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to accept the proposal from HRG, Inc., for Engineering Services for Adams Street Subdivision.

Dennis Heefner – Update on grass cutting quotes.

Mr. Heefner informed Council that he received two additional quotes. Black Landscaping quoted \$65 per cut and All Season quoted \$55 per cut. Both of these quotes are higher than Center City, who quoted \$45 per cut. Mr. Heefner said he will ask Mr. Conjar to instruct Center City to proceed.

NEW BUSINESS:

Mr. Wion – Resolution 2009-R-17, Establish New Steelton Borough Municipal Checking Account at Mid-Penn Bank.

Mr. Albert noted that the Resolution should have three (3) individuals to be able to sign. It currently allows one (1). Mr. Wion stated that the Resolution can be edited and signed.

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the consensus of Council to allow the Lion's Club to place the box at Borough Hall. Mayor Acri stated that he will coordinate with the Lion's Club to have the box moved.

Shirley Neal – Letter of resignation effective September 18, 2009.

Mr. DeSanto stated that Mrs. Neal has served as an employee of the Borough for 32.5 years. And she is retiring. Mayor Acri added that Mrs. Neal has served with many Mayors, Chiefs, and officers and she will be missed. All those in attendance gave Mrs. Neal a round of applause.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to accept the resignation of Mrs. Neal.

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Mr. DeSanto said that he will send a letter to the Steelton Fire Department to notify them that the request has been approved.

Mr. DeSanto – Requesting authorization to replace several doors in the building.

Mr. Wright asked that the audience be open minded of the discussion to follow due to a recent incident that could have caused great danger to Borough employees, officers, and the public.

Mr. DeSanto said an incident occurred that put employees in danger. The Borough is currently replacing the glass in the outside door, closest to the Police Department. However, Mr. DeSanto asked Council to consider replacing the inside door that is used to collect money for parking tickets and talk to citizens. Mr. Heefner stated that there is no money to replace the doors. Mr. Wright stated that this will be discussed further in Executive Session.

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Mr. DeSanto stated that there is a need to re-align departments for better oversight. Ms. Hill will be moved to the front office, on the first floor. Mr. DeSanto proposed that three desks be placed in the outer office and those desks be updated for more storage. This move would free up room for the Police Department for interviews and storage. Mr.

Wright added that future plans include moving all administrative offices to the third floor and the Police Department will occupy the first and second floors. Mr. Shaver asked how much the furniture will cost. Mr. DeSanto responded that he will not know how much it will cost until he visits State Surplus but, assured Council he will do his best to keep costs low. Mr. Shaver said he has no problem with permitting Mr. DeSanto get estimates and then submit those estimates to Council for review. Mr. Albert agreed with Mr. Shaver. Mr. Heefner reminded everyone that Acting Chief Spangler is currently looking for grants to build a structure for records storage for the Police Department.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present unanimously voted to allow Mr. DeSanto to get estimates for new furniture and submit them to Council.

OTHER BUSINESS:

Secretary DeSanto – Informing Council that an Executive Session is needed to discuss personnel matters, land acquisition and potential litigation.

There were no comments.

AUDIENCE PARTICIPATION:

Sonja Simmons, 228 Lincoln Street – Discussing a handicap parking sign on her block.

Ms. Simmons asked that the handicap parking sign located at 222 Lincoln Street be removed since the neighbor lost her house approximately eight months ago and no longer lives there.

Mr. Wright said the Borough staff will verify the information and give it to the Solicitor to prepare a Resolution to remove the space.

Natalie Muza, 200 Catherine Street – Discuss ongoing storage drain pipe problems.

Mrs. Muza stated that she has been having storage drain pipe problems since 2004. In 2007, her pipes were replaced at the Borough's expense. She thanked the Borough and asked that a maintenance schedule be implemented and that the Public Works Department assess if the current pipe is suitable. Within the last year, she has had issues three times (February, October, and November). Two of those times, it was an issue of maintenance. She wanted to know if a maintenance schedule was ever implemented and

if the pipe was determined to be suitable. Mr. Heefner stated that he would visit her property personally to look into the issue.

Taren and Jeannine Pettigrew, 209 Lincoln Street – Discussing current problems on Lincoln Street.

Ms. Taren Pettigrew stated that she and her mother are tired of the teenagers on Lincoln Street, noting that there was a large fight on Saturday. One of the same juveniles involved in that fight disrespected her and her mother earlier today. The juvenile then threatened to kill her brother. She is requesting more of a police presence. Mr. Wright stated that there are problems on all streets throughout the Borough. He asked the ladies to please call 911, to which they responded affirmatively. Mr. Wright asked what more they would like Council to do. Ms. Taren Pettigrew stated that she would like these kids arrested. Acting Chief Spangler stated that he has asked all officers to make their presence known on Lincoln Street and they have been doing so. He stressed a need for citizens to be willing to testify at the hearing when arrests are made.

Lena Jefferson, 258 Lincoln – Discussing the current problems on Lincoln Street.

Ms. Jefferson stated that she has noticed that the police have come up and answered their calls of disturbances, but, she would still like to see more of a presence. Ms. Jefferson said she is willing to testify. She also stated that the store located at Harrisburg and Lincoln Streets does not close until after 1:00 am. Mr. Albert asked why there are no men to help out. Ms. Jefferson stated that there are not many men in the community but there are plenty of women asking for help. Mr. Wright asked Ms. Jefferson if she thinks it would be beneficial for Council Members, citizens, and clergy to get together and have a march on Lincoln Street. She stated that it would.

Ms. Jefferson also thanked Miss Hill and Cub Pack 207 for cleaning up the neighborhood on Saturday, June 13, 2009. The audience gave a round of applause.

Mary Walker, 410 Ridge Street – Discussing trash on a neighbor's property.

Ms. Walker stated that the trash has been out since November 2008. She asked that it be addressed.

Maxine Mitchell, 420 Ridge Street – Discussing trash on the 400 block of Ridge Street.

Ms. Mitchell stated that she is aware of the issue Ms. Walker is referring to and it is being placed at a garage of a resident who lives on Lincoln Street. She said that the house has been cited numerous times to no avail. She is asking that it be taken care of. Mr. Wright stated that the Codes Office has done what they are allowed to do within legal limits. The citations are submitted to District Justice Semic's office and no action is taken.

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Ms. Brown stated that the police have been there but, kids are still congregating on her property. She said that the curfew ordinance is not enforced. Mr. Heefner stated that the same problem occurred on Fourth Street and when the residents came together and testified, things changed.

Gloria Hairston, 238 Lincoln Street – Discussing the current problems on Lincoln Street.

Ms. Hairston stated that she has seven children and she is doing her best to keep kids away. She knows that her house tends to be the house that kids congregate at; however, when she is home, she makes them leave. She also said that she has noticed an improvement with people picking up trash.

Emuel Powell, 321 Lebanon Street – Discussing the current problems on Lincoln Street.

Mr. Powell stated that the same problem occurred ten years ago. A Crime Watch Association was established and things got better. He stressed the fact that it will take the entire community getting involved to bring about a solution. Mr. Powell said that he saw a few kids breaking out the windows of an abandoned house and he simply told them to stop and the kids left. He urged residents to say something when they see kids doing something wrong.

Mayor Acri said that he lives on South Second Street and people also throw trash on his sidewalk. He said he does not come to Council and complain; he just picks the trash up and throws it away. The Mayor urged the residents of Lincoln Street to do the same. He said that he rode with two different officers who patrolled Lincoln Street on Tuesday night from midnight until 2:30am and did not see any kids out.

COUNCIL'S CONCERNS:

Dr. Szada: commended the Public Works Department and the Police Department for action they took on a recent hit and run incident her car was involved in. She said the case was solved before she was made aware that it had occurred. She thanked them for their hard work.

Mr. Albert: stated that he will be there to support the residents of Lincoln Street.

Mr. Heefner: thanked Miss Hill for her work on the Hot & Spicy Festival and the Memorial Day Parade.

He also stated that there are currently 25 yards throughout the Borough where the grass

and weeds need to be cut. These properties are owned by banks. He said that if the Public Works Department cuts the grass in the yards; the Borough will place a lien on the property. However, the Borough will probably not be able to recuperate that money. He asked for input on whether or not the Public Works Department should cut these properties. Mr. Wion stated that the Borough must follow the laws and Ordinances that are currently in place. Mr. DeSanto added that due to his background in the financial services field, he is confident that the Borough does not have the financial means to pursue the banks, but, he agreed with Mr. Wion that the Borough is obligated to follow the proper legal course to rectify this situation.

Ms. Pauline Douglass, of 433 Bessemer Street, stated that the grass at 431 Bessemer Street is up to her waist in height. She asked what can be done about it. Mr. Wright stated that it will be handled administratively between Mr. DeSanto and Mr. Heefner.

Mr. Wright: stated that Council will try, as a whole, to help the residents on Lincoln Street, and throughout the Borough.

On a motion made by Dr. Szada, seconded by Mr. Shaver, the Council meeting recessed into executive session at 8:16 p.m., to discuss personnel matters, land acquisition and potential litigation.

The regular meeting re-convened at 9:32 P.M.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to authorize Mr. Wion to prepare documentation to extend the addendum to Mr. Musser's consulting contract.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Albert, the meeting adjourned at 9:33 P.M.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The Special Council meeting was called to order at 6:30 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Lisa Wiedeman-Krosnar
Dennis Heefner
Michael Albert
MaryJo Szada
Stephen Shaver
Jeffery L. Wright
Mayor Thomas Acri

Absent:

Michael Kovach
Kathleen D. Handley, Assistant
Secretary-Treasurer
David A. Wion, Solicitor

John M. DeSanto, Jr., Secretary Treasurer
Dennise Hill, Executive Assistant

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

UNFINISHED BUSINESS:

Jay Wenger, Managing Director; Susquehanna Group Advisors – Present RFP’s for 2 year \$2,000,000 debt incurrence to fund sewer and water Infrastructure and approval of selected proposal.

Mr. Wenger stated that at a previous Council Meeting, the decision was made to pursue a \$2 million bridge loan. The RFP was sent out to Fulton Bank, PNC Bank, Susquehanna Bank, and Mid-Penn Bank. He said that PNC declined to accept the RFP that was submitted. Mid-Penn accepted the RFP with a 4.66% rate. Mr. Wenger commended Mr. DeSanto for negotiating with Mid-Penn Bank to get a reduced percentage rate at 3.65%. A commitment letter has been submitted to Mr. DeSanto and the money can be drawn down as needed. Mr. Wenger said the loan should be closed in the next 30 days.

Frank J. Leber, Esquire; Sewer Bond Counsel; Rhoads & Sinon, LLP – Consideration for enactment of ORDINANCE 2009-4, approving incurrence of \$2,000,000 General Obligation Debt.

Mr. Leber also commended Mr. DeSanto on his negotiation with Mid-Penn Bank. Mr. Leber stated that ORDINANCE 2009-4 was advertised under the Union Debt Act, and Mr. Wion reviewed it and was satisfied with the language presented. Mr. Leber said he will be able to file proceedings next week. The General Obligation Debt proceedings will close on or shortly after July 15, 2009.

Mr. Shaver asked Mr. Wenger to name all the banks that RFPs were sent to. Mr. Wenger said that RFPs were sent to:

Susquehanna Bank
Fulton Bank
PNC Bank
Mid-Penn Bank

Mr. Leber stated that Ordinance 2009-4 accepts the proposal from Mid-Penn Bank and the note will be issued at \$2,000,000. He said it will mature on June 1, 2011. Mr. Leber said that upon approval of ORDINANCE 2009-4, he will proceed with settlement and execution. Mr. Leber said that a motion and a second is needed and asked that a roll call vote be taken.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve ORDINANCE 2009-4.

Mrs. Wiedeman-Krosnar: Yes
Mr. Wright: Yes
Mr. Shaver: Yes
Mr. Albert: Yes
Mr. Heefner: Yes

Mr. Leber stated that he will place an advertisement in the newspaper to show the approval. Mr. Wright thanked Mr. Wenger and Mr. Leber.

Michael Musser III, Borough Consultant & George Connor, Dauphin County Community Development Coordinator – Community Development Update.

Mr. Wright said this would be discussed in executive session since it pertains to land acquisition.

Mr. Shaver was excused at 7:36 p.m.

Dennis Heefner, Councilman – Recommendation for action on financing and purchase of new street sweeper.

Mr. Heefner said that getting a loan for the new street sweeper will not be a problem, per his discussion with Mr. Leber. However, Mr. Leber said that this needs to be addressed immediately. Golden Equipment is looking for a purchase order number later this week.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council unanimously voted to proceed with a purchase order to buy a new street sweeper, in the amount of \$200,000.

Dennis Heefner, Councilman – Discussion of Memorial Day Parade for 2010.

Mr. Heefner stated that he and Miss Hill discussed setting the date for the Memorial Day Parade as the second weekend in May, to give the event uniformity. Mayor Acri asked if May 8th is the date of Armed Forces Day. Miss Hill said she will confirm the date of Armed Forces Day so that the Borough's Memorial Day Parade does not interfere with activities being held in the City of Harrisburg. Miss Hill will send an email to Council tomorrow.

Dennis Heefner, Councilman – Discussion of repairing Borough streets.

Mr. Heefner noted that he rode with a police officer last night and noticed that many streets in the Borough are in total disrepair. He said that Council needs to establish a plan to re-pave the streets. He suggested paving one street per year. Mr. Heefner said that he will speak to Mr. Wenger about how to allocate money for street paving. Mr. Heefner said that he will ask Mr. Conjar to get an estimate on how much it would cost to have all the major streets in the Borough re-paved.

Mr. Heefner reported that five manholes have been fixed. He said Mr. Conjar will evaluate the status of all manholes throughout the Borough and assess which ones need to be repaired.

NEW BUSINESS:

There were no items presented.

OTHER BUSINESS:

There were no items presented.

AUDIENCE PARTICIPATION:

There were no comments.

COUNCIL'S CONCERNS:

There were no comments.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Wright, seconded by Mr. Albert, the meeting adjourned at 7:50 P.M.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:52 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Dennis Heefner
Michael Albert
Stephen Shaver
Jeffery L. Wright
MaryJo Szada
Michael Kovach

Absent:

Lisa Wiedeman-Krosnar

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to approve the June 1, 2009 Council Minutes, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Community Development: Mr. Wright stated that this will now be called the Neighborhood and Economic Development Committee.

Finance

Fire and Ambulance

Personnel

Police

Code Enforcement

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present voted unanimously to approve the May department reports as presented.

Public Works: Mr. Heefner stated that the parking spaces at Front and Locust Streets should be completed soon. He said that the Hoffer Street pumping station flooded during the last rain storm. He also stated that the manhole covers and catch basins need to be addressed. Mr. Conjar will make a list of all the manhole covers that need to be replaced immediately, due to them presenting a threat to public safety. Mr. Heefner said that he is waiting for a salesman to get back to him regarding the street sweeper. He said the option of putting it up for sale is being discussed. The Borough will receive \$25,000 if it is traded in. However, the Borough will receive \$35,000 - \$40,000 if it is sold. There are a few municipalities looking to buy a used street sweeper. The ad will be put in PSAB and the PA Township News publications. Lastly, Mr. Heefner said that the wall at the boardwalk is starting to collapse. This needs to be addressed by the next budget session.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the Public Works Department Report, as presented.

Mayor's Report: Mayor Acri stated that the Firefighters' Convention was recently held. The Steelton Ambulance took first place in a competition that was held during the convention. Mayor Acri presented a plaque to Chief Gene Vance. Mayor Acri also said that the Steelton Fire Department Barbeque is coming up. It will be held Saturday, June 27 and tickets are \$7.00. Finally, Mayor Acri notified everyone that the new applications for ambulance services will be mailed out tomorrow and go into effect July 1, 2009.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

Mr. Shaver deviated from the agenda and proceeded to Page two (2) under New Business.

Lisa Myers, CFE, CPA, FCPA, Boyer & Ritter Certified Public Accountants – Presentation of Audited 2008 Financial Report.

Ms. Myers stated that she met with the Finance Committee. Boyer & Ritter audited the Borough's Governmental Activity and it was found that it was fairly presented, as of 12-31-2008. This is the highest rating that can be received. The Governmental Activities include fixed assets and long term debt. It was found that the Borough's debts exceed the fixed assets. \$3.3 million is needed to cover this deficit. Ms. Myers also stated that the packet she provided to Council includes a management letter. She provided a copy to Mr. DeSanto and he is in the process of completing items within the letter. Mr. Wright thanked Ms. Myers for coming and he said that Council will be contacting her soon.

COMMUNICATION:

Bobbie and Doug Malinak, Co-Chairs; Ryan Lee Mohn Walk – Request to utilize Borough Streets, tents, radios and assistance of Fire Police as in previous years for the Ryan lee Mohn Walk.

Mayor Acri stated that Chief Spangler has been working with the Mohn Family to coordinate this.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve this request.

UNFINISHED BUSINESS:

Mr. Shaver, Chairman, Personnel Committee – Recommendation to hire an Accounts Payable Clerk, to fill the vacancy created by the resignation of Donna Sprow.

Mr. Shaver stated that the Personnel Committee met last week to discuss this matter. There were 90 applications submitted. The committee narrowed that list down to 10. The Committee decided to recommend that Rosemarie Paul be hired at \$14.50 per hour and be placed on a six month probationary period. Her hire date will be effective June 16, 2009.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to hire Ms. Paul effective June 16, 2009.

Mr. Shaver – Recommendation to ratify hiring of individuals to fill (1) Summer Laborer position and (1) combination part-time custodial/part-time summer laborer position.

Mr. Shaver stated that a motion is needed to ratify hiring Tyler Neal as the Summer Laborer effective June 8, 2009, at the rate of \$9.18 an hour. The motion will ratify hiring Tory Pogasic as part-time custodian and part-time summer laborer position, effective June 8, 2009, at the rate of \$9.18 an hour.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to ratify hiring Tyler Neal as the Summer Laborer and hire Tory Pogasic as part-time custodian and part-time summer laborer position, effective June 8, 2009, at the rate of \$9.18 per hour.

Edward A. Ellinger, P.E., HRG, Inc. –Proposal for Engineering Services, Adams Street Subdivision Plan.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to accept the proposal from HRG, Inc. for Engineering Services for Adams Street Subdivision.

Dennis Heefner – Update on grass cutting quotes.

Mr. Heefner stated that he received two additional quotes. Black Landscaping quoted \$65 per cut and All Season quoted \$55 per cut. Both of these quotes are higher than Center City, who quoted \$45 per cut. Mr. Heefner said he will ask Mr. Conjar to instruct Center City to proceed.

NEW BUSINESS:

Mr. Wion – Resolution 2009-R-17, Establish New Steelton Borough Municipal Checking Account at Mid-Penn Bank.

Mr. Albert noted that the Resolution should have three (3) individuals to be able to sign. It currently allows one (1). Mr. Wion stated that the Resolution can be edited and signed.

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Emuel Powell, 321 Lebanon Street – Discussing the current problems on Lincoln Street.

Mr. Powell stated that the same problem occurred ten years ago. A Crime Watch Association was established and things got better. He stressed the fact that it will take the entire community getting involved to bring about a solution. He stated that he saw a few kids breaking out the windows of an abandoned house and he simply told them to stop and the kids left. He urged residents to say something when they see kids doing something wrong.

Mayor Acri stated that he lives on South Second Street and people also throw trash on his sidewalk. He said he does not come to Council and complain. He picks the trash up and throws it away. He urged the residents of Lincoln Street to do the same. He also said that he patrolled Lincoln Street on Tuesday night from midnight until 2:30am with two different officers and did not see any kids out.

COUNCIL'S CONCERNS:

Dr. Szada: commended the Public Works Department and the Police Department for action they took on a recent hit and run incident her car was involved in. She said the case was solved before she was made aware that it had occurred. She thanked them for their hard work.

Mr. Albert: stated that he will be there to support the residents of Lincoln Street.

Mr. Heefner: thanked Miss Hill for her work on the Hot & Spicy Festival and the Memorial Day Parade.

He also stated that there are currently 25 yards throughout the Borough where the grass and weeds need to be cut. These properties are owned by banks. He said that if the Public Works Department cuts the grass in the yards; the Borough will place a lien on the property. However, the Borough will probably not be able to recuperate that money. He asked for input on whether or not the Public Works Department should cut these properties. Mr. Wion stated that the Borough must follow the laws and Ordinances that are currently in place. Mr. DeSanto stated that due to his background in the financial services field, he is confident that the Borough does not have the financial means to pursue the banks. But, he agreed with Mr. Wion that the Borough is obligated to follow the proper legal course to rectify this situation.

Ms. Pauline Douglass, of 433 Bessemer Street, stated that the grass at 431 Bessemer Street is up to her waist in height. She asked what can be done about it. Mr. Wright stated that it will be handled administratively between Mr. DeSanto and Mr. Heefner.

