

## STEELTON BOROUGH COUNCIL MEETING MINUTES

May 3, 2021

### Present:

Brian Proctor, President  
Mike Segina, Vice President  
Keontay Hodge, President ProTem  
Denae House  
William Jones  
William Krovic  
Natasha Woods

Maria Marcinko, Mayor  
Anne Shambaugh.  
Dave Wion, Solicitor  
Randy Watts, Engineer - HRG  
Anthony Minium, Police Chief  
Gene Vance, Fire Chief  
Aaron Curry, Codes Director  
Keith Miller, Public Works Foreman  
Renee Drayton Bowers, Exec. Asst.

**Absent with cause:** Thommie Leggett-Robinson

As a precaution, due to rising Covid-19 numbers, the Steelton Borough Council meeting was held by video/telephone conference. President Proctor opened the meeting at 6:30 p.m. The roll was called, and persons present noted. Mayor Marcinko led the group in a moment of silence, with particular concerns for Mr. Jones, who recently lost his uncle.

***Motion by Mr. Jones, second by Mr. Segina to approve the April 19, 2021, Council Meeting Minutes as presented. Motion passed unanimously.***

Members of the public were present by phone at this time. There were no comments, emails, letters, or other correspondence from the public regarding agenda items.

Mr. Randy Watts, Engineer, HRG, presented the April 2021 Engineer's Report.

- The easement of the adjacent Hummer Enterprise property was obtained. Construction on Phase II of the Skate Park project will start soon.
- The Hoffer Street Pump Station project is progressing. The current focus is obtaining the required permits from the Department of Environmental Protection.
- Plans for a pre-application meeting regarding Pennvest funds will be scheduled.

Mr. Watts presented requests for approval of several projects.

1. Approval of HRG's Proposal to Prepare Bid Documents for the Repair of the Wall at 101 Locust Street. The proposal includes: a survey of the property, preparation of bid documents, review of bids, recommend a contractor to the Council and, supervise the work. ***Moved by Mr. Krovic, seconded by Mr. Segina, to approve HRG's proposal to Prepare Bid Documents for the Repair of the Wall at 101 Locust Street for \$ 22,000.00. Motion passed unanimously.***

Approval of T.R. Stoner Proposal to Replace Basketball Posts in Third Street Park. During the discussion of the proposal, Mr. Jones asked why new posts were needed. Mr. Proctor explained it will upgrade comparable to the Bailey Street Park. ***Moved by Mr. Segina, seconded by Mr.***

***Jones to accept the T.R. Stoner Proposal to Replace Basketball Posts in Third Street Park at the cost of \$ 8,465.00. Motion passed, with Ms. Hodge casting the dissenting vote.***

Council requested an engineer's study to determine a method to slow down traffic at Fourth and Locust Streets. HRG decided that the preparation of a study would not be cost-effective. They recommended posting a 25 mph sign, removing parking spaces, or calming traffic. After discussion, the Public Works Department will paint "slow down" on the street and refresh the crosswalk lines.

***Moved by Mr. Jones, seconded by Mr. Krovic to approve the April 2021 Engineer's Report. Motion passed unanimously.***

### **Unfinished Business:**

Ms. Woods and Ms. Shambaugh presented HRG's proposal to administer the stormwater fee implementation. Bruce Holtshizer from HRG was present to answer questions. Some of the items included in the proposal are:

- Determining the stormwater fee and process for implementation,
- Developing a data system for billing,
- Organizing the Stormwater Advisory Committee. This committee will consist of representatives from Borough business, churches, and schools. There will be 10-15 persons on the committee. This temporary committee will have at least 5 meetings,
- Organizing the Stormwater Committee for continued oversight of the service,
- Organizing, preparing, and facilitating public meetings, and community education materials, and
- Providing support to the Borough as needed.

***Moved by Ms. Woods, seconded by Mr. Krovic to approve the HRG Proposal to Administer the Stormwater Fee Implementation process for a cost of \$ 77,450.00. Motion passed unanimously.***

Ms. Shambaugh provided an update on the removal of asbestos on the first floor of the Municipal building. The two-day process to remove the asbestos begins May 15, 2021. Once the asbestos is removed, the source will be identified, and repair of the leak completed. She will make a follow-up report at the next Council meeting.

