

Steelton Borough Council Agenda
March 2, 2020

Call Meeting to Order: President Proctor

Pledge of Allegiance: President Proctor

Moment of Silence:

Approval of minutes from the February 18, 2020 meeting

Public Comment on Agenda Items only:

Presentation:

Randy Watts, HRG Engineer

February Engineer's Report

Action Item

Approve Advertisement for
Proposals for work on Skate Park
Phase II Project

Action Item

Approve Advertisement for
Proposals to Remove Stormwater
Line on the Steel Works LLC
Property.

Communication:

Dauphin County Board of Assessment

Granting Borough Tax Exemption
Request on 13 Properties, Effective
January 1, 2020.

PA Department of Environmental Protection

Correction of Surface Mining Permit
for Steelton Quarry.

Friends of Wreaths Across America

Letter Thanking the Borough for Use
of Staff and Vehicles to Clean-up
Indian Town Gap National
Cemetery.

Unfinished Business:

New Business:

Mr. Wion

Approval of Resolution 2020-R-14
Adopting the Emergency Operation
Plan of Dauphin County.

Ms. House

Approval of Use of Boat Dock, July
10-12 for the Cottage Hill Fishing
Association;

Approval for use of Mohn Park for
Easter Egg Hunt April 4, 2020 from

10:00 a.m. – 1:00 p.m.;

Update - Steelton Fest for Youth,
June 27, 2020.

Public Comments:

Council Concerns:

Executive Session: To discuss personnel matters.

Other Business:

Adjournment:

Steelton Borough Council Meeting Minutes
March 2, 2020

Present:

Brian Proctor, President
Mike Segina, Vice President
Keontay Hodge, President Pro Tem
Danae House
William Jones
William Krovic
Natasha Woods

Maria Marcinko, Mayor
Dave Wion, Solicitor
Anne Shambaugh, Borough Manager
Randy Watts, Engineer - HRG
Anthony Minium, Police Chief
Gene Vance, Fire Chief
Aaron Curry, Codes Director
Keith Miller, Foreman, Public Works
Thomastine Leggett-Robinson, Exec. Asst.
Renee Drayton Bowers, Admin. Asst.

Absent with Cause: Olivia Palermo.

President Proctor opened the meeting at 6:30 p.m. then led the body in the Pledge of Allegiance. Mayor Marcinko led the body in a Moment of Silent Reflection.

After review, Mayor made two corrections to the February 18, 2020 Minutes: 1) on page two, she attended TraCS training, not trash training and, 2) on page five, the All You Can Eat Breakfast will be held March 22. *Mr. Segina moved, and Ms. Hodge seconded the motion that the Council Meeting Minutes for the February 18, 2020 meeting be approved. The motion passed by a unanimous vote of the Council.*

There were no comments from the public on agenda items.

Presentation:

Randy Watts, HRG Engineer, emphasized several points made on the written February Engineer's Report. They were:

1. The Hoffer Street Pump Station Improvement Project's design is being finalized. It should be forwarded to the Borough for review by the end of the week.
2. The Skate Park Phase II Project design has been completed. Mr. Wion has reviewed and responded to issues on the specifications, and the project is ready to be advertised. *Mr. Segina moved that Council place the Skate Park Phase II Project out to bid. The motion was seconded by Ms. House and passed by a unanimous vote of the Council.* Mr. Watts stated that he would talk with Mr. Wion and Ms. Shambaugh about deciding on the advertising date.
3. The Front Street Storm Sewer Relocation Project design is complete. The specifications were reviewed by Mr. Wion and ECON partners. They are ready to be placed out for bid. *Mr. Segina moved that the Council approve HRG's request to advertise for proposals for*

the Storm Sewer Project. Ms. Hodge seconded the motion, which passed by a unanimous vote of the Council.

Mr. Segina moved that the Engineer's Report for February be accepted as presented. Mr. Jones seconded the motion, which passed by a unanimous vote of the Council.

Communication:

Dauphin County Board of Assessment notified the Borough that it granted the Borough's request for tax-exempt status of thirteen properties. The new status became effective on January 1, 2020.

PA Department of Environmental Protection informed the Borough that the permit for the Steelton Quarry was corrected.

Friends of Wreaths Across America thanked Steelton for allowing staff and vehicles to help cleanup the Indian Town Gap National Cemetery.

There was no **Unfinished Business** placed before the Council.

New Business:

Mr. Wion explained that the Pennsylvania Emergency Management Services Code requires the Borough to prepare, maintain, and keep an emergency operation plan. The emergency plan will cover the prevention and minimization of injury and damage if there is a significant emergency or disaster. Dauphin County has an overall strategy that includes the entire County. In the past, Steelton has adopted the County's plan. Mr. Wion requested that the Council approve the Resolution adopting the County's plan. *Mr. Segina moved, and Mr. Jones seconded the motion the approve **Resolution 2020-R-14, Adopting the Emergency Operation Plan of Dauphin County. The motion passed by a unanimous vote of the Council.***

Ms. House presented a request for the use of the Boat Dock. *Ms. Hodge moved that the Cottage Hill Fishing Association be approved to use the Boat Dock, from 12:00 p.m. July 10 to 12:00 a.m. July 12, 2002. Mr. Jones seconded the motion, which passed by a unanimous vote of the Council.*

Ms. House announced that the Steelton Easter Egg Hunt is scheduled to occur on April 4, 2020. It will be held at Mohn Street Park from 11:00 a.m. to 1:00 p.m. Setup for the event will begin at 10:00 a.m. Ms. Hodge expressed concern about the clean up after the event. It was determined that the referral for cleanup would be made to the Public Works Foreman, who will request the CEO complete the cleanup. Ms. Hodge moved that the Council support the Easter Egg Hunt as established. Mr. Jones seconded the motion, which passed by a unanimous vote of the Council.