Mr. Wright: stated that Council will try, as a whole, to help the residents on Lincoln Street, and throughout the Borough.

On a motion made by Dr. Szada, seconded by Mr. Shaver, the Council meeting recessed into executive session at 8:16 p.m., to discuss personnel matters, land acquisition and potential litigation.

The regular meeting re-convened at 9:32 P.M.

On a motion by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously prepare documentation that will amend Mr. Musser's contract to have him handle the Elm Street and Main Street Programs.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Albert, the meeting adjourned at 9:33 P.M.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:59 p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

Mr. Wright apologized to the audience for the late start of the meeting.

In Attendance:

Dennis Heefner
Stephen Shaver
Jeffery L. Wright
Michael Kovach

Absent:

Lisa Wiedeman-Krosnar
Michael Albert
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

Mr. Wion stated that he was not present at the June 22, 2009 special Council meeting.

Mr. Shaver stated that, on page 2 paragraph five, Mr. Shaver should be changed to Mr. Wright.

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present unanimously voted to approve the June 15, 2009 and June 22, 2009 Council Minutes, with the proposed changes.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood and Economic Development
Finance
Fire and Ambulance
Personnel
Police

Public Works: Mr. Heefner wanted to discuss Mrs. Muza's property. Mr. Shaver stated that since Mrs. Muza previously filed a claim against the Borough, this matter should be discussed in Executive Session.

Code Enforcement

On a motion made by Mr. Kovach, seconded by Mr. Shaver, Council Members present voted unanimously to approve the June department reports as presented.

Mayor's Report: Mayor Acri had nothing to report.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

Mr. Wright deviated from the agenda and proceeded to Page three (3) under Unfinished Business.

Mr. Frank Leber, Esq., Bond Counsel; Rhoads & Sinon, LLP – Present Ordinance 2009-5 for approval of financing for new TYMCO street sweeper via \$200,000 General Obligation Note, Series B of 2009 for the Borough of Steelton, Dauphin County, Pennsylvania.

Mr. Leber asked Council to consider the Ordinance presented for financing of the purchase of a new street sweeper. He stated that the Ordinance was properly advertised and a copy was given to Mr. Wion and Council for review. Mr. Leber stated that the transaction came about because Council Members expressed a need for a new street sweeper. He noted that Council originally asked for a leasing option. Mr. Leber estimated the cost from a legal and economic standpoint and suggested that Council finance the sweeper, as opposed to leasing it. Mr. Leber reminded Council that Mid-Penn Bank submitted a commitment letter for \$200,000 at 4.66%. The \$200,000 was determined due to the current sweeper's trade in value and the amount of the new sweeper. Mr. Leber stated that the Borough will only draw down on money that is needed. He said that Mr. Heefner provided a periodic payment schedule. From that information, Mr. Leber showed that the interest cost savings are significant. The Borough will be saving over \$8,000 by pursuing the financing option. Mr. Heefner asked if the Borough can pay off the loan at any time. Mr. Leber stated that there is no pre-payment penalty.

Mr. Leber stated that this option creates maximum flexibility for the Borough and he anticipates that this will be closed the third week of August. Mr. Heefner asked, since the sweeper is scheduled to be delivered tomorrow, can the Borough pay for the sweeper out of the general fund and be reimbursed. Mr. Leber stated that, that is okay. The money would have to be reimbursed within 60 days.

Mr. Leber opened the discussion for questions from the audience. There were no questions. Mr. DeSanto thanked Mr. Leber for his hard work on this and for attending the meeting.

On a motion made by Mr. Heefner, seconded by Mr. Kovach, Council Members present unanimously voted to adopt Ordinance 2009-5, as presented.

A roll call vote was taken:

Mr. Kovach: yes
Mr. Wright: yes
Mr. Shaver: yes
Mr. Heefner: yes

Mr. Wion stated that a motion is needed to use the money from the general fund to purchase the sweeper and reimburse that account when the loan is closed.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to purchase the street sweeper with money from the general fund and reimburse that account when the loan is finalized.

COMMUNICATION:

Dauphin County Planning Commission – Letter regarding the review of the Steelton Borough H2O application for the East End Sewer Separation Project. It is consistent with local and county land use policies and initiatives.

There were no comments.

The Lincoln Street Committee – Letter of thanks for support of Lincoln Street Block Party and Community Service given to Dennise Hill, Jeffery Wright, John DeSanto, Police Officer Art Etnoyer and Police Officer Dave McCahan.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to have a copy of the letter placed in Ms. Hill, Council President Wright, Mr. DeSanto, Officer Etnoyer, and Officer McCahan's personnel files.

UNFINISHED BUSINESS:

Mr. David Wion, Borough Solicitor – Second Addendum to Independent Contractor/Consultant Agreement for Community Network Resources, Inc.

Mr. Wion reminded Council that the Borough entered into a contract last year with CNR, Inc. In the contract, it was indicated that the Borough and CNR, Inc. would continue to

work together, as necessary. Mr. Wion stated that this addendum extends the contract from July 31, 2009 to December 31, 2009.

Mr. Shaver thanked the staff of Community Network Resources, Inc. for their hard work on the Borough's grants and their assistance with ongoing projects.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted pass the second addendum to the Community Network Resources, Inc., contract as presented.

NEW BUSINESS:

Mr. Wion – Present Resolution 2009-R-21 to adopt the Borough of Steelton Right to Know Law Policy for Public Records.

Mr. Wion stated that Resolution-R-21 supplements the Right to Know Law which was changed at the end of last year. It was re-implemented with changes under Resolution 2009-R-6, which deals with the Borough's agreement to follow the Disposition Manual. Resolution 2009-R-21 includes the use of Borough issued email addresses. Mr. Wion stated that correspondence should not be sent via email pertaining to confidential or legal issues. He also said that no personal emails should be sent on Borough issued email addresses.

Mr. Wright stated that the Retention Officer and Right to Know Officer positions will be held by the person who holds the Borough Secretary Treasurer position.

On a motion made by Mr. Heefner, seconded by Mr. Kovach, Council Members present unanimously voted to adopt Resolution 2009-R-21. as presented

Mr. Wion – Present Resolution 2009-R-22 to eliminate the special purpose parking zone located at 331 Locust Street, Steelton, PA 17113.

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present unanimously voted to adopt Resolution 2009-R-22 as presented.

OTHER BUSINESS:

Secretary DeSanto – Informing Council that an Executive Session is needed to discuss personnel matters, land acquisition and potential litigation.

There were no comments.

AUDIENCE PARTICIPATION:

Pauline Douglass; Bessemer Street – Asked who the Retention Officer is.

Mr. Wright stated that the Retention Officer will be held by the Borough Secretary Treasurer. He also said that he would not name a name. Therefore, if there is a change in personnel, the Resolution will not have to be re-adopted.

Lena Jefferson; 258 Jefferson Street – Read a letter from the Lincoln Street Committee. She thanked the Borough for all support given on July 18th during the Take Back Our Streets Rally.

There were no additional comments.

Pat Zimmerman; 113 N. Harrisburg Street – Discussed the tree that fell on her house and car.

Ms. Zimmerman stated that she has lived in her house for the last 12 years. She said her son-in-law visited her house on June 9th and told her that the tree in her backyard was rotting. She then called and left a voicemail message on June 10th for the Codes Officer. The first part of her message was about the tree. The second part was about high grass and weeds. Ms. Zimmerman stated that, last year, she found out that part of the property is owned by the Borough. On June 17th, Sylvie Zell returned her phone call and never mentioned the tree. Then, on June 21st, the tree fell and damaged her house and her car. She would like the Borough to take responsibility and help by paying for the car rental and her deductible. The total damage to her car cost: \$2,293.18. The total damage to her house cost: \$300.00.

Mr. Wion stated that this matter was turned over to the insurance carrier by the Borough. Mr. Wion recommended that it be handled by him and the insurance company. He said Ms. Zimmerman has the right to state her issue but, he asked that it not be discussed further in open session.

Emuel Powell; 321 Lebanon St. – Asked if the Borough can address the several companies soliciting residents to buy security systems.

Mayor Acri stated that the Borough does not have a policy in place that prevents companies from selling security systems to residents. However, he has spoken with representatives from all three companies about their procedures.

Mr. Powell noted that new pumps were installed to improve water pressure in the Borough. He said that he has not noticed any changes and asked what the status is of this

project. Mr. Heefner replied that he will have more information on this at the next meeting. The project is still underway and some issues are being worked on.

Lena Jefferson, 258 Lincoln – Discussing the store located at 300 Lincoln Street.

Ms. Jefferson asked if there is any regulation of how late the store can be open. Mr. Wright stated that there is currently nothing in place. However, Borough staff and Council are working out a verbal agreement with the owner of the store and a policy will be drafted and adopted in the future.

Jean Barr; 349 S. Fourth St. – Asked if there is anything wrong with having security systems in the Borough.

Mayor Acri stated that it is not illegal for companies to sell security systems in the Borough. But, some companies are giving residents false information, in the attempt to scare them into purchasing the systems.

Ms. Barr also asked when the embankment on South Fourth Street will be cleaned. Mayor Acri stated that the embankment is owned by the school district.

Maria Marcinko; 2700 Block of South Second St. – Publicly thanked Councilman Heefner and HRG for communicating to residents the progress of the East End Sewer Separation project.

Ms. Marcinko asked that the open communication between Council and residents continue. Mr. Kovach noted that there are two Council meetings per month and the Water Authority meets quarterly. Over the last two years, this project has been discussed at length in these meetings.

Ms. Marcinko said that residents were told that 98% of East End problems will be solved when the Sewer Separation project is completed.

Mr. Heefner stated that the meeting was not called to fix problems going on in East End. It was merely to serve as a sounding board for residents. The information that was provided at the meeting, from residents, was then taken to engineers.

COUNCIL'S CONCERNS:

Mr. Kovach: Thanked Steelton Police Department for their work in connection with the website Nixle.

Mr. Heefner: stated that he has received complaints from residents on Swatara Street. He said he has asked Ms. Zell several times to address 331 Swatara St, since the grass has not been cut since grass cutting season began. Also, there are six people in the house but,

they are only utilizing two trash cans. He said there is a lot of trash strewn on the curb each week on trash day. He stated that 355 Swatara has a rotting porch and chipped and peeling paint and 325 Swatara does not use a recycling can.

Mayor Acri: noted that there was a nice article in the newspaper about the artisans who are resurfacing the benches and tables at the Boat Dock. Mayor Acri invited everyone to go down and see the progress they have made. He also announced that closing ceremonies will be on August 5, 2009 at 2pm. Mayor Acri will present Jump Street Inc. with a certificate.

Mr. Shaver: stated that he noticed the police report that there were 16 curfew violations. He urged Chief Spangler and the Police Officers to keep up the good work.

Mr. DeSanto: said that the Borough will continue to work with PP&L to increase the wattage of street lights on Lincoln Street.

Mr. Wright: stated that the Take Back Our Streets Rally that took place on July 18th was a success. He hoped that more of his colleagues would have attended. He stated that when residents come to Council for help, Council should take the initiative to support them in any way possible. However, the rally showed that the Borough is moving in a positive direction.

Mr. Wright also reminded everyone of the Public Hearing that will be held tomorrow, July 21st at the VFW. Mr. Wright said that Navarro & Wright has been working on the re-zoning project since 2005 and asked that all Council Members make every attempt to attend the meeting.

Ms. Hill: reminded everyone that National Night Out will be held on August 4, 2009 from 6-8pm at the Steelton Fire House.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, the Council meeting recessed into executive session at 8:06 p.m., to discuss personnel matters, land acquisition and potential litigation.

The regular meeting re-convened at 8:30 P.M.

Craig Bachik & Renee Regal – Discussing the possible option of relocating their office to Steelton.

Mr. Bachik stated that Kairos Design, Inc. previously looked at the old Mellon Bank, located at Front and Locust Streets. Powers and Associates was previously interested in purchasing that building but, has since backed out. Kairos estimates that it will cost between \$500,000 and \$750,000 to renovate it. He noted that there are still opportunities

for HRA grants that could be utilized for purchasing and renovations. Kairos is hoping to purchase the building for \$65,000 and could be in the building by January 2010.

Mr. Wright told Mr. Bachik and Ms. Regal that the building is not currently owned by the Borough. He said that Council will contact the Steelton Community Development Foundation and get back to Kairos. Mr. Wright also asked if any parking spaces would be needed for this project. Ms. Regal stated that six parking spaces would be needed.

Mr. Wion – Discussing the Public Hearing procedures.

Mr. Wion stated that Navarro & Wright will give a presentation on the Zoning Ordinance. A special Council Meeting will be called to order. After that, the meeting will recess into the Public Hearing. Mr. Wion said he will be prepared to talk about issues of concern that may arise. He urged all of Council to be present.

On a motion made by Mr. Kovach, seconded by Mr. Shaver, the Council Meeting recessed into Executive Session at 8:50pm.

The regular meeting re-convened at 9:33pm.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to authorize the Borough Secretary to sign the contract with Hull & Associates in the amount of \$195, 500.

Mr. DeSanto stated that he spoke with Ed Ellinger who informed him that there will be three fees that need to be paid to Amtrak before any work begins on the Sewer Separation Project.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to authorize HRG to continue with the project.

Mr. Shaver asked Mr. DeSanto to contact Amtrak and ask if the fees can be waived.

It was the consensus of Council to comply with findings of the insurance carrier in Ms. Zimmerman's claim.

Mayor Acri: reminded Council that there is a Police Committee meeting on Wednesday night.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Kovach, the meeting adjourned at 9:38 pm.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The special Council meeting was called to order at 6:00p.m. by President, Jeffery L. Wright, with the pledge of allegiance, followed by a moment of silence.

In Attendance:

Michael Albert
Jeffery Wright
Stephen Shaver
Michael Kovach
Lisa Wiedeman-Krosnar
Dennis Heefner
MaryJo Szada (arrived at 7:00p.m)

Absent:

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

The meeting immediately recessed into the public hearing.

Mr. Wright stated that the process for re-zoning the Borough began on May 5, 2005, and Navarro & Wright Consulting Engineers, Inc. was hired to review and revise the Steelton Borough Zoning Ordinance. He thanked Navarro & Wright for their hard work on this and then turned the meeting over to Paul Navarro.

Mr. Navarro thanked everyone for attending and gave a brief history of the Borough. He stated that the Borough was founded in 1880 and was a prime spot for a community due to proximity to water and access to rails. Mr. Navarro said these conditions made it ideal for a steel company to exist here, so Steelton was a thriving economic center. Mr. Navarro noted that after floods and a decline in the steel industry, the Borough's population declined from approximately 15,000 to about 5,700, which is the current estimated population of the Borough. Mr. Navarro said the Borough Council is interested in moving the town forward to become a thriving community.

Mr. Navarro then presented a thorough explanation of each new zone. (See EXHIBIT A)

Mr. Wright gave members of the audience an opportunity to speak on the re-zoning presentation.

James E. Stake; 2757 S. 2nd Street

Mr. Stake asked what affect the re-zoning will have on taxes. Mr. Wion stated that redistricting will not affect taxes as long as the use of a property remains the same. If a

property is sold and the new owner uses it for commercial purposes, the new owner's taxes will increase, appropriate to the re-zoning ordinance.

Mr. Stake also asked how far off of Front Street the Secondary Commercial Zone extends. Mr. Navarro stated that the zone runs to the end of the property line of the buildings on Route 230.

Maria Marcinko; 2704 S. 2nd Street

Ms. Marcinko asked how the re-zoning will affect the insurance of homes that were previously in a residential district but, changed to commercial. Mr. Wion said that their insurance will not be affected in any way. Houses that will be used for residential use will have residential insurance.

Gene Kostelac; S. 2nd Street

Mr. Kostelac stated that he is attending tonight to represent three social clubs (St. Lawrence Club, St. Mary's Club, and the Dutch Club). He stated that the three clubs put large amounts of money into renovating their facilities (\$58,000; \$30,000; and \$138,000 respectively). He thanked Mr. Navarro for answering his question on whether or not the clubs will be grandfathered in to the ordinance. However, he stated that the three aforementioned clubs were selectively left out and not included in any re-development efforts. He said they used their own money to make these upgrades and he wants to make sure that they are not told that they will be grandfathered, to later find out that they are not.

Ida C. Alcindor; Conestoga Street

Ms. Alcindor asked someone to explain what the Traditional Neighborhood District is. She also asked how many streets fall into the Lincoln Street Corridor. Mr. Navarro stated that the Traditional Neighborhood District will have a mixed use. There will be houses as well as corner stores with apartments above. He also stated that the Lincoln Street Corridor extends from Adams to Conestoga Streets.

Lyn Tiel; 441 S. Front Street

Ms. Tiel asked what district Front Street, between Mohn and Highland Streets, falls in. She wants to verify that the store she and her husband own will remain the same. Mr. Navarro stated that, that area will now be called the Secondary Commercial Zone and her store will, indeed, remain the same.

Fred Hamilton; Owns property in Steelton

Mr. Hamilton asked who will be paying for the proposed revitalization brought on by this re-zoning. He asked how it will be financed and how it will affect the tax base. Mr. Wion stated that Council is re-zoning the Borough so additional uses can be made. Any new owner that puts up a commercial building will pay for that particular building and the taxes associated with it. The Borough received a grant to conduct a study to re-zone the town and bring in buildings to build the tax base. This will upgrade the types of businesses and types of homes that are currently in the area.

Mr. Hamilton asked what tax incentives will be offered to people who move to the former West Side. Mr. Wion stated that it is not foreseeable who will occupy that space. However, the re-zoning allows more options of buildings that can be erected there. Mr. Hamilton asked if the Borough owns the West Side. Mayor Acri stated that ArcelorMittal owns the land that once was the West Side.

Donald Bowers; 587 Lincoln Street

Mr. Bowers stated that the language of the ordinance states that the new zoning will affect every property owner. He asked for examples of how the value of his property will increase and/or decrease. Mr. Navarro stated that it was previously explained how the re-zoning will affect the taxes of property owners and property values will follow suit. If an adjacent property is upgraded, the value of properties around it will increase. Mr. Wion added that if the use of a building is abandoned, the new owner will have to comply with the new zoning district and regulations. The new owners will have to appear before the zoning board for approval of the new use.

Pauline Douglass; Bessemer Street

Ms. Douglass asked where Bessemer Street falls in within the Lincoln Street Corridor. Mr. Navarro stated that the Lincoln Street Corridor does extend above Harrisburg Street, where Ms. Douglass' house is located.

Jim Deimler; 131 N. 3rd Street

Mr. Deimler noted that the area between 300 Angle Avenue and 100 N. 3rd will now allow 3-unit family homes. He asked Council to consider keeping it single use.

Maria Marcinko

Ms. Marcinko asked if there is an ordinance that a single family home cannot be converted into apartments. Mr. Wion stated that it depends on what new district a particular building will fall in. Under the re-zoning, it may be allowable. Council and the zoning board will review these cases as they arise.

Veronica Supan; S. 4th Street

Ms. Supan asked when this ordinance will be voted on. Mr. Wion told her the vote will take place tonight.

Ryan Norris; 2716 S. Front Street

He stated that his property is currently zoned as industrial heavy and it will change to industrial light. He asked how this will affect him. Mr. Navarro said that it will not affect his property.

There being no further public comments, the Public Hearing was closed and the Special Council Meeting reconvened at 7:43 p.m.

ORDINANCE 2009-R-6, Amending and restating the Zoning Chapter as a New Comprehensive Zoning Ordinance Chapter was presented for Council's consideration.

On a motion made by Mr. Albert, seconded by Mr. Kovach, Council Members present voted 6 to 1 to adopt Ordinance 2009-6. Mr. Heefner cast the dissenting vote, due to his concerns with insufficient parking in the New Commercial Zone located around South Fourth Street. The motion carried.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mr. Shaver, the meeting adjourned at 7:45 pm.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:30 p.m. by President, Jeffery L. Wright, with the pledge of allegiance.

Pastor Richard J. Miller gave an invocation, followed by a moment of silence.

In Attendance:

Dennis Heefner
Stephen Shaver
Jeffery L. Wright
Lisa Wiedeman-Krosnar

Absent:

MaryJo Szada
Michael Albert
Michael Kovach

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to approve the July 20, 2009 Council Minutes.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Susan Kline, Senior Center Director – Letter of Resignation, effective August 7, 2009.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman- Krosnar, Council Members present unanimously voted to accept the resignation of Ms. Kline.

Bucks County Community College & Pennsylvania State Fire Academy – Bruce G. Elliot, Jr. Certificate for Completing Emergency Vehicle Driver Training.

Mr. Shaver asked Chief Vance to place this on file.

UNFINISHED BUSINESS:

Mr. DeSanto, Secretary – Update on Pennvest Financing.

Mr. DeSanto stated that he was notified that the Borough of Steelton was awarded a Pennvest loan in the amount of \$11 million with a 1.125% fixed rate over 20 years. He noted that the proceeds are to be used for the East End Sewer Separation Project.

There were no comments from Council.

NEW BUSINESS:

Mr. Joshua J. Vecchio, Executive Director – Discussion on Act 32, Consolidation of the Earned Income Tax Collectors within each county.

Mr. Vecchio stated that by September, it will be necessary for Council to elect a delegate and alternate to the County Tax Collection Committee. He advised Council to communicate this information to Dauphin County Commissioners at their earliest convenience. He also stated that the first meeting of the County Tax Collection Committee (CTCC), a new governmental agency, will take place during the first or second week of November. The CTCC will have its own expenses. Mr. Vecchio suggested that the Borough of Steelton, the Borough of Highspire, and Steelton-Highspire School District elect the same delegate to represent all three political subdivisions. He said there are currently five tax collectors in the area and only three will be looking to go countywide. This will be a cost saving measure for the Borough to join this committee.

Mr. Wright asked about the \$125,000-150,000 fee mentioned in the paperwork that was distributed to Council. Mr. Vecchio stated that fees are based on a weighted vote. He noted that 50% is based on population and 50% is based on expenses. The Borough of Steelton accounts for 2% of both.

Mr. Wright asked what other options are if Council opts out of joining this committee.

Mr. Vecchio said that Council has three options:

1. Could use the services of a for-profit company through RFP.
2. The Borough can form its own bureau.
3. Or, the Borough can join a multi-county committee.

Mr. Vecchio stressed that this committee only deals with earned income taxes. It does not affect elected tax collectors.

Mr. Heefner asked if Council will have to charge taxpayers for this service. Mr. Vecchio stated that this is an unfunded program so the Borough will have to pay the fee. Mr. Heefner countered by asking why this bureau was created. Mr. Vecchio answered with two reasons:

1. Act 32 was signed to streamline the process. He said it was inefficient to have many different tax collectors.
2. He also stated that local school districts expressed that they wanted a bureau of this kind.

Mr. Wright thanked Mr. Vecchio for attending and the information he provided.

Mr. Wion – RESOLUTION 2009-R-23, authorizing acquisition of the real property located at 24 Adams Street located within the Adams Street Redevelopment Area.

Mr. Wion stated that this Resolution is in line with continuing with the Adams Street redevelopment project. An appraisal was done and the building was estimated to be worth \$125,000. This amount includes the purchase of the building, the real property, attorney fees, and demolition of the property.

Mr. Heefner stated that he understands the objective of this purchase. However, he is frustrated that Council continues to purchase properties, therefore, taking them off of the tax roll.

On a motion made by Mr. Shaver, reluctantly seconded by Mr. Heefner, Council members voted to approve RESOLUTION 2009-R-23, authorizing the acquisition of 24 Adams Street. Mrs. Wiedeman-Krosnar cast the dissenting vote. The motion carried.

Mr. Wion – RESOLUTION 2009-R-24, designating Jeffery L. Wright, as the Steelton Borough voting delegate, and John M. DeSanto, Jr., as the alternate voting delegate to the County Tax Collection Committee.

On a motion made by Mr. Heefner, seconded by Mr. Wiedeman-Krosnar, Council Members present unanimously voted to approve RESOLUTION 2009-R-24, as presented.

William Folk, Part-Time Police Officer – Letter of resignation, effective June 10, 2009.

On a motion made by Mr. Heefner, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to accept the resignation of Mr. Folk, effective July 23, 2009.

Mr. Wright asked Chief Spangler to thank Mr. Folk for his service and wish him well on future endeavors.

OTHER BUSINESS:

Joseph Conjar, Public Works Director – Cost estimate on paving two streets as requested by Public Works Chairman, Dennis Heefner.

Mr. DeSanto said the estimated price is approximately \$22,000 to repave Fourth Street from Walnut to Pine Streets. Mr. Wright asked for clarification to make sure that it was Mr. Conjar's suggestion to wait until the Fourth Street project begins. He also asked Mr. Heefner if he agreed with this. Mr. Heefner said yes. Mrs. Wiedeman-Krosnar asked how long the estimated prices are valid. Mr. DeSanto stated that oil is currently \$68 per barrel, and paving material is approximately \$6 per square yard. Mr. DeSanto stated that the paving material cost per square yard would likely be better priced if the Borough purchases a larger volume.

Secretary DeSanto – Requesting an executive session to discuss personnel matters, land acquisition, and potential litigation.

There were no comments.

AUDIENCE PARTICIPATION:

Lena Jefferson, 258 Lincoln Street – Discussing Lincoln Street.

Ms. Jefferson thanked Borough Council and staff for the help that has been given on Lincoln Street. She stated that residents are still wrestling with the store, located at 300 Lincoln Street, being open late. Ms. Jefferson has started a petition. She has collected approximately 30 names and will be obtaining more. She stated that the police are making a presence in the area.

Ms. Jefferson also stated that the Lincoln Street Committee will have a table at National Night Out, and she will be soliciting volunteers to patrol Lincoln Street at night. Ms. Jefferson invited everyone to attend a prayer vigil on the 200 block of Lincoln Street at 9pm.

Mayor Acri stated that he will call the landlord of the store and ask him to shut the store down at a reasonable hour.

Mr. DeSanto asked Ms. Jefferson if there has been any more recent vandalism. Ms. Jefferson said that there hasn't been any.

COUNCIL'S CONCERNS:

Mr. Heefner: Asked about the Codes issues on Swatara Street. Mr. Wright stated that he spoke with Mrs. Zell, in Codes. She said that she wrote citations on the properties. Those

citations were sent to District Justice Semic's office. Mr. Wright said he will follow up on this issue tomorrow. Mr. Heefner said that this is beginning to look like 540 North Third Street.

Mr. Musser: Responded to Mr. Heefner's concerns about the Adams Street re-development project. He stated that about a year was lost under the previous Borough Secretary Treasurer's supervision. Mr. Musser said that Council needs to bring a developer in soon to talk about the specifics of the lots. This is get the process started. Mr. Musser said that Council needs to spend the allotted money, or it will be lost.

Mr. DeSanto: stated that he has received many calls regarding the Felton Lofts. He clarified that this is NOT low-income housing but a variety of units for different incomes. He said that 5-8 units have been approved for mentally and/or physically challenged individuals.

Ms. Hill: invited everyone to attend National Night Out tomorrow from 6-8pm at the Steelton Fire House.

Mr. Wright: Stated that he saw a recent newscast which reported that the Steelton Post Office is on a list of possible facilities that will be closed. Steelton services may be moved to Crooked Hill Road.

Mr. Wright thanked everyone for attending the Council meeting.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, the Council meeting recessed into executive session at 7:10 p.m., to discuss personnel matters, land acquisition and potential litigation.

The regular meeting re-convened at 8:40 P.M.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to promote Luz Pabon to the position of Administrative Assistant to the Steelton Police Department effective September 21, 2009 at the hourly rate of \$16.50. Ms. Pabon will serve a six month probationary period.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to promote Sgt. Scott Spangler to Chief of the Steelton Police Department with an annual salary of \$82,250 plus longevity, health and medical benefits, a clothing allowance, and the use of the Steelton Borough Chief of Police Vehicle, effective August 4, 2009. Chief Spangler will serve a six month probationary period.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Heefner, seconded by Mr. Shaver, the meeting adjourned at 8:47 pm.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:30 p.m. by President, Jeffery L. Wright, with the pledge of allegiance.

In Attendance:

Jeffery L. Wright
Stephen Shaver
Dennis Heefner
MaryJo Szada
Michael Albert (arrived at 6:45pm)

Absent:

Lisa Wiedeman-Krosnar
Michael Kovach

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer

SPECIAL PRESENTATION:

Mr. Wright stated that he was pleased to announce the swearing in ceremony of Scott Spangler as the Chief of the Steelton Police Department. Mr. Wright thanked everyone for attending. He especially thanked the Spangler family that came to take part in this momentous occasion. He then turned the ceremony over to Mayor Acri.

Mayor Acri thanked everyone for coming, as well. Mayor Acri stated that Chief Spangler is the seventh chief in the last 50 years. Mayor Acri led Chief Spangler through the oath, thereby officially appointing him as Chief of the Steelton Police Department.

Mr. Shaver congratulated Chief Spangler on his appointment to Chief of Police. Mr. Shaver stated that Chief Spangler served as an intern 20 years ago when Mr. Spangler was a police officer with the Highspire Police Department. Mr. Shaver said he is very proud of Chief Spangler.

Mr. Wright stated that he looks forward to working with Chief Spangler in this new capacity. He offered his support in his role.

Mr. Shaver excused the Spangler family due to planned festivities and celebrations.

APPROVAL OF MINUTES:

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve the August 3, 2009 Council Minutes.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood and Economic Development
Finance
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

On a motion made by Ms. Szada, seconded by Mr. Shaver, Council Members present voted unanimously to approve the July department reports as presented.

Mayor's Report: Mayor Acri stated that he received an update on the possible closing of the Steelton Post Office. He said that it was reported that approximately 650 offices have been selected to undergo a study on whether or not to be closed. He spoke to a Post Master in Philadelphia. The Post Master stated that Representative Tim Holden met with him and he stressed that this will only be a study. There is no estimated time for the study to begin. Mayor Acri also spoke with the Steelton branch manager. The Steelton Post Master retired at the end of July. Mayor Acri was told that all Post Managers are being transitioned into becoming branch managers. The Post master at the Harrisburg office promised Mayor Acri that this is just a survey and a copy will be made available for residents of the Borough. Mayor Acri stated that at that time, Council needs to go to the press to let residents know that it is imperative or them to complete the survey. Mayor Acri also suggested holding a town hall meeting, that is to be held by the Post Office for residents to voice their concerns as well as reasons the Steelton office should not be closed. Currently, there is a lot of information circulating but, they are all rumors. Mayor Acri stated that he will keep everyone abreast on the progress of this issue. He asked for questions from the audience.

Jean Bar told the Mayor that she is willing to circulate a petition and go door to door. She said that there are a lot of residents that do not drive and it will be a major inconvenience to them.

Lena Jefferson asked if it is possible to minimize the hours of the office instead of closing. Mayor Acri said that is a good question. He asked Ms. Jefferson to write that on the survey and bring that up at the town hall meeting.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

UNFINISHED BUSINESS:

Edward Ellinger, Engineer Herbert, Rowland and Grubic, Inc. – Discuss status of PENNVEST Grant and next steps in the process.

Mr. Ellinger stated that the Borough was awarded approximately \$11.5 million from PENNVEST on July 21, 2009. The agreement is a 20 year loan at 1 1/8% for the full term of the loan. By consent order and agreement, the Borough is required to complete the \$4.1 million project, which only includes T Street. Mr. Ellinger stated that this money is not a grant however; the Borough received a good interest rate on the loan. Mr. Ellinger held a meeting on July 31, 2009 with Mr. DeSanto, Mr. Heefner, and other members of the professional staff at the Borough to determine how this loan will affect customer rates. He said there is a need to calculate more numbers. He is working with Bill Carlin to get comprehensive numbers. Mr. Ellinger suggested having a strategy session. He will come back in 2-4 weeks with a recommendation. He projects that the loan amount and percentage rate will have \$5-6 increase per quarter per customer. Mr. Ellinger needs to get Mr. DeSanto's signature on the loan agreement.

Mr. Shaver asked if the agreement is signed and activated, when the money will be released to the Borough. Mr. Ellinger stated that it is a reimbursement loan.

Mr. Heefner stated that, by his calculations, the \$11.5 million loan amount will increase his personal water bill by approximately 60%. He recommended figuring out how much it will cost each customer to only upgrade T Street. Mr. Heefner asked Mr. Musser to give his thoughts on when rates should be raised. Mr. Musser started by saying that the Borough will not negotiate the loan amount down. Council will either accept or reject the loan offer. He suggested that Council come up with an alternate plan. Mr. Musser then stated that rates can be increased at any time. However, the initial raise should occur on the November bill and be gradually done by 10-15% over a two year period. Mr. Musser said he will make himself available to assist Council and staff during the transition.

Mr. Shaver stated that there is an undeterminable variable in what the treatment increase will be from the City of Harrisburg. He urged everyone to keep this in mind.

Mr. Heefner stated that there are a lot of elderly residents who are on a fixed income. Even if the increase is gradual, it will be tough on those individuals.

Mr. Wright stated that there will be a Finance Committee meeting held on Monday at 6:00pm. The rate of the loan will go before the committee. The committee will then calculate numbers and bring them back to Council. He invited Mr. Musser and Mr. Ellinger to attend the meeting. Mr. Musser stated that he has a previous engagement. However, he will meet with Mr. Ellinger to calculate some numbers. Mr. Musser stated for the record that this project is being done by force by DEP. This is not by choice.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to accept the \$11.5 million funding offer at 1 1/8%.

Mr. Ellinger clarified that the exact amount of the loan is for \$11,492,870.00 through the PENNVEST Program.

**Paul Navarro, President Navarro & Wright
Cheryl Stulpin, VP WINN Dev Co. – Presentation of Felton Lofts Land
Development to Council & Mayor Acri.**

Mr. Navarro stated that his presentation involves information on the re-development of the former elementary school located at Fourth and Walnut Streets. In the middle of July, Council adopted a re-zoning ordinance which created a new town center district. He said it is a well built building with additions that were added after the original construction which were turned into the auditorium and gymnasium. The structure of the building was assessed by Winn Development. Mr. Bink is completing the architectural design. When it is completed, it will be a showcase of the town. The building will be converted into 100 apartments. The gymnasium will be converted to 56 parking spaces. Additional parking will be added around the perimeter of the building. There will be a total of 104 parking spaces. The plans have been submitted to, and comments have been received from, the Borough Engineer (HRG), the Steelton Planning Commission, the Dauphin County Planning Commission, and Borough staff. On August 5, 2009, subsequent submittal was given to Council and several waivers were requested. The plans received support from Council.

Mr. Wion asked Council to consider granting a waiver of the preliminary plan procedure which was done consistently with recent plans.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to grant a waiver of the preliminary plans.

Mr. Navarro stated that the second waiver is for driver separation from the corner, in accordance to Section 99-19.F.1 of the subdivision land development ordinance. There is a drop off area at Fourth and Walnut Streets. Winn Development would like to pull this back to widen the turning radius for traffic and fire equipment. Mr. Shaver asked if a representative from the Steelton Fire Department has reviewed this. Mr. Navarro stated that he has met with Chief Vance and Mr. Handley. They suggested that the turning radius be displayed on the plan to prove that the fire engine can safely maneuver around

the building. Mr. Heefner stated that Winn Development will make sure the pavement is sturdy enough to withstand the weight of the axle load of the tower truck.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members unanimously voted to waive section 99-19.F.1 of the subdivision land development ordinance.

Mr. Navarro stated that items C and D pertain to buffer yards and screening for section 99.40 and 99.41 of the ordinance. The new ordinance calls for buffering when the use of a particular building is different than adjoining buildings. There is no room to create buffers that are required by ordinance. Also, Felton Lofts will be residential and all buildings surrounding it are residential. The Planning Commission made a recommendation that Elm Street side be buffered.

Mr. Heefner urged Council to push for screening as an aesthetic so the parking lot will not be visible by passersby. Mr. Navarro countered that the building is already buffered to some degree due to the elevation off of 3rd Street. The 3rd Street wall is considered historical and cannot be tampered with. It is difficult for anyone on 3rd Street to be affected by improvements since the Felton Lofts lot sits high off ground. Mr. Navarro stated that the Planning Commission raised a concern about the proximity of parking near the building on 4th Street. There will be some screening and a 5 foot separation in that area. Mr. Heefner expressed concern in the event of a fire on the third or fourth floor of the building. If the Steelton Fire Department were to bring tower truck in, the fire fighters will not be able to reach those floors from 4th Street. Mr. Heefner stated that he is concerned for the safety of residents who will live there. Mr. Shaver asked if the building will have a sprinkler system installed. Ms. Stulpin said it will.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted to grant the request to waive Section 99-40 of the Steelton Planning Commission, and grant a waiver regarding buffer yards and Section 99-41, regarding screening. Mr. Heefner cast the dissenting vote. The motion carried.

Mr. Shaver said he understands Mr. Heefner's concerns. However, hopefully, the sprinkler system will prevent the tower truck having to be called to the building.

Resolution 2009-R-26 – A resolution approving final subdivision contingent upon the developer meeting specified conditions and obtaining satisfactory financial security.

Mr. Navarro stated that there was a document submitted on Friday pertaining to the improvement which asked for action on the preliminary final land development. Mr. Shaver clarified that this is regarding the \$93,409.80. Mr. Navarro verified that it is. Mr. Wion stated that HRG talked about Section 99.18.b which pertains to the auto turn analysis and the lighting plan. The Steelton Planning Commission and the Dauphin County Planning Commission made comments, as required by law. There are certain

improvements that must be made. Mr. Wion also stated that the developer must provide an improvement guarantee agreement which is an agreement to complete these improvements and provide financial security. Examples of financial security are, but not limited to, a letter of credit, a subdivision bond, or escrow in cash. The financial security must be for the total amount of money that up to 110% of the proposed improvements, as determined by the developer's engineer. This document must be reviewed by the Borough's engineer. Mr. Navarro submitted that cost to HRG and the Borough. The bank will not issue a bond until the plan is approved.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to accept Resolution 2009-R-26.

Mr. Heefner stated that since the neighborhood will be stressed due to parking, an official traffic study should be done by an engineer to assess the flow of traffic in the area. There will be 100+ cars in that vicinity per day. He say that possibly Winn Development will pay for the study to be done. Mr. Shaver stated that he agrees a traffic study should be done but, this should be turned over to the Neighborhood and Economic Development Committee for review. Mr. Shaver suggested that this be tabled until a later date. Mr. Wright agreed with Mr. Shaver. Mr. Heefner asked Ms. Stulpin, since construction is scheduled to begin in November, if No Parking should be implemented prior to that date so residents can find additional parking. Ms. Stulpin stated that, that is a good idea. She also said that the property will be fenced in when construction begins. Mr. DeSanto added that the opposite side of Fourth Street will be improved to include an ADA accessible curb cut. This improvement will be done by Winn Development, even though they do not own that property. Mr. Wright asked Ms. Stulpin to get in contact with Mr. DeSanto regarding the traffic study.

Resolution 2009-R-25 – Resolution authorizing the acquisition of the real property located at 227 Adams Street, Borough of Steelton, Dauphin County, Pennsylvania as a property located within the Adams Street Redevelopment area.

Mr. Wion stated that this was handled in a similar fashion at the last meeting. It is a continuation of the Adams Street redevelopment project. The purchase price was \$9,000 which includes the purchase of the building, real property, attorney fees, and demolition of the property.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to accept Resolution 2009-R-25.

COMMUNICATION:

Gregory W. Shea, Borough Water Filtration Operator – Received Class B State Certification to operate Water System from Commonwealth of PA DEP.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to add the Class B State Certificate to Mr. Shea's personnel file.

Milt Carnes, SFD – SFD selected for US Commerce Association 2009 Best of Steelton Award.

This communication was provided for Council's information.

SFD fire Chief Eugene Vance – Announcement of Chicken BBQ on Saturday, August 22nd until 1pm at lot across from Borough offices.

This communication was provided for Council's information.

Friar Patrick, Holy Annunciation Orthodox Church, Steelton – 100th Anniversary Celebration September 26th and 27th.

Anyone interested in attending, please contact Mr. DeSanto.

Harrisburg Regional Chamber CREDC – Invitation to Borough Council to participate in annual "Meet Your Elected Officials" reception Thursday, October 1st at 5:30pm in the PA Capital, 2nd Floor Rotunda.

Anyone interested in attending, please contact Mr. DeSanto. Mr. Shaver asked Mr. DeSanto to notify CREDC that he will attend the event.

NEW BUSINESS:

John S. Trish, Property Maintenance Officer – Letter of Resignation effective August 7, 2009.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present voted unanimously to accept the resignation of Mr. Trish.

Ms. Christina Grassa 634 S. Second Street – Wishes to address the moratorium on issuing disabled parking spaces within the Borough.

Mr. Greg Grassa spoke on behalf of his mother, Hilda K. Grassa. He stated that he was born and raised in the Borough. His mother has been a tax paying citizen in the Borough since 1968. It is her desire to have a handicap parking space. Mr. Grassa spoke with Mayor Acri and Representative Buxton regarding this, last October. He also spoke with

someone from the Borough and was told that a moratorium was put on handicap parking spaces. Mr. Grassa stated that he wanted to inquire about the progress of the study that was to be conducted. He is also concerned about winter approaching. His mother is 88 years old and uses a walker to walk. She has documentation from Dr. Kambic explaining her difficulty walking and PennDOT has issued her a handicap parking placard. Mr. Grassa stated that he would be happy to provide copies of this documentation to Council in order to get his mother a handicap parking space.