The Council received an update on the progress on Steelton Fest for Youth. The event will be held on June 27, 2020, from 10:00 a.m. to 1:00 p.m. The Committee has requested the use of the upper portion of the Steelton-Highspire football field. Arrangements are being made for carnival rides, a petting zoo, and other activities attractive to children. Ms. Hodge requested clarification on the two Steelton Fest events. Mr. Proctor explained the time for adult Steelton Fest has not been determined. The location will begin available at 4:00 p.m. which is when the Wineries will start setting up. Wine samples available until 7:00 p.m. The first band will probably start playing at 5:00 p.m.

Public Comments:

Emmuel Powell, 321 Lebanon Street – Mr. Powell expressed concern about the House of Prayer, located at 449 Lincoln Street. Mr. Proctor informed the body that Mr. Curry went to inspect the home and was denied access to the premises. The case was referred to Mr. Wion, who has started the process necessary for Mr. Curry to enter the premises to inspect the home. Mr. Powell requested clarification on the meaning of "home." Mr. Proctor responded that Mr. Curry has to perform a rental inspection since it is a rental property. He further stated that once Mr. Curry is in the home, he can possibly determine if the house is being used as a boarding home. Mr. Powell, how many people can live in a family home. Mr. Curry explained that it is determined by the square footage of each room. Currently, there must be 70 square feet per room and 50 square feet for each additional person in that room. Ms. Hodge clarified that technically there could be two persons in a room. Mr. Curry stated that the number of persons allowed depends on the size of the room. Mr. Powell asked if the people all have to be family, or if they could be renters. He further asked if the people have to use a different address, or can they use the same address? (Response unintelligible) Ms. Hodge stated that persons could use a post office box as an address. Mr. Powell noted that the owner named the house "The House of Prayer." Mr. Curry responded that the owner was given a citation and a court date to appear before the District Justice. Before that date, he visited the Borough Codes Office and stated that the house was not a rooming house, but a house of worship. Basically, the owner looked at the zoning code and determined that a house of worship could be located in that zoning area. Persons in Chambers erupted into individual comments and discussions. During this process, someone clearly said that the owner had found a loophole in the Ordinance. Mr. Proctor stated that the owner has not found a loophole, merely found something that could pertain to him. Mr. Segina noted that the owner would have to prove his assertion. Then Mr. Powell wanted to know if the firemen had quit. Mr. Proctor informed the group that there were three fires over the weekend, and Steelton was the first Fire Company on the scenes.

The Council and Staff related the following concerns:

Mr. Krovic, Ms. Woods, and Ms. House thanked persons for coming out to the meeting.

Mr. Jones stated that they appreciated people coming out and helping the Council continue building Steelton forward.

Ms. Leggett-Robinson and Ms. Drayton-Bowers had no comments.

Mr. Wion reminded Council that it needed to hold an Executive Session.

Mayor Marcinko announced that the Steelton Fire Department Pancake Breakfast, Sunday, March 22, 2020. At the Fire Committee Meeting, the EMA Coordinator, Conner Higgins, discussed the training required for Council members and Administrative staff. The training must be completed for the Borough to receive some Federal funds.

Ms. Shambaugh reminded persons that the Steelton Fest 2020 Kickoff Party will be held at Champions, March 14, 2020, from 3:00 – 10:00 p.m.

Ms. Hodge thanked the persons for coming out to the meeting.

Mr. Segina - Mr. Segina moved that January 6, 2020, Council Meeting Minutes be changed to reflect that Stephen Brubacher, Sr. applied to be the Fire Chief, not the Police Chief. Mr. Jones seconded the motion, which was passed by a unanimous vote of the Council.

Mr. Proctor thanked the people for attending the meeting. He stated: "the Council is a work in process; everybody is getting up to speed; he likes how everyone is taking their responsibilities and moving them forward, and he thinks we're all coming together and jelling." He thanked everybody for coming out and hoped they had a great evening

Mr. Segina moved that the Council move into Executive Session at 6:55 p.m. for real estate acquisition and personnel issues. The motion was seconded by Ms. Hodge, and approved by a unanimous vote of the Council.

Mr. Segina moved that the Council return to regular session at 7:49 p.m. Ms. Hodge seconded the motion, which passed by a unanimous vote of the Council.

Mr. Segina moved that the Council adopt Resolution 2020-R-15, Which Amends Resolution 2020-R-11, Which Is Pursuant To 158 Daron Alley To The Standard Agreement Of Sale Real Estate Entered Into With Sally Blunt, Owner, For The Sum Of \$37,500.00, To Be Updated To \$38,000.00. Ms. Hodge seconded the motion, which passed by a unanimous vote of the Council.

At 7:51 p.m. Ms. House moved that the March 2, 2020, Steelton Borough Council Meeting be adjourned. Mr. Segina seconded the motion, which passed by the acclamation of the Council.

Respectfully Submitted,


Anne Shambaugh, Secretary