Mr. DeSanto thanked Mr. Grassa for attending the meeting and stated that he understands his concerns. Mr. DeSanto said that Mrs. Wiedeman-Krosnar is still working on the study. She is in the process of traveling throughout the entire Borough and verifying that every handicap parking sign matches the plates of the car that is parked there. This process is very time consuming. Mr. DeSanto gave the example that on Locust Street, there are five handicap parking spots in one block. Three have been deemed legitimate and two were not. Mr. Grassa asked if those that are found to be invalid are immediately removed. Mr. DeSanto said that a Resolution has to be established to remove them. That can only be done at Council meetings.

Lincoln Street Committee – Request to hold a “Take Back the Streets” block party on Saturday September 12, 2009 from noon to 8pm, and to block Lincoln Street between Harrisburg and Bailey Streets.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve this request.

Councilman Heefner – Discuss permit parking.

Mr. Heefner urged Council to start investigating this matter now, as opposed to waiting until the Felton Lofts are completed and parking becomes a major issue. He asked Council to consider how far the perimeter will extend on permit parking and how many permits per residence will be granted. Mr. Wright asked Mr. Heefner to work with the Public Works Committee to begin drafting an option for this matter and present it to Council. Mr. Wion stated that he will discuss the legal ramifications with Mr. Heefner and the Public Works Committee at the appropriate time.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

Pauline Douglass; Bessemer Street

Ms. Douglass asked Mr. Heefner about the water pressure at the northern end of Steelton. Mr. Heefner stated at a previous Council Meeting that he would have an answer at this meeting. Ms. Douglass inquired about the progress of increasing the water pressure at the top of the Borough. Mr. Heefner stated that he thought the issue had been worked out after speaking with Mr. Brian Handley. He then redirected the question to Mr. Navarro. Mr. Navarro stated that he has been working with the Steelton Borough Water Authority. The system is being turned into a high pressure zone and a larger pumping unit is being installed in the reservoir tanks. They are trying to avoid boosting the pressure too quickly and rupturing older mains. They are gradually closing off upper regions of the systems.

Ms. Douglass also asked what the future of the Senior Citizen Center is. Mr. Wright stated that the Senior Center does not fall under Borough Council. It is handled by the Steelton Economic Development Foundation. The Foundation did not meet, as scheduled, last week. The Foundation will bring their recommendation back to Council after the next meeting.

Wanda Jacoby; 103 N. 2nd Street

Ms. Jacoby stated that she attended the recent Chicken BBQ held by the Steelton Fire Department and it was very nice. However, the DJ played music with a lot of profanity and there were kids present. Mayor Acri stated that Bruce Elliott was the DJ for the event, as he does for all Borough events and all of his music is clean and free of profanity. He buys his music from Mr. Albert and it is always clean. Mayor Acri stated that he will follow up on this situation.

Jean Bar; 349 S. 4th Street

Ms. Bar wanted to address the steps that lead from 4th to 3rd Street. She said she walked down them last week and they are in very bad shape. They are treacherous in the winter. She asked if they can be fixed. Mr. Wright asked Mr. Heefner to work on this with Ms. Bar to address this matter.

Jules Svidunovich; 337 Locust Street

Mr. Svidunovich stated that the number quoted for handicap parking spots on Locust Street are incorrect. He stated that one of the individuals passed away. There is another parking spot that is used as a holding spot. A non-handicap car parks in the handicap spot and the car that is supposed to be parked there parks behind the handicap parking spot. Mr. Svidunovich suggested that the police department ticket offenders.

Mr. Svidunovich also asked for clarification on the proposed apartment building on Fourth Street. He asked if this will be subsidized, since that is the public perception. Mr. Wion advised Council not to respond to this question.

Lastly, Mr. Svidunovich stated that he read a comment by Mr. Heefner on line. The comment was about a previous Secretary Treasurer not doing a good job in the Borough. Mr. Svidunovich asked Mr. Heefner if he was referring to Mr. Musser. Mr. Heefner said he was not.

Stanley Washington; 303 Lincoln Street

Mr. Washington stated that there is a lot of money being considered for improvements throughout the Borough. He asked if the Borough has ever considered updating the system to pay water bills. He would like to see a debit/credit card reader installed, as many people do not carry cash anymore. Mr. DeSanto stated that this option is being investigated with a local bank. However, there is still some research that needs to be done, as there will be a cost to the Borough to implement and maintain this type of system. Mr. Shaver stated that this has been looked into once or twice before but the cost associated with it makes the process prohibitive.

COUNCIL'S CONCERNS:

Mr. Heefner: commended Teresa Sviben for her hard work and helping at the Planning Commission meetings. He said Ms. Sviben has never been recognized and a note should be put in her file to show appreciation. Mr. DeSanto will write a letter of commendation to be placed in Ms. Sviben's personnel file.

Mr. DeSanto: asked that everyone keep Mr. Heefner's mother in prayer.

Mr. Wright: thanked everyone for attending the meeting. He also asked the public to bear with Council as progress is made on the Felton Building project. He asked everyone to keep the final outcome in mind.

On a motion made by Mr. Albert, seconded by Mr. Shaver, the Council meeting recessed into executive session at 8:00 p.m., to discuss personnel matters, land acquisition and potential litigation.

The regular meeting re-convened at 8:40 P.M.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to promote Luz Pabon to the position of Administrative Assistant to the Steelton Police Department effective September 21, 2009 at the hourly rate of \$16.50. Ms. Pabon will serve a six month probationary period.

On a motion made by Mr. Shaver, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to promote Sgt. Scott Spangler to Chief of the Steelton Police Department with an annual salary of \$82,250 plus longevity, health and medical benefits, a clothing allowance, and the use of the Steelton Borough Chief of Police Vehicle, effective August 4, 2009. Chief Spangler will serve a six month probationary period.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Heefner, seconded by Mr. Shaver, the meeting adjourned at 8:47 pm.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:30 p.m. by President, Jeffery L. Wright, with the pledge of allegiance. Mayor Acri asked for a moment of silence for Margaret Szollosy, a charter member of the Steelton Senior Center, and all family members that have gone before us.

In Attendance:

Jeffery L. Wright
Stephen Shaver
Dennis Heefner
Michael Kovach
Michael Albert (arrived at 7:55 pm)

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada

Mayor Thomas Acri
David A. Wion, Solicitor
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present unanimously voted to approve the July 21, 2009 and August 17, 2009 Council Minutes, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Members of the Monumental AME Church – Invitation to a “Meet & Greet” for the newly appointed Pastor and his family on Saturday, September 19, 2009.

Mr. Wright will attend this event and present the pastor with a key to the Borough.

Representative Ronald I. Buxton – Letter of Support for the Steelton Energy Conservation Project Grant Application.

Mr. Shaver asked Mr. DeSanto to send a letter of thanks to Representative Buxton.

Karen L. Rittenhouse, CPP, PA Payroll Professional of the APA – Letter requesting Council to support the American Payroll Association by designating the week of Labor Day as National Payroll Week.

This communication was provided for Council's information.

Penn State Harrisburg Training Center – Certification to Daniel P. Scheitrum and Stephen J. Wilbert for completion of the Chlorine Safety Workshop.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to place these certifications in Mr. Scheitrum and Mr. Wilbert's personnel files.

Pennsylvania DEP – Class 'A' Water and Wastewater Systems Operators License for Stephen J. Wilbert.

On a motion made by Mr. Kovach, seconded by Mr. Heefner, Council Members present unanimously voted to place this license in Mr. Wilbert's personnel file.

Capital Region COG – Invitation to the 4th Annual Picnic on September 21, 2009.

Anyone interested in attending, please notify Mr. DeSanto.

UNFINISHED BUSINESS:

Mr. DeSanto, Secretary – Ratify Copier Contract with Capital Equipment.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to ratify the contract with Capital Equipment.

Solicitor Wion – Update on 24 and 227 Adams Street.

Mr. Wright stated that this update is on the properties the Borough is purchasing to continue with the re-development project on Adams Street.

Mr. Wion stated that settlement on 24 Adams Street is scheduled for September 17, 2009.

Mr. Wion also gave an update on 227 Adams Street. Mr. Baez, through his realtor, stated that he is no longer interested in selling his property. He now plans to re-develop the house to increase the value.

Mayor Acri – Update on the Post Office.

Mayor Acri stated that he did not expect this process to move as quickly as it has. However, the surveys he previously spoke about are available at Borough hall and at the Post Office. The Post Office declined to do a mass mailing, claiming it would be too costly. Mayor Acri did interviews with Channels 27, 8, and 43. He said the surveys must be completed by September 21, 2009. Residents can mail completed surveys in to the Post Office or drop them off at the Post Office and/or Borough Hall. All residents in the 17113 zip code should complete the survey. Mayor Acri also stated that he had surveys available for the audience and asked for questions from the audience.

Robert Amsel; 221 Pine Street

Mr. Amsel stated that he had no knowledge of this until this morning. He stated that the Post Office should have mailed notification out to residents. He said the reason that the Highspire Post Office is not in danger of closing is because it is not considered a branch of Harrisburg, whereas Steelton is. The Steelton Post Office should separate from Harrisburg Post Office and operate on its own. He said that, legally, the Post Office can be shut down in 90 days, if residents don't cause any opposition. Mr. Amsel asked Mayor Acri and Council Members to take a positive step regarding this matter.

Mr. Heefner stated that Highspire's window service business pays for the upkeep and maintenance of the Post Office. Steelton's does not come close to doing so.

Mr. Wright stated that Council will support the Mayor in this endeavor. Everyone is working hard to get the information out to the public. However, residents need to help, as well.

Mr. Amsel asked if any other mailings will be done within the next 60 days. Mayor Acri told him that the water bill and newsletter will be sent out in November.

NEW BUSINESS:

John McHale, Borough Manager – Request for the Borough of Highspire to rent the Borough of Steelton's street sweeper, with an operator, for two (2) weeks, one week in the spring and one week in the fall in 2010, as in previous years.

Mr. Heefner stated that this was discussed a few months ago. He would like to assess if the increase that is being charged to Highspire is sufficient, due to the recent purchase of a new street sweeper. The information provided shows an increase of \$150.00.

Mr. Wright asked if this has to be addressed tonight. In his opinion, \$150.00 is not enough to charge, in light of the amount that was spent for the new street sweeper.

Mr. Shaver suggested that numbers should be run to make sure Council is not overcharging or undercharging the Borough of Highspire.

On a motion made by Mr. Heefner, seconded by Mr. Kovach, Council Members present unanimously voted to table this matter until the next Council Meeting.

PA Department of Transportation – Approval of the Snow Removal Contract for the winter season of 2009-2010, in the amount of \$7,241.06

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to accept the proposal and approve execution of the contract.

Teresa A. Sviben, Secretary, Code/Zoning/Planning – Letter of Resignation, effective September 11, 2009.

Mr. Wright stated that he wishes Ms. Sviben the very best. It will be sad to see her leave, as he has depended on her a lot over the last four years.

On a motion made by Mr. Shaver, reluctantly seconded by Mr. Heefner, Council Members present unanimously voted to accept the resignation of Ms. Sviben.

John M. DeSanto, Jr., Borough Secretary – Recommendation from the Steelton Community Development Foundation to remove John J. Harris from the Foundation Board.

On a motion made by Mr. Shaver, seconded by Mr. Kovach, Council Members present unanimously voted to remove Mr. Harris from the Foundation Board.

Mr. Wright asked that a letter of thanks be sent to Mr. Harris.

John M. DeSanto, Jr., Borough Secretary – Recommendation from the Steelton Community Development Foundation to appoint Marianne Spizzirri to the Foundation Board.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to appoint Ms. Spizzirri to the Foundation.

John M. DeSanto, Jr., Borough Secretary – Recommendation to appoint Ms. Evelyn Rivera to the Steelton Community Development Foundation Board.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to appoint Ms. Rivera to the Foundation.

Councilman Michael Albert – Requesting Council to consider budgeting \$5,000 per year to the sports teams for the (2) years that they don't receive grant money.

Mayor Acri asked if this can be done by law. Mr. Wion stated that Council has the right to allocate and distribute money from the Recreation budget as it sees fit. Mr. Heefner stated that the Borough is in no position to sponsor outside projects. He could, in turn, request \$5,000 for the SHIP project. Mr. DeSanto stated that this request was made due to the current economy and lack of fundraising. Mr. Wright asked that this matter be tabled and discussed during budget sessions.

OTHER BUSINESS:

Stephen Brubacher, SFD – Requesting Borough Council to authorize the sale of the old pick-up truck, that was given to the fire company, to him as surplus for \$1.00.

Chief Gene Vance was present to elaborate on this topic. Chief Vance stated that Mr. Brubacher recently did some extensive work on the truck and to reward him, would like to sell it to him for \$1.00. Mr. Shaver expressed a concern that if someone else is interested in purchasing the truck for \$1.00, Council would have to entertain that. Also, if the truck is appraised to be over \$1,000, it will have to go to a bid. Mr. DeSanto stated that he made some calls about the truck today. It is a 1987 Chevy 1500 Cheyenne. It is valued to be worth \$1-\$200. Mr. Wion asked who currently owns the truck to which he was told, the Borough. Mayor Acri suggested transferring the truck to the Steelton Fire Department for \$1.00.

On a motion made by Mr. Kovach, seconded by Mr. Shaver, Council Members present unanimously voted to transfer ownership of the truck to the Steelton Fire Department for \$1.00.

Councilman Michael Albert – Requesting Council to consider budgeting \$5,000 per year to the sports teams for the (2) years that they don't receive grant money.

This topic was re-discussed because Mr. Albert arrived late. Mr. Albert clarified that there is a two year period that the recreation teams will not receive any money. Therefore, there will not be a league. It costs \$250 to equip one child to play football. There are currently 120 children playing football. This does not take into account: basketball, cheerleading, or baseball.

The topic will remain tabled but, Mr. Albert wanted to provide additional information for clarification.

Mr. DeSanto, Borough Secretary Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

Gary Hymon; 410 Pine Street

Mr. Hymon stated that approximately 10 days ago, he was shot behind his house. He is attending the Council Meeting tonight to pass out flyers for an All-Neighborhood Crime Watch. Mr. Hymon said he stepped out of his car and a male put a gun in his face and told him to give him his money. Luckily, Mr. Hymon was able to avoid further danger but, he wanted to make the community aware since it was not put in the newspaper or on the news. He stated that crime may not be stopped completely but, he hopes that some of it can be curbed. He will continue to work with the Steelton Police Department until the suspect is caught.

Mayor Acri thanked Mr. Hymon for attending the meeting tonight. He said he was on the scene on Saturday morning after the shooting occurred. The incident is still under investigation.

Chief Spangler stated that there are some promising leads on the case. Hence, the reason it was not advertised. The Steelton Police Department did not want to give any information that would jeopardize the case. However, information about the incident was put on Nixle.

Elizabeth McKamey, 208 Reading Street

Ms. McKamey stated that Mr. Hymon was attacked and shot. She proposed that Steelton can get together and develop an All-Town Crime Watch and watch each other's houses. She brought flyers to pass out around the community. She said she realizes that the police department cannot do everything and she would like neighbors to get together to help out in any way they can.

Mr. Wright stated that we need the entire community to come together at all times, not just when a crime spree hits the Borough.

Chief Spangler announced that every second Tuesday of every month a Crime Watch Meeting is held in Council Chambers at 7:00pm.

Dave Wion, Solicitor - Resolution 2009-R-27; Resolution authorizing an advertised public auction of personal property from 152-172 North Front Street.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to accept Resolution 2009-R-27.

COUNCIL'S CONCERNS:

Mr. Heefner: stated that he left a message for Mr. Gary Lenker regarding his continued interest in re-developing Adams Street.

Mr. Heefner also thanked his colleagues, Borough Staff, Mayor Acri and the Steelton Police Department for the condolences sent during the recent passing of his mother.

Ms. Hill: reminding Council of upcoming events that they have all been invited to during the months of September and October. Ms. Hill distributed a memo with all the details of these events. She asked anyone with questions to contact her.

Mr. Wright: thanked everyone for attending the meeting. He also thanked Ms. Rivera for joining the Foundation Board. Mr. Wright sent his love and support to Mr. Heefner during this difficult time. Finally, Mr. Wright told Mr. Hyman that everyone will work diligently for a resolution on his case. He reiterated that everyone will be working hard to improve Steelton as a whole

ADDITION:

Councilman Michael J. Kovach – Letter of resignation from Steelton Borough Council.

Mr. Wright stated that Mr. Kovach has served on the Steelton Borough Council for over 20 years. Mr. Wright said that he has asked Mr. Kovach for help in his role as Council President many times and Mr. Kovach has been a great asset to him. Mr. Wright then asked for comments from Council Members.

Mr. Heefner: told Mr. Kovach that he appreciates all the long hours he has devoted to Council. He said he hates to see him leave.

Mr. Shaver: said that he appreciates that Mr. Kovach took the position on Council when Mr. Shaver asked him to. He said he appreciates all he has done.

Mr. Albert: thanked Mr. Kovach, as a citizen, for all his hard work in the Borough.

Mrs. Handley: stated that she has enjoyed working with Mr. Kovach over the years. She said she will miss him.

Mr. DeSanto: stated that he has known Mr. Kovach prior to being employed at the Borough. Mr. DeSanto wished Mr. Kovach well.

Mr. Wion: said he is fortunate to have been here many years. He said the Borough has changed drastically over that time period and Mr. Kovach has been apart of that change. Mr. Kovach leaves a legacy.

Mr. Wright: stated that Mr. Kovach has been an anchor and he could never adequately express how much he loves him.

Mayor Acri: thanked Mr. Kovach's mother, daughter, and wife for attending the meeting tonight. Mayor Acri reflected on the time he and Mr. Kovach spent together at the Steelton Fire Department.

Mayor Acri thanked Mr. Kovach for his years of service and presented him with a gavel.

Mr. Kovach: thanked God, his mother for the values she instilled in him, and his wife and daughter for their support. He stated that the current Council is the best he has worked with during his tenure. He has thoroughly enjoyed having a positive impact on the community through legislation. He noted that, in his opinion, the Steelton Police Department and Steelton Fire Department are the best in Dauphin County. He thanked both departments for their service to the Borough. Mr. Kovach also thanked Mrs. Handley, Mr. Musser, and Mr. Wion. He said he will miss everyone but, will make himself available. He encouraged Council to continue on the path of re-development of the town. He ended by saying that it has been a privilege to serve the people of Steelton.

Mayor Acri: also acknowledged Mrs. Eileen Kovach who has served on the Steelton Borough Water Authority for the last four years. He then introduced Mr. Matt O'Keefe to make a presentation.

Mr. O'Keefe stated that no one has been more active and steady on the Steelton Water Authority. He commended Mrs. Kovach for always having good and educated input. He thanked Mrs. Kovach for her service and presented her with an official Steelton Borough afghan.

On a motion made by Mr. Albert, seconded by Mr. Shaver, the Council meeting recessed into executive session at 7:42 p.m., to discuss personnel matters, land acquisition and potential litigation.

ADJOURNMENT:

The regular meeting reconvened at 8:35 p.m. There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Albert, the meeting was immediately adjourned.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:36 p.m. by President, Jeffery L. Wright, with the pledge of allegiance and a moment of silence.

In Attendance:

Jeffery L. Wright
Stephen Shaver
Dennis Heefner
Michael Kovach
Michael Albert

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada
David A. Wion, Solicitor

Mayor Thomas Acri
John M. DeSanto, Jr., Secretary Treasurer
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

DEVIATION FROM AGENDA:

Mr. Wright deviated from the agenda. Due to the recent resignation of Councilman Michael Kovach, Mr. Wright opened the floor for nomination to fill Mr. Kovach's term which expires on January 4, 2010.

Mr. Heefner nominated Maria R. Marcinko, Mr. Albert seconded the nomination. There were no other nominations.

Resolution 2009-R-28 Filling Vacancy on Borough Council: Nominations to fill the vacancy on Borough Council for the remainder of Councilman Michael Kovach's unexpired term following his resignation until January 4, 2010.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve Resolution 2009-R-28, appointing Maria Romano Marcinko to Steelton Borough Council, to serve the unexpired term of Michael Kovach until January 4, 2010.

Mr. Wright asked Mayor Acri to administer the oath of office to Mrs. Marcinko and Mrs. Marcinko took her seat on Council.

Mayor Acri said that normally, an open seat would be advertised and interviews would be held. However, Ms. Marcinko is up for election in November and she received the most votes on both sides of the ballot.

Mayor Acri swore Ms. Marcinko in.

APPROVAL OF MINUTES:

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve the September 8, 2009 Council Minutes, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS, AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the schedules of billings, requisitions, and change orders as presented.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development

Finance (no report)

Fire and Ambulance

Personnel

Police

Public Works

Code Enforcement

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the Department Reports for August, as presented.

Mayor's Report: Mayor Acri said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

DEVIATION FROM THE AGENDA:

Joseph Conjar, Director of Public Works – Present status of Blueberry Alley and what is needed to repair the storm sewer and related drainage matters.

Mr. Conjar stated that the buildings around Second Street and Blueberry Alley have been experiencing a lot of flooding when it rains. The Public Works Department ran a camera in the storm sewer and found that the 15 inch terra cotta pipe is in very bad shape. It will be rather costly to replace it but, it is necessary and he wanted to make Council aware of it. It is estimated to cost approximately \$75,000.00. Mr. Wright asked if it was Mr. Conjar's suggestion that the pipe be repaired. Mr. Conjar stated that it is his opinion that it needs to be replaced. Mayor Acri asked if this could be the reason why the Italian Club

has been flooding lately. Mr. Conjar said that he believes that it is definitely contributing to the flooding of the Italian Club. Mr. Conjar stated that this will not be done by the Public Works Department. An outside contractor will be performing the work. Mr. Heefner suggested that everything should be run by the Borough's engineer, Mr. Ellinger. Mr. Conjar stated that this type of thing has been done 10-15 times during his career and an engineer is not necessary on this. Mr. Wright suggested that everything needs to be verified with Mr. Wion, to ensure the bidding process and bonding is accurate.

NEW BUSINESS:

Ed Ellinger, Engineer HRG Herbert, Rowland, & Grubic – Presentation of land and subdivision plan for Adams Street Redevelopment Program.

Mr. Ellinger suggested that Council and a designated committee be involved in the design of the 20 available lots on Adams Street. Mr. Ellinger said the next phase is the land development plan, looking at the lot sizes, variances, deed restrictions, and the type of housing that Council would like on the lots. He submitted a proposal for land development which includes all stages of the project. The prepared proposal is in the amount of \$37,100.00. This money is slated to be paid from the CDBG and HRA funds.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to accept the proposal conditionally contingent based upon review and approval by Mr. Wion.

Mr. Wright will sign off on this until Mr. Wion can review it.

Mr. Heefner stated that if HRG will be conducting a survey, it would be a good idea to have a developer involved to make sure the specifications are proper for homes to be sellable. Mr. Shaver stated that at the beginning of Mr. Ellinger's presentation, he spoke about other individuals being involved. Mr. Shaver took that to include developers. Mr. Ellinger verified that developers were, indeed, included in that group of people to be involved. Mr. Ellinger added that as soon as Mr. Wion gives approval, HRG will begin the survey. He said HRG may start it before that, at their risk, for time purposes.

Mr. Ellinger also gave an update on the East End Sewer Separation project. Mr. Ellinger was recently notified that the Pennsylvania Historical Museum Commission will need to conduct archaeological investigations near the Susquehanna River. Previously, HRG worked with TetriTech, the company who completed work for the Turnpike Bridge. Mr. Ellinger stated that this should not be as extensive as the work for the bridge. The land around the East End Sewer Separation project was determined to be intact. Therefore, an Archaeological Phase 1 Study must be completed. TetriTech will look for artifacts, such as arrowheads.

Mr. Heefner asked what this will do to the schedule of the project. Mr. Ellinger stated that it will not set the project back, time wise. It may increase the cost. However, it will not stop the project in any way. He added that the biggest schedule set back is with Amtrak. HRG must work with Amtrak's foremen's schedules for someone to oversee the project.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the proposal for HRG to enter into a contract with TetriTech for the archaeological digs to be completed, pending approval from Mr. Wion. This is not to exceed \$40,700.00.

Mr. Ellinger stated that he also has the DEP permit which includes information on water obstruction and encroachment.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve and execute the E22-547 DEP water obstruction and encroachment permit.

Mr. Heefner asked Mr. Ellinger if he sees a need for penetration in that area in the future. Mr. Ellinger stated that a 48 inch pipe would be sufficient in a worst case scenario. He does not see a need for penetration in the future.

Lastly, Mr. Ellinger presented the Penn DOT permit.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to authorize Mr. Wright to sign the Penn DOT permit and have staff prepare a Resolution supporting this.

John DeSanto, Borough Secretary – Present Resolution 2009-R-29 for adoption of Borough Electronic Resources Policy.

This matter was tabled.

John DeSanto, Borough Secretary – Present Resolution 2009-R-30 for adoption of Borough Confidentiality Policy.

This matter was tabled.

UNFINISHED BUSINESS:

John McHale, Borough Manager – Request for the Borough of Highspire to rent the Borough of Steelton's street sweeper, with an operator, for two (2) weeks, one week in the spring and one week in the fall in 2010, as in previous years. (Tabled at Sept. 8, 2009 meeting to allow time to obtain figures needed.)

Mr. Heefner stated that he reached out to Mr. Musser on how he arrived at these figures. Mr. Musser said that a 5% increase could be applied to cover the cost of gas, oil, maintenance, etc. Mr. Wright said that the figures were based upon 2008. Mr. DeSanto added that the figures presented in Council packets were from the FEMA website in 2005. The new numbers were obtained by Mr. Shaver. The operational costs were re-calculated. Included in the new figure are the operator's wages and benefits. Revised figures came out to be \$4274.00 per week for 2010. This includes 40 hours per week at \$106.85 per hour. In 2009, Highspire Borough paid \$2,426.45.

Mr. Shaver asked that Mrs. Handley write a letter to Mr. McHale, quoting \$4200.00 per week. Mrs. Handley was asked to write this letter because the original correspondence was addressed to her during her tenure as Acting Borough Secretary Treasurer.

John DeSanto, Borough Secretary – Updates on 24 and 227 Adams Street.

On September 17, 2009, Mr. Wright and Mr. DeSanto met with the owners of 24 Adams Street. Settlement was for \$125,000.00. The property is now owned by the Borough of Steelton for purposes of re-development.

Mr. DeSanto stated that originally, the Borough submitted a sales agreement and a deposit check to the owners of 227 Adams Street. The owners declined to accept it and planned to re-develop the property. Now, the owner is interested in re-engaging in discussion about the Borough purchasing the property for \$8,000, as originally offered. Mr. Shaver suggested that Council re-engage in discussion but refrain from submitting a deposit check.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to pursue the purchase of 227 Adams Street.

Mayor Acri – Update on the Post Office.

Mayor Acri stated that his new contact regarding this matter is Gina Meade. She is the Union Representative for Post Office Window Clerks. Mayor Acri is asking that a Resolution be drafted and sent to all state representatives requesting a hearing to discuss this. Mayor Acri will work with Mr. DeSanto to get the Resolution completed. He asked that all Council Members sign it.

COMMUNICATION:

Councilman Dennis Heefner – Thank you card from Mr. Heefner and his family for the flowers and support of Borough Council, Staff, and all the family members in the loss of his mother.

There were no comments.

Dauphin County Wildwood Lakes Sanctuary Benjamin Olewine III Nature Center – TreeVitalize Grant Program announcing matching grant program for restoration of tree cover along streets, in parks and other public locations for Dauphin and Perry Counties. Dauphin County Commissioners are partnering with Dept. of Conservation and Natural Resources along with other groups and municipalities.

This was presented for Council's information.

Dauphin County Conservation District – Announcing its satisfactory completion of a review of revised erosion and sedimentation control plan for Felton Lofts Development Program.

This was presented for Council's information.

Dauphin County Redevelopment Authority – Dauphin County Board of Commissioners and Redevelopment Authority inviting all municipal managers to a redevelopment breakfast round table meeting.

Mr. DeSanto is unable to attend and recommended Mrs. Zell attends. Mr. Heefner will attend this meeting.

OTHER BUSINESS:

Mr. DeSanto, Borough Secretary Treasurer – Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

Emuel Powell; 321 Lebanon Street

Mr. Powell asked that a street sign be placed at Bessemer Street and an alley that crosses it. The street name is not clearly indicated for passersby. Mr. Powell could not recall the name of the street. Mr. Heefner state that due to budget constraints, the new sign machine was not purchased, as planned. Mr. Heefner said that if the matter cannot wait until next year, the Borough will have to employ an outside contractor to make the sign.

Mr. Powell also asked why Borough crimes are not being accurately reported. He would like residents of the town to be informed more quickly. Mayor Acri stated that there are reasons in every situation that lead to information being withheld for a period of time. In the situation that Mr. Powell cited, the Steelton Police Department has solid leads on the suspect and did not want to undermine the pending investigation.

COUNCIL'S CONCERNS:

Mr. Heefner: was recently informed that Officers Minium and Etnoyer are getting out of their cruisers and walking the streets during their 11pm – 7am shifts. Mr. Heefner commended them for their efforts.

Mr. Heefner also asked when the fence will be put up around the former elementary school, as Winn Development stated it would be. Mr. Heefner would like to prevent kids playing on the property and residents parking in the parking lot so they can find alternate parking. He asked Mr. DeSanto to reach out to the Winn Development for an estimated time for the fence to be installed.

Mr. Shaver: welcomed Mrs. Marcinko to Council. He said he hopes she enjoys her tenure. He also thanked everyone for attending the meeting.

Mr. Albert: welcomed Mrs. Marcinko to Council.

Mrs. Marcinko: thanked Council for her appointment.

Mayor Acri: welcomed Mrs. Marcinko to Council.

Mr. DeSanto: welcomed Mrs. Marcinko to Council.

Mr. Wright: said that he looks forward to working with Mrs. Marcinko. He offered his support and help with anything she may need.

On a motion made by Mr. Shaver, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:36 p.m., to discuss personnel matters, land acquisition and potential litigation.

ADJOURNMENT:

The regular meeting reconvened at 9:00 p.m. There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting immediately adjourned at 9:00 pm.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:36 p.m. by President, Jeffery L. Wright, with the pledge of allegiance and a moment of silence.

In Attendance:

Jeffery L. Wright
Dennis Heefner
Michael Albert
Maria R. Marcinko

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada
Stephen Shaver
John M. DeSanto, Jr., Secretary Treasurer

Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Albert, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the December 17, 2007 and September 21, 2009 Council Minutes, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mrs. Handley said she had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

James R. Hernjak, Manager Arcelor-Mittal – Letter notifying the Borough of their submittal to PA EPA of a plan approval application to construct and operate a new Walking Beam Reheat Furnace and Insulated Heated Roller Table to replace existing units that are less efficient and reliable.

This communication was submitted for Council's information. Council can submit comments to the DEP within 30 days of receipt of the letter (September 28, 2009).

Rev. William T. Rucker, Jr. and Rev. Carolyn H. Splawn, Associate Ministers, New Hope Living Baptist Church – Thank you letter for the use of the Municipal Park Facilities.

This communication was submitted for Council's information.

Frank Lynch, Government Affairs Comcast – Informing Council of a rate increase effective November 1, 2009.

This communication was submitted for Council's information.

Toby Fauver, Deputy Secretary for Local and Area Transportation Penn DOT – Informing Council that the Draft Environmental Assessment has been posted on the Keystone Corridor East High Speed Rail Program.

This communication was submitted for Council's information. Comments received will be taken into consideration in the decision to prepare and EIS or to issue a FONSI. Comments must be submitted on the EA by October 12, 2009.

Councilman Heefner – Letter for Council's consideration to send to the Postmaster General to include with the Resolution and the Mayor's letter which will further emphasize the projects that could be impacted by the closing of the Post Office.

Mr. Heefner stated that he drafted the letter to highlight the positive projects taking place in the Borough. His letter is requesting that the Post Master General consider keeping the Steelton Borough Post Office open.

UNFINISHED BUSINESS:

Edward A. Ellinger, P.E. HRG Engineering – East End sewer separation project additional engineering services agreement.

Mr. Wion noted that this contract was approved at the September 21st Council meeting pending his review and approval. Mr. Wion stated that he has no problem with the proposal that was presented. The price for HRG's work is set forth in the contract for the scope of work to be performed.

Edward A. Ellinger, P.E. HRG Engineering – Proposal for engineering services Adams Street Land Development Plan.

Mr. Wion noted that this contract was also approved at the September 21st Council meeting pending his review and approval; however, there are a number of changes to be made at his request. There are approximately 20 parcels of land and HRG is to provide a map that shows the boundaries for each parcel. Mr. Wion would also like to verify specific fees. One of which, is the fact that the contract will limit HRG to 30 man hours. Mr. Wion also stated that he will review the comments made by Dauphin County and the review agencies. If the comments are not in relation to HRG's work, they will not need to be addressed.

Mr. Heefner asked if HRG will be a developer on this project. Mr. Wion said that they will not be. He said that HRG will prepare the plan. Borough Council will advertise for a

developer to bid on the project. The selected developer will need to follow the specifications set forth in the land development plan.

United Parcel Services, Inc. – Lease agreement for October 1, 2009 to January 31, 2010.

Mr. Wion stated that the contract states that if the spaces are needed, the Borough has the right to use it. Mr. Wion also said that the contract indicates UPS can use a portion of the tract of land but, the area and/or number of trucks is not specified. However, there is nothing foreseeable in the near future occurring that will cause the Borough to need to use the lot.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to approve the lease agreement with United Parcel Services, Inc.

Solicitor Wion – Advised that a motion should be made to remove Resolution-R-29 and Resolution-R-30 from the table.

On a motion made by Mr. Albert, seconded by Mrs. Marcinko, Council Members present unanimously voted to remove Resolution-R-29 and Resolution-R-30 from the table.

Solicitor Wion – Resolution-R-29, to adopt a policy concerning the use of various electronic resources.

Mr. Wion stated that Resolution-R-29 was tabled at the last meeting due to insufficient time to review the policy. There are members of Council who would like additional information.

Mr. Heefner stated that he does not think this should be presented as a Resolution and would prefer that it be distributed to Council and staff as a memo. Mr. Heefner expressed concern that it will lower the morale of the staff. Mrs. Marcinko said that she would like more time to speak with Mr. Wion regarding this policy. Mr. Wright added that he is glad that Mrs. Marcinko is now on board and can offer an extensive amount of knowledge of Human Resources. Mr. Wright said that a meeting will be held with Mr. DeSanto regarding this.

On a motion made by Mr. Albert, seconded by Mrs. Marcinko, Council Members present unanimously voted to table both Resolution-R-29 and Resolution R-30 again.

DEVIATION FROM THE AGENDA

Mayor Acri – Update on the Post Office.

Mayor Acri spoke with Mrs. Mead and she said that a good amount of surveys were returned however, she could not give an accurate count. Mayor Acri said he is attempting to set up a meeting in Washington, D.C. to discuss other options. He asked Council to approve Resolution-R-31. He also thanked Ms. Hill for preparing the Resolution and each Council Member for taking the time to sign it.

Solicitor Wion – Resolution-R-31 Opposing the Closing of the Steelton Borough Post Office was presented for Council’s consideration.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve Resolution-R-31, as presented.

Solicitor Wion – Resolution-R-32 authorizing the President of Borough Council to sign the “Highway Occupancy Permit Condition Statement” for the Steelton Borough East End Sewer Separation Project was presented for Council’s consideration.

Mr. Wion said that at the September 21, 2009 Council meeting, Council members voted to authorize Mr. Wright to sign the permit and have staff prepare a Resolution supporting this. A motion is needed to ratify this resolution.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to ratify Resolution-R-32, as presented.

NEW BUSINESS:

Council President Wright – Recommendation of the Personnel Committee to ratify the hiring of Sharon McCall to fill the vacant position of Secretary in the Code Enforcement Office, effective September 28, 2009, at the rate of \$11.25 an hour.

Mr. Wright stated that the personnel committee received a lot of applications for the vacancy. He said that the applicants interviewed with Council, Mayor Acri, and Mrs. Zell, who made the final decision.

On a motion made by Mr. Albert, seconded by Mr. Heefner, Council Members present unanimously voted to ratify the hiring of Sharon McCall.

OTHER BUSINESS:

Assistant Secretary Handley– Request an Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

COUNCIL’S CONCERNS:

Mr. Heefner: stated that he attended a meeting regarding the Boat Dock. He said there is approximately \$80,000 - \$85,000 in grant money to be spent. He suggested building a pavilion or an extended dock for passenger pick up. He also said that some of this money can be used to finish the lighting at the Locust Street Steps. It is allowable for this money to be used at the Locust Street Steps, pending paperwork be filled out by Mr. Musser.

Mr. Heefner said that he was recently notified that money is available for Brownfields projects and asked why the Borough has not applied for it. Mayor Acri said that Hull & Associates has been handling this aspect of the project. They submitted two grants and are currently working on a third. Representatives from Hull & Associates plan to come to the Borough within the next few weeks.

Mr. Heefner added that Rogele is scheduled to finish the crosswalks on Front Street. He said the Steelton Pharmacy has been flooding when it rains. He thinks when the bump outs were done, the storm sewer was not installed properly. Rogele is to begin a punch list of things to do.

Lastly, Mr. Heefner said that Winn Development would like to hire the Borough to clean up the old elementary school. Mr. Wright expressed an interest in retrieving supplies from the building.

Mr. Albert: reminded everyone that Sunday is the closing ceremony for Midget League Football. He invited everyone to attend.

Mayor Acri: reminded everyone that the grand opening for Pop’s Korner Kitchen will be held on Saturday at 12pm at Front and Chestnut Streets.

Chief Spangler: stated that Officer Shaub received a certificate of thanks from Swatara Township Police Department. It was presented for his commitment to teamwork.

On a motion made by Mrs. Marcinko, seconded by Mr. Albert, Council Members present unanimously voted to have the certificate placed in Officer Shaub’s personnel file.

Chief Spangler received an email of thanks from Chad Libby, assistant director and lead firearms instructor with Dauphin County Juvenile Probation. Mr. Libby thanked Chief Spangler for use of the Steelton Police Department Training Facility.

Chief Spangler also received an email of thanks from Jack Harlacker with Dauphin County Emergency Management Agency. Mr. Harlacker thanked Chief Spangler for Steelton Police Department's assistance with a smoke condition, involving Shaffner detainees.

AUDIENCE PARTICIPATION:

Stephen Fialkowski – 157 South 4th Street

He stated that he attended the zoning meeting on July 21, 2009 and requested information regarding the old elementary school. He was told that it would not be discussed at that particular meeting. Shortly thereafter, 104 parking spaces were approved for South Fourth Street. He asked if he can start a petition against the project. He also said that only a few people in the neighborhood get a newspaper and some don't speak English fluently. Mr. Heefner stated that he is diligently working on this issue. He is coming up with a plan for permit parking for residents in the area of the old elementary school. Mr. Wright added that he has a right to start a petition. Mr. Wright noted that he, too, lives in that area but, Council must look at what is best for the Borough as a whole.

Mr. Fialkowski also addressed the fact that there are a lot of small children playing in the street at Fourth and Elm Streets and that he was told to call the police. Mr. Wright stressed that Council is working hard to make the community as a whole better.

Mr. Wright said on September 21, 2009, he asked Mr. DeSanto to get the status of the fence to be erected at the old elementary school. Mr. Heefner said that settlement and closing will take place in late January or early February. The fence will be put up in February and construction will begin in the spring.

Mr. Wright asked for an update from the breakfast that Mrs. Marcinko and Mr. Heefner attended. Mrs. Marcinko said that she is very proud of the Borough. People at the breakfast spoke very highly of the Felton Lofts project. It has been recognized on the county and state-wide levels.

Mr. Wright spoke about the Blueberry Alley issue that Mr. Conjar presented to Council. He said his only concern is the bidding process. Mr. Heefner will bring Mr. Wion up to date on the situation to assess how Council should proceed.

Mr. Wright closed by suggesting that committee chairs meet with Department Heads more often and give a report to Council.

On a motion made by Mr. Heefner, seconded by Mr. Albert, the Council meeting recessed into executive session at 7:55 p.m., to discuss personnel matters, land acquisition and potential litigation.

ADJOURNMENT:

The regular meeting reconvened at 8:33 p.m. There being no other business before Council, on a motion by Mr. Albert, seconded by Mrs. Marcinko, the meeting immediately adjourned.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:33 p.m. by President, Jeffery L. Wright, with the pledge of allegiance and a moment of silence.

In Attendance:

Jeffery L. Wright
Dennis Heefner
Stephen Shaver
Maria R. Marcinko

Absent:

Lisa Wiedeman-Krosnar
MaryJo Szada
Michael Albert

John M. DeSanto, Jr., Secretary Treasurer
Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the October 5, 2009 Council Minutes, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development
Fire and Ambulance
Personnel
Police
Public Works
Code Enforcement

Mr. Heefner: Mr. Heefner gave a report on the Public Works Department. Due to the rain last week, the Public Works Department got all the snow removal equipment prepared for the first snowfall. The snow blower was repaired. They winterized the Boat Dock and Veterans Park. Mr. Conjar talked to an engineer concerning Blueberry Alley. Mr. Conjar also made Mr. Heefner aware of a new piece of equipment called the "gas blaster." This can be used to ensure that the Public Works Department does not unknowingly enter any conditions with a high amount of methane gas. They cost \$7800 per unit and the Borough will need two of them. If the Borough can only afford one, Mr. Heefner suggests placing the first one at Trewick Street. Mr. Wright stated that this matter can be discussed further in the Budget Session.

Mr. Heefner also stated that he attended today's Department Heads meeting and notified each Department Head that they are responsible for ordering items through Co-STARS.

Lastly, in the Department Heads meeting, he discussed Public Works cutting grass of properties given to them from the Codes Department. Mr. Heefner stressed that permission must go through Mr. Heefner, as the Public Works chairperson. Mrs. Marcinko added that she attended the meeting as well and some Department Heads voiced concerns of communication coming from multiple Council Members.

Mr. Wright: gave a report of the progress of the Neighborhood and Economic Development Committee. He stated that the last meeting was very positive. The Committee discussed the downtown district and Adams Street re-development. The Committee will be looking closely at all plans that are submitted.

Mayor's Report: Mayor Acri stated that the Post Office received the surveys but, were still unable to provide an exact amount. Mayor Acri also received a response from Representative Holden showing support in the Borough's fight to keep the Steelton Post Office open.

Mayor Acri said that Chief Spangler will give additional information on Steelton Police Department testing and wireless cameras to be placed in the Borough.

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present unanimously voted to approve the department reports as presented.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present voted unanimously to approve the schedules, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Don Korzeniewski, Environmental Protection Specialist – Notification of local municipality involvement process meeting Edie's Waste Construction/Demolition Transfer Station requesting attendance.

Anyone interested in attending, please contact Mr. DeSanto.

Honorable Jeffrey Haste, Chairman Dauphin County Commissioners – Invitations of voting delegates and public officials to attend initial Dauphin County Tax Collection Committee meeting.

Mr. DeSanto stated that this will take place at the Dauphin County Conservation office on Peter's Mountain. It will be on November 7, 2009 at 9am. Mr. Wright said that he will attend and represent the Borough. Mayor Acri asked if this will include discussion of the Earned Income Tax Bureau. Mr. Wright said that it will.

Dauphin-Lebanon County Borough Association – Invitation to pizza party/meeting at Royalton Borough Hall on Tuesday, October 27th at 6:30 pm.

Anyone interested in attending, please contact Mr. DeSanto. Mayor Acri said that he responded for four people.

Paul Wintergrass, Retiree – Requesting Council to authorize an actuarial study be done to determine a COLA for the Non-Uniform Pension Plan.

Mr. Shaver asked if this was a verbal request. Mrs. Handley stated that Mr. Wintergrass spoke with Mr. Kovach, who told him to call the office and make a verbal request. Mr. Wintergrass was told that a written request was not necessary.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to have staff contact the Non-Uniform Pension Plan Administrator to conduct an actuarial study.

UNFINISHED BUSINESS:

There was no unfinished business to be discussed.

NEW BUSINESS:

Hull & Associates – Master Services Agreement for Professional Services.

Mark Mersmann, of Hull & Associates, stated that the contract is set up so that projects are identified by sequential numbers. Mr. Heefner asked if Council was previously made aware that this \$5,800 fee would be due. Mr. Heefner thought that all fees would be covered by grant money. Mr. Mersmann said that this came about in early 2009 when Hull & Associates did administrative work that was not taken care of. These fees cannot be paid for with grant money. The fee will be lower in 2010. Mr. Heefner asked for an estimate for 2010. Mr. Mersmann said it will be approximately \$3,000 or less. Mr. Heefner asked if Mr. Mersmann is aware of available money through the state for

Brownfield Projects. Mr. Mersmann said that Hull has already applied for \$400,000 of that money. Kara Allison will also apply for additional clean up money at a later date.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve STE005-Task Order 1 in the amount of \$5,800.00.

Kara Allison & Mark Mersmann, Hull & Associates – Provide update on Borough Brownfield activity and related matters.

Ms. Allison stated that in June, the Petroleum grant was received. This money was provided through federal stimulus money. Hull & Associates also received approval to move forward with the Felton Building. Ms. Allison said that Phase 1 and Phase 2 work will begin soon. Lastly, she stated that a Brownfield Advisory Council meeting was held prior to the Council Meeting. Ms. Allison said that the following potential Brownfield sites were identified: The Funeral Home at Second and Adams Streets, various other Adams Street properties, Mark's garage, and the Felton Lofts Building.

Mr. Heefner said that the owner of Arnold's plans to install Ethanol storage tanks on the south end of his property. At the opposite end of the property, 100+ homes could be placed there. Mr. Heefner asked Ms. Allison if that could be a potential site. Ms. Allison said that it could be if the owner is willing to allow Hull & Associates to assess the property. She also said that she has worked with developers in the past that have done work on similar projects.

Mrs. Marcinko asked what will be done during Phases 1 and 2. Mr. Mersmann said that Phase one includes preliminary testing. Phase two includes analysis of any contamination found. During this phase, information and statistics will be gathered to give to potential businesses that move to a particular site.

Mr. DeSanto complimented Ms. Allison and Mr. Mersmann for their hard work on this project.

Scott Spangler, Chief of Police – Present Dauphin County Chiefs of Police Testing Program.

Chief Spangler stated that the committee is discussing a multi-jurisdictional testing for 2010. The next testing dates are January 23 and 24, 2010. Chief Spangler said that the Civil Service Commission will have to be contacted. Mayor Acri asked if applicants will be able to specify that they would like to work for the Steelton Police Department when taking the test. Chief Spangler said they will. The application will list all municipalities participating in the multi- jurisdictional testing and the applicant can indicate which municipality they would like their scores sent to.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to ask the Civil Service Commission to amend the rules and join the Dauphin County Multi-jurisdictional Police Testing Program.

Scott Spangler, Chief of Police – Present proposal for wireless cameras and related equipment from BIG Inc.

Chief Spangler said he has been working with Vicky Youtz from BIG Inc. A preliminary proposal was submitted for consideration to install surveillance cameras. Mr. Wright asked Mr. Wion if he has reviewed the proposal. Mr. Wion said that he did and he raised several issues in the contract with Mr. DeSanto and Chief Spangler. Mr. Wion said there will be a meeting on Friday to go over some details. Mr. Wion suggested Council approve the Proposal subject to Mr. Wion's acceptance of the terms and conditions.

Mr. Heefner stated that he would like to review the contract out of fairness to the residents of the Borough due to budgetary constraints. Mr. Wright stated that this will be paid for with money from a grant and the budget will not be affected by this. He also added that there is a time constraint and this needs to be taken care of as soon as possible. Mr. Shaver invited Mr. Heefner to attend the meeting on Friday.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to move forward with the proposal from BIG, Inc., to install wireless, surveillance cameras, pending Mr. Wion's approval.

Craig Bachik, Kairos Group – Presentation of pavilions suitable for use at the Borough Boat Dock along with related equipment.

Mr. Bachik stated that Council has been working on finding a 20' x 40' pavilion with structural integrity to withstand flooding and other natural elements for the Boat Dock. . Samples include a simple roofline and the color scheme can be altered, as desired by Council. Mr. Wright asked Mr. DeSanto, Mr. Wion, and Mr. Bachik to verify if erecting the pavilion is within the scope of the original contract with Rogele. Also, before the next Council Meeting, Mr. Wion was asked to review the contract. Mr. Bachik will get an estimated cost for lighting, grills, and to rearrange the lights currently on the flagpoles.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to have Mr. Bachik move forward with the Boat Dock pavilion.

Eileen Kovach, Vice-chair Steelton Water Authority – Letter of resignation from Steelton Water Authority effective September 30, 2009.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to regretfully accept Mrs. Kovach's letter of resignation from the Steelton Water Authority effective September 30, 2009.

Mr. Wright asked Mr. DeSanto to send a thank you letter to Mrs. Kovach.

OTHER BUSINESS:

John M. DeSanto, Jr., Secretary Treasurer – Letter of resignation from position of Steelton Community Development Foundation Secretary Treasurer effective immediately.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to accept Mr. DeSanto's resignation as the Secretary-Treasurer of Steelton Community Development Foundation effective immediately.

Secretary Treasurer DeSanto – Request from US Census Bureau for the Borough to participate in the Local Update of Census Addresses (LUCA) Program.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to appoint Mr. Wright as the elected official and Mr. DeSanto to be the liaison.

Secretary Treasurer DeSanto – Requesting Council recess into Executive Session to discuss real estate and personnel matters.

There were no comments.

AUDIENCE PARTICIPATION:

Emuel Powell, Jr. – 321 Lebanon Street

Mr. Powell said that he heard a lot of discussion about money but has yet to see any progress on the projects. The only thing he has seen in the last four years was lights and brick crosswalks on Front Street and paint on the Locust Street Steps. Mr. Wright stated that several properties have been purchased on Adams Street as well as all properties in the downtown district, except one. Mr. Shaver added that there were three main issues that the Borough has been dealing with. The economy has slowed down, Council has been working through the eminent domain process, and properties have to be made "site ready" so developers can begin work.

Mr. Powell asked about the status of the food store. Mr. Shaver stated that everything is up to the developer. Council approved and/or conditionally approved everything that was

brought before them. However, the developer has additional conditions to meet and information to provide and he has not been back before Council to finalize the process.

Lastly, Mr. Powell stated that 405 Ridge Street is an eyesore. Mr. Shaver said he will have someone look at it.

COUNCIL'S CONCERNS:

Mr. Heefner: stated that there is a vacancy on the Planning Commission board. He asked Council to appoint Teresa Sviben to the position. Mayor Acri verified that Ms. Sviben is interested in the position. Mr. Wion said that Ms. Sviben can be appointed via Resolution. Mr. Wion will draft the Resolution and present it at the next Council Meeting.

Mr. Heefner stated that Mr. Kovach served as an alternate on the Planning Commission and an official resignation is needed for this position. He also asked for a Council Member to serve as the alternate.

Mr. Heefner noted that money was budgeted to redo the electricity in front of the Municipal building. The items needed are: two new circuits, new lights for the tree, and circuits for the small trees outside the front door. Mr. Heefner and Mr. Conjar will contact Snyder's to get an estimate cost for electrical work.

There was also money budgeted to paint the plaza. It was the consensus of Council to wait until spring to do this.

Mayor Acri: thanked Council for voting in favor of the multi-jurisdictional police testing program.

Mrs. Marcinko: asked Mr. Heefner to look at buildings at the South side of Arnold's property. She said it has been covered in graffiti over the last few months.

Mr. Wright: thanked Hull & Associates for attending the meeting.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, the Council meeting recessed into executive session at 8:17 p.m., to discuss personnel and real estate matters.

ADJOURNMENT:

The regular meeting reconvened at 9:45 p.m. There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting immediately adjourned.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:32 p.m. by Vice-President, Stephen Shaver with the pledge of allegiance and a moment of silence.

Mr. Wright stated for the record that Mr. Shaver will run the meeting due to Mr. Wright's sickness. Mr. Wright stated that he attended the meeting to ensure there was a quorum.

In Attendance:

Jeffery L. Wright
Dennis Heefner
Stephen Shaver
Maria R. Marcinko
Michael Albert
Lisa Wiedeman-Krosnar

Absent:

MaryJo Szada

John M. DeSanto, Jr., Secretary Treasurer
Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

Mrs. Marcinko stated that she was not listed as present at the October 20, 2009 budget meeting.

On a motion made by Mr. Heefner, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the October 19, 2009 Council meeting minutes as presented and the October 20, 2009 Budget meeting minutes, as amended.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

STORM SEWER PRESENTATION:

Brandon Meyers, HRG; Environmental Scientist II – Presentation on the MS4 Permit which is a required DEP permit for all Municipalities with “Municipal Separate Storm Sewer Systems.”

Mr. Meyers stated that the current 7 year permit has been extended to 8 years. He stated that the Borough is in compliance with this endeavor and the Borough has a link on the DEP website. The Borough has been disseminating information to homeowners and information has been put in the quarterly newsletter. There will be a news advertisement released that will run during the months of November and December. Council has also held public meetings to give information to residents. Additionally, HRG looks at two outfalls each year. The water is tested to see if hazardous material is in the water. If proof of this is found, HRG follows the water upstream to find the source of the problem. Mr. Meyers stated that HRG made sure all appropriate Borough staff is trained on the proper standards of DEP. The new deadline is September 2011.

COMMUNICATION:

Michael T. Yanich, Director of Public Works; City of Harrisburg – Letter informing Council that there may be a sewer rate increase in 2010, pending completion of a rate study.

Mr. Wright asked that staff reach out to the Harrisburg Public Works Department to make sure all updated information is communicated to Steelton Borough Council in a timely and efficient manner.

Michael J. Kovach – Resignation from the Planning Commission effective October 26, 2009.

On a motion made by Mr. Wright, seconded by Mr. Albert, Council Members present unanimously voted to accept the resignation of Mr. Kovach, effective October 26, 2009.

Council asked that a letter of thanks be sent to Mr. Kovach for his service to the Planning Commission.

Mr. James R. Hernjak, Mgr. Environmental ArcelorMittal Steelton – Letter of notification – Plan approval application to construct and operate new natural gas fired boiler and ingot heaters at Steelton facilities.

This was submitted for Council's information.

Mrs. Jeanne Gray, Resident – Letter explaining to Council and the Mayor an appeal for help with respect to changing her mailing address.

Mrs. Gray stated that she gave this some thought since originally sending the letter to Council. Mrs. Gray said that she does not think changing the digits will resolve this situation. She asked if the street name can be changed. Mr. Shaver said that this issue occurs elsewhere in the Borough. It poses problems especially for the Post Office, the Fire Department, and EMS. River Alley was changed two years ago to include North vs.

South for emergency purposes. Mr. Shaver said that this matter will be looked into. Mrs. Gray suggested that the name of the street be changed to Ryan Mohn Lane since the Ryan Lee Mohn Park is located near her house. She said that she has called surrounding municipalities and verified that no streets have the same name. Mr. Shaver said that this will be sent to the Neighborhood and Economic Development Committee for a decision.

Councilman Shaver – Notes from the Dauphin-Lebanon Borough’s Association Meeting on October 28, 2009.

This was submitted for Council’s information.

UNFINISHED BUSINESS:

There was no unfinished business to be discussed.

NEW BUSINESS:

Joshua Vecchio, Esq., Executive Director Capital Tax Collection Bureau – Requesting Borough Council to adopt a Resolution allowing Capital Area Tax Collection Bureau to deduct their Local Services Tax Commission from the quarterly distribution of the Local Services Tax to the Borough.

Mr. Shaver stated that there has been a Resolution prepared for Council’s consideration if there are no questions from Council.

There were no questions or comments.

Mr. Wion, Solicitor – Resolution 2009-R-34, allowing the Capital Area Tax Collection Bureau to deduct their commission from the quarterly distribution of the Local Services Tax to the Borough.

Mr. Heefner asked if a commission for Capital Area Tax Collection Bureau will come out of the Borough’s profit. Mr. Wion stated that a report and invoice will be sent to the Borough after the data is collected and the Borough will then send Capital Area a check.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously to adopt Resolution 2009-R-34, as presented.

Mr. Wion, Solicitor – Resolution 2009-R-35, authorizing the acquisition of real property at 162, 166, 168, and 170 Adams Street.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2009-R-35.

Shirley Neal – Letter of thanks for her retirement festivities and the time she spent working at the Borough.

This was submitted for Council's information.

Mr. Wion, Solicitor – Discussion of the agreement between the Borough of Steelton and Swatara Township Authority for rates charged to Swatara Township.

Mr. Wion stated that a question was raised during the last budget session regarding the agreement between the Borough and Swatara Township Authority. Mr. Wion cited two agreements: 1) between the City of Harrisburg and the Borough of Steelton (February 1975) and 2) between Swatara Township and the Borough of Steelton (February 1958). In these original agreements, a formula was derived to show how fees are calculated and charged to Swatara Township. This formula shows the fixed methodologies of costs. Mr. Wion stated that he wanted to report this information to Council for clarification. Mr. Shaver thanked Mr. Wion for looking into this. He said the question arose to make sure the Borough is being adequately compensated and it appears that the Borough is. Mr. Wright asked if changes are made to the contract, and who should get copies of it. Mr. Wion stated that originals are always sent to the Borough and a copy is filed at Mr. Wion's office.

Mr. Wion also stated that \$3,605 was paid up until 1991 to pay for the upkeep of the system. This was paid for by Swatara Township. He said that all fees for operational maintenance and administrative purposes must be set forth in the budget. Mr. Wright asked that Borough staff make sure copies of the budgets are on file in the Borough office, so that they will be at Council's disposal, as needed. Mr. Shaver asked Staff to look at this matter in depth to assess the correct payments with regard to upgrades made to Borough pumping stations.

OTHER BUSINESS:

Secretary Treasurer DeSanto – Requesting Council recess into Executive Session to discuss real estate and personnel matters.

There were no comments.

AUDIENCE PARTICIPATION:

Troy Page, 162 N 2nd Street

Mr. Page asked for Council's input about a parking situation he is having at a property he is in the process of selling. He said there is a rental property with multiple units on Front

Street and the tenants park in front of 162 N. 2nd St., due to lack of parking on Front Street and River Alley. Mr. Page said he has had 37 showings, it has been totally

renovated, people love the house but, parking has been an issue and he cannot sell the property. He also said that the property on Front Street has approximately 12 dogs which are a nuisance. Mr. Shaver suggested that Mr. Page call the non-emergency police phone number to report the nuisance. Mr. DeSanto said he drafted a letter to the landlord and submitted it to Mr. Wion. The letter requests that the landlord ask the tenants to be considerate of neighbors. Mr. Shaver asked that this matter go before the Neighborhood and Economic Development Committee for review and be brought back before Council.

COUNCIL'S CONCERNS:

Mrs. Wiedeman-Krosnar: commended the individuals that volunteered for Trick or Treat to assist children crossing the street at major intersections. Chief Spangler said that the individuals were from the Masonic Hall Paxton Lodge. Council asked that a letter of thanks be sent to the Masonic Hall Paxton Lodge.

Mr. Wright: thanked everyone for attending the meeting tonight. He stated that Council meetings are held every first and third Monday of the month and the Borough website lists all other committee meeting dates.

Mr. Shaver: thanked everyone for attending the meeting tonight.

Chief Spangler: received a letter from MOPEC stating that all funding has been removed for training. The decision was made retroactive, effective July 1st. Chief Spangler said he knows that some Steelton Police Officers have attended the training after July 1, 2009. There is a possibility that the funding will be reinstated. However, Chief Spangler has budgeted 2010 money for the training.

Chief Spangler also received a letter from the Blue Knights for allowing them to have a motorcycle ride within the Borough.

A letter was sent to the Steelton Police Department from Swatara Township commending Officer Anthony Minium. On October 10, 2009, Swatara Township assisted Steelton Police Department at the VFW. There was a party of approximately 200 teens and there was a report of a hand gun. Officer Minium took control of the situation and cleared it without incident. A hand gun was recovered.

On a motion made by Mrs. Marcinko, seconded by Mr. Albert, Council Members present unanimously voted to have this letter placed in Officer Minium's personnel file.

Chief Spangler stated that he attended the 100 Men Reading Program at Steelton-Highspire Elementary School, where he read books to three different classes. He received a letter of thanks from Jan Baumgardner, program coordinator.

On a motion made by Mr. Albert, seconded by Mr. Wright, Council Members present unanimously voted to have this letter placed in Chief Spangler's personnel file.

Chief Spangler reported that the Dauphin County Drug Task Force sent the Steelton Police Department a check for \$15,000 and a letter of thanks for the work the Department has done over the last year. The was a portion of money that was seized.

Lastly, Chief Spangler updated Council on the Steelton Highspire Initiative. This is a program of approximately 40 Dauphin County organizations that are working together to decrease crime in Steelton and the surrounding areas. Mr. Shaver asked Chief Spangler to continue to keep Council informed on the progress of this project.

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, the Council meeting recessed into executive session at 7:28 p.m., to discuss personnel and real estate matters.

The regular Council meeting reconvened at 8:00 p.m.

Mr. DeSanto gave a report on the auction that was held at the former Bic's Garage and informed Council that a Board of View meeting is scheduled for December 15, 2009

There was also a discussion on a pavilion for the Boat Dock. It was noted that if the cost is over \$10,000, then it will have to be bid. Mr. Shaver said there are contractors on Costars and asked Mr. DeSanto to look into that.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Albert, seconded by Mr. Heefner, the meeting immediately adjourned at 8:05 p.m.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:31 p.m. by President, Jeffery Wright with the pledge of allegiance and a moment of silence.

In Attendance:

Jeffery L. Wright
Dennis Heefner
Stephen Shaver
Maria R. Marcinko
Michael Albert

Absent:

MaryJo Szada
Lisa Wiedeman-Krosnar

John M. DeSanto, Jr., Secretary Treasurer
Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

Mr. Wion stated that on page four, second item, second paragraph of the November 2, 2009 minutes, the sentence should read: "...maintenance and administrative purposes must be set forth in the BUDGET."

Mr. Shaver stated that on page three, first item, his name is spelled incorrectly.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to approve the November 2, 2009 Council minutes, as amended and the May 18, 2009 Council Meeting, May 18, 2009 Special Council Meeting, and the November 10, 2009 Council Budget Meeting minutes, as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF SCHEDULES OF BILLINGS, REQUISITIONS AND CHANGE ORDERS AS PRESENTED:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to approve the schedules, as presented.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development: Mr. Wright asked that, going forward, the minutes from each Neighborhood & Economic Development meeting be included in the Council packets for Council's review.

Fire and Ambulance

Personnel

Police: Chief Spangler stated that the Civil Service meeting needs to be re-scheduled. Chief Spangler suggested that the current list not be cancelled.

Public Works: Mr. Heefner stated that an estimate was just received from Snyder's for approximately \$3,000. It was the consensus of Council to proceed with the work if it will remain around the price of the estimate.

Code Enforcement

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to approve the Department Reports, as presented.

Mayor's Report: Mayor Acri reminded everyone that the Tree Lighting ceremony will be held on December 1, 2009 at 6pm.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Harrisburg Regional Chamber & CREDC – Invitation to all Borough Council to attend “Meet Your Elected Officials” reception on Tuesday, December 8th at Chamber & CREDC office 5:30 – 7:30 pm.

Anyone who wishes to attend should contact Mr. DeSanto.

Humane Society of Harrisburg Area – Letter announcing 2010 Municipality Domestic Animal Protective Services Agreement for 2010.

Mrs. Marcinko stated that she went over this contract intensely and she would like the opportunity to look into other alternatives and she also suggested contacting the Humane Society for possible renegotiation.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to have Mr. Wion and Mr. DeSanto investigate this matter further and report back at the next Council Meeting.

Mr. Heefner asked if a breakdown can be provided to show the amount of animals that are taken to the Humane Society. Mr. Wion stated that Council should be receiving a monthly report from them.

Tri County Regional Planning Commission – Nomination of two (2) individuals to act as voting members of the Tri-County Regional Planning Commission.

Mr. Heefner stated that he has previously participated on this board and he expressed an interest to participate again.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to nominate Mr. Heefner to act as a voting member of the Tri-County Regional Planning Commission.

UNFINISHED BUSINESS:

Mr. DeSanto, Borough Secretary Treasurer – Resolution 2009-R-36 to change Mr. and Mrs. Gray’s address from 240 Woodbine Avenue to 240 Cottagehill Lane.

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to adopt Resolution 2009-R-36.

Mr. Shaver asked Mr. DeSanto to send notification to the county for EMS purposes, as well as the Harrisburg and Steelton Post Offices.

Mr. DeSanto, Borough Secretary Treasurer – Discuss results from the Borough Auction held October 31, 2009 and next steps.

Mr. DeSanto stated that all the vehicles were sold and all items inside the building were sold for scraps. The auction yielded \$33,000 before fees and expenses. Another \$4200 was received for three Borough vehicles that were sold.

Mr. Edward Ellinger, P.E., HRG Inc. – Present Adams Street Land Development Proposal.

Mr. Ellinger stated that there was some discussion of the Adams Street Land Development during the September 21, 2009 Council meeting. Mr. Wion was not present at that meeting. The agreement was accepted and executed pending Mr. Wion’s changes. Mr. Wion recommended a few changes to the agreement. Mr. Ellinger has made those changes and asked Mr. Wright to initial the corrections to fully execute the agreement.

There were two maps with the same date but a different amount of parcels listed. The most current and accurate map will be updated to eliminate confusion.

Mr. Ellinger stated that there may be some geotechnical investigation that will need to be done. That cost will be incurred by the buyer of the Adams Street lots. On the south end of the property, near Monumental church, there may be an underground stream.

Mr. Wright asked how much space is between Monumental Church and the Borough's property line. Mr. Ellinger stated that there is approximately 25 feet.

An additional matter that Mr. Ellinger discussed was the collapsed storm sewer at Blueberry Alley. Mr. Ellinger prepared a proposal and gave a copy to Mr. DeSanto and a copy to Mr. Wright for review. The cost of engineering is \$23,400. The cost of construction is: \$115,000. It will take approximately 6-8 weeks to have the site ready to begin the bidding process. Mr. DeSanto will distribute copies of the proposal to Mr. Wion and the rest of Council.

NEW BUSINESS:

Matthew Cichy, P.E. HRG, Inc. – Resolution 2009-R-37, authorizing the President of Borough Council to sign the Norfolk Southern Railway Company “License Agreement” for the East End Sewer Separation Project.

Mr. Cichy stated that HRG is in the process of obtaining all the necessary permits for this project. The aforementioned Resolution was submitted to Mr. Wion and Mr. DeSanto for review. Mr. Wion stated he reviewed the agreement between the Borough and Norfolk Southern. He suggested a few changes however; the agreement has already been approved by the PUC. At this point, Mr. Wion said not much can be done about the concerns he presented.

On a motion made by Mr. Heefner, seconded by Mr. Shaver, Council Members present unanimously to adopt Resolution 2009-R-37.

Matthew Cichy, P.E. HRG, Inc. – Resolution 2009-R-38, authorizing the President of Borough Council to sign the National Railroad Passenger Corporation “License Agreement” for the East End Sewer Separation Project.

Mr. Cichy stated that Resolution 2009-R-38 will be attached to an agreement with Amtrak.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously to adopt Resolution 2009-R-38, as presented.

Mr. Heefner asked Mr. Cichy if a spare pipe will be needed. Mr. Cichy said that no spare pipe will be needed. Since this is a storm sewer pipe, Amtrak and Norfolk Southern will allow a steel pipe to be used in order to protect it from conditions of being in a corrosive environment.

Mrs. Marcinko asked when progress will be seen in East End. Mr. Cichy said that there is a meeting between HRG and Mr. DeSanto on Thursday, November 19, 2009 at 11 a.m. The project will be ready to move to the bidding phase very soon.

Mr. Wright encouraged any Council Member that can attend the November 19th meeting to do so. Mr. Heefner added that there will be a meeting on Thursday, November 19,

2009 at 12 p.m. to finalize a punch list with Rogele, regarding the Front and Locust Streets crosswalks.

OTHER BUSINESS:

Secretary Treasurer DeSanto – Requesting Council recess into Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

Secretary Treasurer DeSanto – Discussion of the Conservation Works Grant.

Mr. DeSanto reported that he received notification at 4:50 p.m. on Friday, November 13, 2009 that the Borough has been awarded with the Conservation Works Grant for \$249,998. Mr. DeSanto acknowledged Mr. Musser for his hard work in preparing the grant. This grant will help to upgrade the water filter plant, thus making it more energy efficient.

Councilman Shaver – Discussion of the Steelton Borough Boat Dock.

Mr. Shaver asked if Council can pay for the work to be completed at the Boat Dock under the current contract. Mr. DeSanto stated that he has not yet had a chance to look into that matter.

Mr. Musser gave an update of the money that has already been spent at the Boat Dock. He stated that the Borough received a grant for \$100,000. Only \$90,000 has been drawn down. The final check, in the amount of \$10,000 is expected in January 2010. He said another \$450,000 was spent: \$150,000 came from the Community Block grant; and \$150,000 came from the Fist and Boat grant. Mr. Musser said an additional \$150,000 is to be reimbursed in January. Mr. Musser would like to ensure that the money is spent correctly and is acceptable by the auditors.

Mr. Craig Bachik added that he received information on the Boat Dock pavilion. The cost breakdown is as follows:

Pavilion: \$37,000
Four grills: \$420
Relocation of lights on poles: \$1,500
Electrical work: \$3,800
Labor: \$15,000
Installation of pavilion: \$8,000

The total for the project is just below \$66,000.

Mr. Heefner asked Mr. Bachik if anything can be done about the ongoing problem of trucks running over the bollards at Front and Locust Streets. Mr. Bachik stated that they can be filled with concrete. He will look into this option.

AUDIENCE PARTICIPATION:

Pauline Douglass; 433 Bessemer Street

Mrs. Douglass asked Mr. Heefner if the bump outs at Locust Street (Front and Second Streets) can be moved back. She thinks they are out too far. Mr. Heefner stated that a lot of money was spent on them and they can not be altered at this point.

Mrs. Douglass also asked if the money that is being used for the Boat Dock could be used for other areas in the Borough that will be used more often. Mr. Albert stated that the money spent on the Boat Dock was received through a grant and is strictly allocated for that project.

Lastly, Mrs. Douglass asked if Council is working with the Steelton-Highspire School District to implement projects, such as the midnight basketball league. Mr. Wright said that Council meets with the school board, as well as the Highspire Borough Council, at a quarterly intergovernmental meeting.

Emuel Powell; 321 Lebanon Street

Mr. Powell discussed the fact that the streets are very narrow, especially in his neighborhood. It is becoming increasingly harder to travel up and down the streets. Mayor Acri stated that when the Borough was designed and built, it was built for households with one (or no) cars. Now, there is an average of three or four vehicles per household. Parking on one side of the street is not feasible since parking is a very difficult matter, presently.

COUNCIL'S CONCERNS:

Mrs. Marcinko: met with the PA Parole Board and has invited Ebony Anderson to address Council at the December 6, 2009 Council Meeting. She will talk about the ex-offenders program that the Parole Board offers. These individuals are skilled laborers. Mrs. Marcinko also spoke with Juanita Grant, who also works with ex-offenders. These

individuals will talk to and mentor youths in areas of concern, such as Lincoln Street. All liability is covered by the Commonwealth.

Mr. Heefner: has been approached by his neighbors again about several issues. There is still a major concern about the speed of vehicles on Swatara Street.

Also, Mr. Heefner said he has been trying to get the following three properties addressed on Swatara Street since May.

355 Swatara Street: the porch is rotting away and the tenant is afraid to address this with the landlord for fear of retaliation.

331 Swatara: the grass has not been tended to in months and is now turning into hay.

325 Swatara Street: still has no recycling can.

Mr. Wright instructed Mrs. Zell to follow the proper protocol. She will continue to cite them and the Public Works Department will go clean the yard at 331 Swatara Street.

Mr. Shaver: thanked everyone for attending the meeting. He also thanked HRG, Mr. Musser, and Mr. Bachik for the hard work and continued support of the Borough's endeavors.

Chief Spangler: discussed the speed on Swatara Street. He said that five speed details were run and no one was cited for speeding. A vehicle must be clocked traveling at least 36 miles per hour to be cited.

Chief Spangler also notified Council that Sgt. Crawford's brother, Kenny, is very ill and Chief Spangler asked everyone to keep the family in their thoughts.

Mr. Albert: congratulated Ryan Hill, brother of Miss Dennise Hill, for receiving and accepting a full scholarship to attend and play basketball at Bucknell University.

Mr. Wright: thanked everyone for attending the meeting. He also wished everyone a Happy Thanksgiving. Finally, he thanked everyone who voted for him in the recent election. He looks forward to another four years of serving on Council.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to recess into Executive Session at 7:53 p.m. Mr. Albert was excused.

The Council meeting reconvened at 8:29 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting immediately adjourned.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:34 p.m. by President, Jeffery Wright with the pledge of allegiance and a moment of silence.

In Attendance:

Jeffery L. Wright
Dennis Heefner
Stephen Shaver
Michael Albert
Maria R. Marcinko

Absent:

MaryJo Szada
Lisa Wiedeman-Krosnar

John M. DeSanto, Jr., Secretary Treasurer
Mayor Thomas Acri
David A. Wion, Solicitor
Kathleen D. Handley, Assistant Secretary Treasurer
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Albert, seconded by Mrs. Marcinko, Council Members present unanimously voted to approve the November 18, 2009 Council Budget Meeting minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Chris J. Rebert; Dauphin County Parks and Recreation – Informing the Borough of the Tree Vitalize Grant Program.

Mr. Wright stated that this issue was previously brought before Council. It was the consensus of Council to bring this before the Neighborhood and Economic Development Committee for review. Mr. Wright asked Miss Hill to place this matter on the next N.E.D.C. agenda for discussion.

Kenneth J. MacLean, President; Skillworks, Inc. – Certificate of Completion of PA DEP Course on Fundamentals of Process Instrumentation presented to Mark Handley.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to have this certificate placed in Mr. Handley's personnel file.

Dusan Bratic – Response to Mayor Acri's inquiry on the old Casa Chica Building.

Mayor Acri stated that complaints were received that the property was too dark. There were also reports of juveniles congregating behind the property and possibly engaging in illegal activity. Mr. Bratic was unaware that the lights were not working. He was very cooperative and they are now working. Residents on Swatara Street are very pleased. Mr. Bratic also informed Mayor Acri that after January 1, 2010, he will be opening an Italian restaurant.

NEW BUSINESS:

Mr. Lawrence Hodges, Property Owner; 25 Longview Drive, Mechanicsburg, PA – Wishes to discuss concerns with re-zoning his property adjacent to TJ's Restaurant in the East End of Steelton from commercial to residential.

Mr. Wright stated that there was a Public Hearing held and the Borough and Council handled the advertising legally. Mayor Acri stated that he instructed Mr. Hodges to come before Council to express his concerns.

Mr. Hodges stated that the property had a billboard on it for many years. He recently had a potential buyer of the lot and then realized that the lot was re-zoned from commercial to residential. There is no water or sewer connected to the property. Mr. Hodges would like the Borough to pay for the water and sewer connection. Mr. Wion verified that the property in question is 100 feet from the connection. Mr. Wion then stated that the Borough Ordinance indicates that the owner is required to pay for access if a property is within 300 feet of the connection. Mr. Ellinger added that the water is owned by the Borough however, the sewer system is in the right of way of Route 230. He stated a public entity must apply for the Highway Occupancy Permit but, the fee can be paid by Mr. Hodges. Mr. Wright asked Mr. Hodges to work with Public Works, Borough engineers, and the Water Authority to rectify this situation.

Ms. Ebony Anderson, Parole Agent State Board of Probation – Presentation on their Community Work Program.

Ms. Anderson stated that she provides community service hours for Parolees who must fulfill a responsibility, as a part of their sentence. Depending on the scope of particular projects occurring in the Borough, Ms. Anderson will be able to provide additional laborers. Her office will determine how many individuals are needed, supervise them

during the work, and transport them to and from the site. Mayor Acri stated that this program could be very helpful to senior citizens in the Borough after a snowfall. Many of them are unable to shovel their properties. Mr. Wright added that during the spring and summer months, individuals from Ms. Anderson's program can help with painting and property maintenance. Mr. Heefner then explained the basis of the SHIP Program and asked Ms. Anderson if parolees would be able to participate with Rebuilding Together, Inc. to finish some of those properties. She said that they would.

Ed Ellinger, HRG. Inc. or Mrs. Handley, Asst. Secretary Treasurer – Present information to Council on sewer tap and inspection fees.

Mr. Ellinger stated that he had a conversation with Mrs. Handley last week and they discovered that the tapping fees are extremely low. The cost is approximately \$100 per connection. Mr. Ellinger requested permission to create a detailed report to determine an adequate tapping fee. The report will also trend forward to take into account future increases. Mrs. Marcinko asked how often tapping fees are applied to an account. Mr. Ellinger stated that they are applied on all new connections and whenever water flow is increased on a current parcel of land. Mr. Shaver asked how many are done per year. Mrs. Handley stated that a very low number are done on a yearly basis. There are normally less than 10. However, this matter was brought up due to the proposed land development over the next few months. Mr. Ellinger added that this will be especially beneficial on Adams Street. There are 12 proposed new lots, which will require 12 water taps and 12 sewer taps.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to request Mr. DeSanto to bring this matter before the Steelton Water Authority and to work with the Public Works Department on the sewer tapping fees. This information will be presented at the second Council Meeting of 2010. Mr. Wion will review the proposal upon completion.

Mr. Heefner stated that Council should also consider revamping how electrical inspection fees are assessed. Currently, a flat fee is charged. Mr. Heefner suggested charging per socket. This matter will be discussed at the next Neighborhood & Economic Development meeting.

There was a deviation from the agenda.

Matt Cichy, HRG – Update on East End Sewer Separation Project.

Mr. Cichy was not present at the meeting. Mr. Ellinger spoke on his behalf. Mr. Ellinger stated that several meetings have been held since the last Council Meeting. As previously reported, the Borough received a generous Pennvest loan offer at 1 1/8%, which equals approximately \$22 per month increase for customers. The T Street repairs are mandatory and that will cost \$4.2 million. That will be an estimated \$8 per month increase for customers. Another possible option that Mr. Ellinger presented is to repair T Street as

well as the South Hill portion of the East End total project. Mr. Ellinger stated that the necessary permit to complete the East End total project has been received. Mr. Ellinger said that he would like to submit a request for a change of scope in the project to Pennvest to see if the same loan terms will be upheld.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to submit the request to PennVest and proceed with the T Street/Penn DOT/South Hill portion of the project, totaling \$6.8 million.

John M. DeSanto, Jr. Secretary Treasurer – Present information to Council on parking meters along Front Street.

Mr. DeSanto stated that he was giving an update on the parking meters located in the downtown area of the Borough. Mr. Conjar informed Mr. DeSanto that in the 100-200 blocks of Front Street, 17 parking meters were damaged and \$800-1200 was taken. It will cost an estimated \$60,000 to upgrade all the damaged meters. Mr. DeSanto is looking for direction from Borough Council.

Mr. Heefner stated that he will get an updated list from Mr. Conjar of meters that need to be replaced immediately.

Mr. Shaver expressed concerns about the low income that the meters generate. At the present time, there is no parking attendant. He said it may be beneficial to purchase one hour parking signs. Mr. Heefner will work with Mr. Conjar and Mr. DeSanto to rectify this situation.

Solicitor Wion – Third Addendum to Agreement with Community Networking Resources.

Mr. Wion stated that this addendum will allow the contract to run from year to year and can only be terminated if the present Council gives 90 days notice.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to allow Mr. Wright to sign the agreement between the Borough of Steelton and Community Networking Resources.

UNFINISHED BUSINESS:

Councilwoman Marcinko – Update on the Humane Society Agreement.

Mrs. Marcinko stated that she and Mr. DeSanto met with Amy Kaunas, Humane Society Executive Director, on November 30, 2009 to try to cut costs incurred by dealing with the Humane Society. Mrs. Marcinko explained to Ms. Kaunas that the Borough is currently under budget constraints. They discussed a two year contract that will save the Borough \$6500. Mrs. Marcinko will meet with Swatara Township to look into a trap-neuter-return

program. The updated contract from the Humane Society has not been received. This will include reports to be sent electronically on a monthly basis.

Mrs. Handley – Discussion and approval of Non-Uniform and Police Pension plans to include the Minimum Municipal Obligations.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve the 2010 study on MMO, conducted by Conrad Siegel.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve the 2010 study on non-uniform pensions MMO, conducted by Mockenhaupt.

Mr. Wion added that a Resolution will be prepared for the last meeting of the year to adjust the amount of money that the Police Officers must contribute in 2010.

Parking Services Agreement.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to sign the Parking Payment Service Agreement between the Borough of Steelton and Boundary Water, LLC, for parking in the Pennsylvania Canal Parking Lot.

Council President Wright – Discussion and vote on Senior Center.

Mr. Wright stated that that Senior Center was brought to the Borough building under the leadership of former-Mayor George Hartwick. The original plan was to allow the Senior Center to relocate to the third floor of the Borough Building on a temporary basis. Mr. Wright noted that was about ten (10) years ago and it is no longer feasible. Mr. Wright asked for the Council Members' thoughts on this matter to be immediately followed by a vote to give them 90 days (January 1, 2010 – March 31, 2010) to vacate the premises.

Mrs. Marcinko asked if Mrs. Wiedeman-Krosnar provided a report on the Steelton Senior Center to Council President Wright, as requested at the Steelton Foundation meeting. The report was requested by December 1, 2009. Mr. Wright stated that an extension was given until December 7, 2009, and as of today, no report has been furnished.

Mr. Heefner stated that he concurs with Mr. Wright. Unfortunately, the space is needed for administrative purposes. Mr. Heefner said that Council has thought long and hard about this but, this has to happen.

Mayor Acri stated that he and Council Members met with the Senior Center several months ago. They informed the Center that both space and funds were limited. Mayor Acri said they have had several opportunities to join with other area senior centers, but they have not done so. Mayor Acri said that he supports the wishes of Borough Council.

Mr. Shaver said he agrees with everyone else's comments. He said that the financial constraint is larger problem than the space constraint. Mr. Shaver said that he received word from a reliable source that the poinsettia sale did not do well. Mr. Shaver noted that no one has been appointed to fill the vacated position of Senior Center Coordinator since the position was vacated in August 2009, but someone has been volunteering. Mr. Shaver

said he is deeply disturbed that the Foundation has been subsidizing the Senior Center. He added that \$30,000-50,000 has been expended to keep the Senior Center open during the year of 2009.

Mr. Wright emphasized that Council Members found an alternate venue for the Senior Center to relocate to and the Senior Center participants stated that they did not like that particular location. He added that the current Council has spent many hours trying to accommodate the seniors and to find them adequate quarters to continue operating but to no avail.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present unanimously voted to give the Steelton Senior Center until March 31, 2010 to vacate the facilities on the third floor of the Borough building.

Mr. Wright asked Mr. DeSanto to send a letter to the Senior Center informing them of Council's decision. .

OTHER BUSINESS:

Secretary Treasurer DeSanto – Requesting Council recess into Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

Delores Murlin Gardner – 501 R Street

Ms. Gardner stated that she needs a corrected deed for her property prior to the end of the year for tax purposes. Mr. Wright verified that she was directed by Solicitor Wion to take this matter to the Dauphin County Recorder of Deeds and Borough Council cannot handle this.

Ms. Gardner said that she has been a resident of the Borough for 28 years. She purchased a piece of land that was measured at 60x90 feet. However, it was recorded as 50x88 feet of ground. The lines were straight but, at an angle running adjacent with Bethlehem Steel. She has consulted four surveyors and four attorneys. She has been sued by two of her neighbors for 1-24 inches of ground. Judge Todd Hoover issued two quick claim deeds to Ms. Gardner, which she has paid taxes on for the last 12 years. During that time, Ms.

Gardner has not been able to walk on or maintain that portion of land. She said that she cannot sell her home without a corrected deed. The 25 feet in question is Ms. Gardner's property but, is not shown on her deed. She has been to the Recorder of Deeds, and currently has Attorney George Gekas investigating this matter. No resolution has been reached because the records were changed here at the Borough several times, according to Ms. Gardner. The deed needs to reflect either: 77x90 or 75x88 feet. She is asking that the deed be updated and the money she paid on the two quick claim deeds be refunded to her.

Mr. Wion stated that the Borough Council cannot rectify this situation. He said that Borough Council does not handle matters dealing with land. This is a state matter and needs to be rectified with the Recorder of Deeds. The dimensions recorded at the Recorder of Deeds' office are what will be recorded at the Borough of Steelton. Borough Council does not make changes unless the Borough owns the property.

After some discussion, it was noted that the land in question was previously R Alley. The alley was not used and a Resolution was passed stating that the Borough never owned it and it therefore reverts to the persons on either side. However, a correct deed was never recorded to reflect that Ms. Gardner had use of the parcel. Mr. Wion stated that by operation of the law, each of the adjoining property owners actually owns half of the piece of the vacated alley. Mr. Wion advised that Ms. Gardner's attorney refer to the issued Resolution to add the additional feet of land to the deed. Mr. Wion emphasized that the deed does not convey land to Ms. Gardner rather it recognizes that she owns it by operation of law.

After much discussion, Mr. Wion said that Mrs. Gardner's attorney may contact him and he will discuss the situation with him.

Lena Jefferson; 258 Lincoln Street

Ms. Jefferson thanked Mrs. Marcinko for the contact information she provided. Ms. Jefferson contacted Juanita Grant (Executive Director, CEO; CRAM) and will be working with her in the near future. Ms. Jefferson also stated that she has some names of people interested in attending the next Crime Watch meeting and wanted to verify that it would be held. A few people attended the last one and it had been cancelled. She was told that the meeting will be held. Ms. Jefferson also asked how many people are needed to constitute an active Crime Watch Unit. Mayor Acri stated that he will have Chief Spangler call Ms. Jefferson in the morning with more details.

COUNCIL'S CONCERNS:

Mr. Heefner: stated that during budget discussions, he talked about Verizon Franchise Fee and what the rate would be. He called and spoke with Perry Albert and the rate would be the same amount of money the Borough receives from Comcast. It would be 5% of the bill. Also, in December 2008, the Borough paid \$2200 in legal fees. The McCullough

Group applied and received a grant for \$3300. The Borough will receive \$906 in both 2010 and 2015. This money is in addition to the 5% Franchise Fee from Verizon.

Mayor Acri: said that the Police Committee that was scheduled for December 23, 2009 has been postponed. The next one will be after the first of the year.

Mr. Shaver: thanked everyone for attending the meeting.

Mrs. Marcinko: also thanked everyone for attending the meeting, especially Ms. Anderson. She said she looks forward to working with her.

Miss Hill: reported that the Tree Lighting Ceremony was a success. She said that the number of children in attendance at the party at the Steelton Moose doubled from last year and over 85 children attended. Ms. Hill thanked everyone who attended and all the volunteers that helped with the event.

Mr. Wright: stated that there was a positive turn out at the Tree Lighting Ceremony. He also thanked everyone for attending.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to recess into Executive Session at 8:27 p.m. Mr. Albert was excused.

The Council meeting reconvened at 9:05 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting immediately adjourned.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant

The regular monthly meeting was called to order at 6:37 p.m. by President, Jeffery Wright with the pledge of allegiance and a moment of silence.

Mr. Wright asked for prayers for Mark Handley and the entire Handley family. Mr. Handley was recently admitted to the Intensive Care Unit in the hospital.

In Attendance:

Jeffery L. Wright
Dennis Heefner
Stephen Shaver
Michael Albert
Maria R. Marcinko
Lisa Wiedeman-Krosnar
MaryJo Szada

Absent:

Kathleen D. Handley

John M. DeSanto, Jr., Secretary Treasurer
Mayor Thomas Acri
David A. Wion, Solicitor
Dennise Hill, Executive Assistant

APPROVAL OF MINUTES:

On a motion made by Mr. Heefner, seconded by Mr. Albert, Council Members present unanimously voted to approve the January 26, 2009, November 16, 2009, December 7, 2009 Council Meeting minutes and the October 28, 2009 Council Budget Meeting minutes as presented.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS: (Secretary DeSanto):

Mr. DeSanto said he had nothing to report at this time.

APPROVAL OF DEPARTMENT REPORTS:

Neighborhood & Economic Development:

Fire and Ambulance

Personnel

Police

Public Works: Mr. Heefner gave an update on the parking meters. There were a total of 14 damaged on Front Street between Chestnuts and Adams Streets. Mr. Heefner and Mr. Conjar decided that there were not enough to install meters on Locust Street. There is a spare meter at the Highway garage that can be used for parts.

Code Enforcement

On a motion made by Mr. Albert, seconded by Mrs. Wiedeman-Krosnar, Council Members present unanimously voted to approve the Department Reports, as presented.

PUBLIC COMMENT: Agenda Items Only

There were no comments.

COMMUNICATION:

Chris J. Rebert; Dauphin County Parks and Recreation – Informing the Borough of the Tree Vitalize Grant Program.

Mr. Wright stated that this issue was previously brought before Council. It was the consensus of Council to bring this before the Neighborhood and Economic Development Committee for review. Mr. Wright asked Miss Hill to place this matter on the next N.E.D.C. agenda for discussion.

Kenneth J. MacLean, President; Skillworks, Inc. – Certificate of Completion of PA DEP Course on Fundamentals of Process Instrumentation presented to Mark Handley.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to have this certificate placed in Mr. Handley's personnel file.

Dusan Bratic – Response to Mayor Acri's inquiry on the old Casa Chica Building.

Mayor Acri stated that complaints were received that the property was too dark. There were also reports of juveniles congregating behind the property and possibly engaging in illegal activity. Mr. Bratic was unaware that the lights were not working. He was very cooperative and they are now working. Residents on Swatara Street are very pleased. Mr. Bratic also informed Mayor Acri that after January 1, 2010, he will be opening an Italian restaurant.

NEW BUSINESS:

Mr. Lawrence Hodges, Property Owner; 25 Longview Drive, Mechanicsburg, PA – Wishes to discuss concerns with re-zoning his property adjacent to TJ's Restaurant in the East End of Steelton from commercial to residential.

Mr. Wright stated that there was a Public Hearing held and the Borough and Council handled the advertising legally. Mayor Acri stated that he instructed Mr. Hodges to come before Council to express his concerns.

Mr. Hodges stated that the property had a billboard on it for many years. He recently had a potential buyer of the lot and then realized that the lot was re-zoned from commercial to

residential. There is no water or sewer connected to the property. Mr. Hodges would like the Borough to pay for the water and sewer connection. Mr. Wion verified that the property in question is 100 feet from the connection. Mr. Wion then stated that the Borough Ordinance indicates that the owner is required to pay for access if a property is within 300 feet of the connection. Mr. Ellinger added that the water is owned by the Borough however, the sewer system is in the right of way of Route 230. He stated a public entity must apply for the Highway Occupancy Permit but, the fee can be paid by Mr. Hodges. Mr. Wright asked Mr. Hodges to work with Public Works, Borough engineers, and the Water Authority to rectify this situation.

Ms. Ebony Anderson, Parole Agent State Board of Probation – Presentation on their Community Work Program.

Ms. Anderson stated that she provides community service hours for Parolees who must fulfill a responsibility, as a part of their sentence. Depending on the scope of particular projects occurring in the Borough, Ms. Anderson will be able to provide additional laborers. Her office will determine how many individuals are needed, supervise them

during the work, and transport them to and from the site. Mayor Acri stated that this program could be very helpful to senior citizens in the Borough after a snowfall. Many of them are unable to shovel their properties. Mr. Wright added that during the spring and summer months, individuals from Ms. Anderson's program can help with painting and property maintenance. Mr. Heefner then explained the basis of the SHIP Program and asked Ms. Anderson if parolees would be able to participate with Rebuilding Together, Inc. to finish some of those properties. She said that they would.

Ed Ellinger, HRG. Inc. or Mrs. Handley, Asst. Secretary Treasurer – Present information to Council on sewer tap and inspection fees.

Mr. Ellinger stated that he had a conversation with Mrs. Handley last week and they discovered that the tapping fees are extremely low. The cost is approximately \$100 per connection. Mr. Ellinger requested permission to create a detailed report to determine an adequate tapping fee. The report will also trend forward to take into account future increases. Mrs. Marcinko asked how often tapping fees are applied to an account. Mr. Ellinger stated that they are applied on all new connections and whenever water flow is increased on a current parcel of land. Mr. Shaver asked how many are done per year. Mrs. Handley stated that a very low number are done on a yearly basis. There are normally less than 10. However, this matter was brought up due to the proposed land development over the next few months. Mr. Ellinger added that this will be especially beneficial on Adams Street. There are 12 proposed new lots, which will require 12 water taps and 12 sewer taps.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to request Mr. DeSanto to bring this matter before the Steelton Water Authority and to work with the Public Works Department on the sewer tapping fees. This

information will be presented at the second Council Meeting of 2010. Mr. Wion will review the proposal upon completion.

Mr. Heefner stated that Council should also consider revamping how electrical inspection fees are assessed. Currently, a flat fee is charged. Mr. Heefner suggested charging per socket. This matter will be discussed at the next Neighborhood & Economic Development meeting.

Mr. Wright deviated from the Agenda to allow Mr. Cichy to address Council

Matt Cichy, HRG – Update on East End Sewer Separation Project.

Mr. Cichy was not present at the meeting. Mr. Ellinger spoke on his behalf. Mr. Ellinger stated that several meetings have been held since the last Council Meeting. As previously reported, the Borough received a generous Pennvest loan offer at 1 1/8%, which equals approximately \$22 per month increase for customers. The T Street repairs are mandatory and that will cost \$4.2 million. That will be an estimated \$8 per month increase for customers. Another possible option that Mr. Ellinger presented is to repair T Street as

well as the South Hill portion of the East End total project. Mr. Ellinger stated that the necessary permit to complete the East End total project has been received. Mr. Ellinger said that he would like to submit a request for a change of scope in the project to Pennvest to see if the same loan terms will be upheld.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to submit the request to Pennvest and proceed with the T Street/Penn DOT/South Hill portion of the project, totaling \$6.8 million.

John M. DeSanto, Jr. Secretary Treasurer – Present information to Council on parking meters along Front Street.

Mr. DeSanto stated that he was giving an update on the parking meters located in the downtown area of the Borough. Mr. Conjar informed Mr. DeSanto that in the 100-200 blocks of Front Street, 17 parking meters were damaged and \$800-1200 was taken. It will cost an estimated \$60,000 to upgrade all the damaged meters. Mr. DeSanto is looking for direction from Borough Council.

Mr. Heefner stated that he will get an updated list from Mr. Conjar of meters that need to be replaced immediately.

Mr. Shaver expressed concerns about the low income that the meters generate. At the present time, there is no parking attendant. He said it may be beneficial to purchase one

hour parking signs. Mr. Heefner will work with Mr. Conjar and Mr. DeSanto to rectify this situation.

Solicitor Wion – Third Addendum to Agreement with Community Networking Resources.

Mr. Wion stated that this addendum will allow the contract to run from year to year and can only be terminated if the present Council gives 90 days notice.

On a motion made by Mr. Shaver, seconded by Mrs. Marcinko, Council Members present unanimously voted to allow Mr. Wright to sign the agreement between the Borough of Steelton and Community Networking Resources.

UNFINISHED BUSINESS:

Councilwoman Marcinko – Update on the Humane Society Agreement.

Mrs. Marcinko stated that she and Mr. DeSanto met with Amy Kaunas, Humane Society Executive Director, on November 30, 2009 to try to cut costs incurred by dealing with the Humane Society. Mrs. Marcinko explained to Ms. Kaunas that the Borough is currently under budget constraints. They discussed a two year contract that will save the Borough \$6500. Mrs. Marcinko will meet with Swatara Township to look into a trap-neuter-return

program. The updated contract from the Humane Society has not been received. This will include reports to be sent electronically on a monthly basis.

Mrs. Handley – Discussion and approval of Non-Uniform and Police Pension plans to include the Minimum Municipal Obligations.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve the 2010 study on MMO, conducted by Conrad Siegel.

On a motion made by Mr. Shaver, seconded by Mr. Heefner, Council Members present unanimously voted to approve the 2010 study on non-uniform pensions MMO, conducted by Mockenhaupt.

Mr. Wion added that a Resolution will be prepared for the last meeting of the year to adjust the amount of money that the Police Officers must contribute in 2010.

Parking Services Agreement.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to sign the Parking Payment Service Agreement between the Borough

of Steelton and Boundary Water, LLC, for parking in the Pennsylvania Canal Parking Lot.

Council President Wright – Discussion and vote on Senior Center.

Mr. Wright stated that that Senior Center was brought to the Borough building under the leadership of former-Mayor George Hartwick. The original plan was to allow the Senior Center to relocate to the third floor of the Borough Building on a temporary basis. Mr. Wright noted that was about ten (10) years ago and it is no longer feasible. Mr. Wright asked for the Council Members' thoughts on this matter to be immediately followed by a vote to give them 90 days (January 1, 2010 – March 31, 2010) to vacate the premises.

Mrs. Marcinko asked if Mrs. Wiedeman-Krosnar provided a report on the Steelton Senior Center to Council President Wright, as requested at the Steelton Foundation meeting. The report was requested by December 1, 2009. Mr. Wright stated that an extension was given until December 7, 2009, and as of today, no report has been furnished.

Mr. Heefner stated that he concurs with Mr. Wright. Unfortunately, the space is needed for administrative purposes. Mr. Heefner said that Council has thought long and hard about this but, this has to happen.

Mayor Acri stated that he and Council Members met with the Senior Center several months ago. They informed the Center that both space and funds were limited. Mayor Acri said they have had several opportunities to join with other area senior centers, but they have not done so. Mayor Acri said that he supports the wishes of Borough Council.

Mr. Shaver said he agrees with everyone else's comments. He said that the financial constraint is larger problem than the space constraint. Mr. Shaver said that he received word from a reliable source that the poinsettia sale did not do well. Mr. Shaver noted that no one has been appointed to fill the vacated position of Senior Center Coordinator since the position was vacated in August 2009, but someone has been volunteering. Mr. Shaver said he is deeply disturbed that the Foundation has been subsidizing the Senior Center. He added that \$30,000-50,000 has been expended to keep the Senior Center open during the year of 2009.

Mr. Wright emphasized that Council Members found an alternate venue for the Senior Center to relocate to and the Senior Center participants stated that they did not like that particular location. He added that the current Council has spent many hours trying to accommodate the seniors and to find them adequate quarters to continue operating but to no avail.

On a motion made by Mr. Albert, seconded by Mr. Shaver, Council Members present unanimously voted to give the Steelton Senior Center until March 31, 2010 to vacate the facilities on the third floor of the Borough building.

Mr. Wright asked Mr. DeSanto to send a letter to the Senior Center informing them of Council's decision. .

OTHER BUSINESS:

Secretary Treasurer DeSanto – Requesting Council recess into Executive Session to discuss personnel matters, land acquisition and potential litigation issues.

There were no comments.

AUDIENCE PARTICIPATION:

Delores Murlin Gardner – 501 R Street

Ms. Gardner stated that she needs a corrected deed for her property prior to the end of the year for tax purposes. Mr. Wright verified that she was directed by Solicitor Wion to take this matter to the Dauphin County Recorder of Deeds and Borough Council cannot handle this.

Ms. Gardner said that she has been a resident of the Borough for 28 years. She purchased a piece of land that was measured at 60x90 feet. However, it was recorded as 50x88 feet of ground. The lines were straight but, at an angle running adjacent with Bethlehem Steel. She has consulted four surveyors and four attorneys. She has been sued by two of her neighbors for 1-24 inches of ground. Judge Todd Hoover issued two quick claim deeds to Ms. Gardner, which she has paid taxes on for the last 12 years. During that time, Ms. Gardner has not been able to walk on or maintain that portion of land. She said that she cannot sell her home without a corrected deed. The 25 feet in question is Ms. Gardner's property but, is not shown on her deed. She has been to the Recorder of Deeds, and currently has Attorney George Gekas investigating this matter. No resolution has been reached because the records were changed here at the Borough several times, according to Ms. Gardner. The deed needs to reflect either: 77x90 or 75x88 feet. She is asking that the deed be updated and the money she paid on the two quick claim deeds be refunded to her.

Mr. Wion stated that the Borough Council cannot rectify this situation. He said that Borough Council does not handle matters dealing with land. This is a state matter and needs to be rectified with the Recorder of Deeds. The dimensions recorded at the Recorder of Deeds' office are what will be recorded at the Borough of Steelton. Borough Council does not make changes unless the Borough owns the property.

After some discussion, it was noted that the land in question was previously R Alley. The alley was not used and a Resolution was passed stating that the Borough never owned it and it therefore reverts to the persons on either side. However, a correct deed was never recorded to reflect that Ms. Gardner had use of the parcel. Mr. Wion stated that by

operation of the law, each of the adjoining property owners actually owns half of the piece of the vacated alley. Mr. Wion advised that Ms. Gardner's attorney refer to the issued resolution to add the additional feet of land to the deed. Mr. Wion emphasized that the deed does not convey land to Ms. Gardner rather it recognizes that she owns it by operation of law.

After much discussion, Mr. Wion said that Mrs. Gardner's attorney may contact him and he will discuss the situation with him.

Lena Jefferson; 258 Lincoln Street

Ms. Jefferson thanked Mrs. Marcinko for the contact information she provided. Ms. Jefferson contacted Juanita Grant (Executive Director, CEO; CRAM) and will be working with her in the near future. Ms. Jefferson also stated that she has some names of people interested in attending the next Crime Watch meeting and wanted to verify that it would be held. A few people attended the last one and it had been cancelled. She was told that the meeting will be held. Ms. Jefferson also asked how many people are needed to constitute an active Crime Watch Unit. Mayor Acri stated that he will have Chief Spangler call Ms. Jefferson in the morning with more details.

COUNCIL'S CONCERNS:

Mr. Heefner: stated that during budget discussions, he talked about Verizon Franchise Fee and what the rate would be. He called and spoke with Perry Albert and the rate would be the same amount of money the Borough receives from Comcast. It would be 5% of the bill. Also, in December 2008, the Borough paid \$2200 in legal fees. The McCullough

Group applied and received a grant for \$3300. The Borough will receive \$906 in both 2010 and 2015. This money is in addition to the 5% Franchise Fee from Verizon.

Mayor Acri: said that the Police Committee that was scheduled for December 23, 2009 has been postponed. The next one will be after the first of the year.

Mr. Shaver: thanked everyone for attending the meeting.

Mrs. Marcinko: also thanked everyone for attending the meeting, especially Ms. Anderson. She said she looks forward to working with her.

Miss Hill: reported that the Tree Lighting Ceremony was a success. She said that the number of children in attendance at the party at the Steelton Moose doubled from last year and over 85 children attended. Ms. Hill thanked everyone who attended and all the volunteers that helped with the event.

Mr. Wright: stated that there was a positive turn out at the Tree Lighting Ceremony. He also thanked everyone for attending.

On a motion made by Mr. Shaver, seconded by Mr. Albert, Council Members present unanimously voted to recess into Executive Session at 8:27 p.m. Mr. Albert was excused.

The Council meeting reconvened at 9:05 p.m.

ADJOURNMENT:

There being no other business before Council, on a motion by Mr. Shaver, seconded by Mr. Heefner, the meeting immediately adjourned.

Respectfully submitted,

John DeSanto, Jr.
Borough Secretary

Dennise Hill
Executive Administrative Assistant