Mr. Miller presented new proposals for the removal of trees at the Boat Dock. Nate's Tree Service submitted a proposal for \$ 4,100.00. Love's Tree Service submitted a proposal for \$ 4,500.00. Shull's Tree Service submitted a proposal for \$ 5,380.00. Mr. Miller recommended accepting the bid from Nate's Tree Service since it was the lowest bid. Ms. Hodge expressed concerns about Nate because of past problems. At Mr. Krovic's request, the past issues were discussed. Mr. Segina stated that Nate's Tree Service proposal matched the Borough's billing cycle. ***Moved by Mr. Segina, seconded by Mr. Krovic to approve Nate's Tree Service proposal for removal of trees at the Boat Dock for***

***\$ 4,100.00. The vote was called. Ms. Hodge, Ms. Wood, Mr. Jones and Mr. Proctor casted dissenting votes. The motion failed. Moved by Ms. Hodge, and seconded by Mr. Jones to approve the proposal submitted by Love's Tree Service for \$ 4,500.00. Motion passed unanimously.***

Ms. Shambaugh requested approval to pay the invoice for installing the grinder at the Hoffer Street Pump Station. ***Moved by Mr. Segina, seconded by Ms. Hodge to approve payment of \$ 52,940.00 to Riordan Materials Corporation for installation of a grinder at the Hoffer Street Pump Station. Motion passed unanimously.***

Ms. Shambaugh presented the 2021 First Quarter Ambulance Report. Mr. Segina requested a return to the list of calls report format. The detailed list helped monitoring of the Life Team contract.

### **New Business:**

Ms. House asked Council to approve Dashaun Beecher's request to use two parks for a summer basketball league. Mr. Beecher was on the call and presented his plans for the program. He asked to use the Bailey Street and Municipal Park courts every Sunday between June 6 and August 1 from noon to 6:00 p.m. The discussion included Council concerns about insurance, pandemic precautions, cleanup of the parks, and attendees' behavior. Council members stated there was not enough information provided to make a decision. ***Moved by Ms. House, and seconded by Mr. Jones approval for the "Sunday Swish" Rod Brookins Summer Basketball League Activities from June 5 – August 1, 2021, including use of Bailey Street and Municipal Parks, closure of Bailey Street between Ridge and Frank Brown Boulevard, vendor participation, with approval contingent upon proof of insurance. Motion passed with a 5-2 vote. Dissenting votes were cast by Ms. Hodge and Ms. Woods.***

Ms. House asked Council to approve a request from Tanecha Anderson. Ms. Anderson seeks closure of South River Alley between Mulberry and Washington Streets. The Birthday Party will be held May 8, 2021, from 4:00 p.m. – 8:00 p.m. . Mayor Marcinko reported that the area requested is volatile and poses a safety problem. Mayor Marcinko recommended Ms. Anderson consider using a park. The Council members agreed that the approval sought by Ms. Anderson could not be granted. They accepted the suggestion that Ms. Anderson uses a park for the party. ***Moved by Mr. Segina and seconded by Ms. Hodge to approve Ms. Anderson's request to hold a Birthday Party, May 8, 2021, between 4:00 and 8:00 p.m. if she uses a Steelton Borough Park. Motion passed unanimously.***

Ms. House requested approval for the Cottage Hill Fishing Association to hold a fishing tournament at the Boat Dock. ***Moved by Ms. Hodge, seconded by Mr. Segina to approve the use of the Boat Dock from noon July 9 until noon July 11, 2021, for the Cottage Hill Fishing Association's 35<sup>th</sup> Annual Fishing Tournament. Motion approved unanimously.***

Ms. Woods led a discussion about the proposed Graduation Procession. The procession would start at the high school, process through Steelton and Highspire, and return to the school. She and Chief Minium said the parade would follow the same route as the Championship Procession.

*Moved by Mr. Segina, seconded by Ms. Hodge to approve the Steelton-Highspire Proposal for a Graduation Procession May 23, 2021, starting at 6:30 p.m. Motion approved unanimously.*

Ms. Shambaugh requested approval to accept the 2021 Gaming Grant for Brickyard Community Park. *Moved by Mr. Segina, seconded by Ms. Hodge to accept the 2021 Dauphin County Local Share Municipal Grant Agreement. Motion approved unanimously.*

Mr. Wion introduced an Ordinance to increase parking ticket fees. The ordinance was reviewed by the Council before the meeting. *Moved by Mr. Jones, seconded by Mr. Krovic to approve advertisement of the Ordinance to Increase Parking Ticket Fees. Motion passed unanimously.*

**Correspondence:**

Service 1<sup>st</sup> Restoration Fire & Water Company sent a Thank you Card to the Borough staff. The card was in honor of Local Government Week.

The Commonwealth Financing Authority sent a notice denying the Borough's application for the Greenways, Trails, and Recreation Program Grant. The grant was to help fund the development of the Brickyard Community Park. Property for the park was donated to the Borough by Steel Works. Ms. Shambaugh reported that the cost for the development of the park and amphitheater is approximately \$ 350,000.00. Ensuring that the soil is acceptable may be an additional cost. The Borough has received \$200,000.00 in grant funds (\$110,000.00 in DCED grant funds, and \$ 90,000.00 from a Gaming Grant). With Council's approval, she will re-apply for the \$225,000.00 requested for the GTRP Grant. Application for the grant must be submitted by May 31, 2021, and a response is expected by September. Ms. Shambaugh said the park's development could be divided into two phases, depending on fund availability. Mr. Wion informed the Council that two steps must be completed before development. Those steps are for Steel Works to convey the property to the Borough and receive approval to sub-divide it. The application for sub-division requires the inclusion of a land development plan.

**Council & Staff Concerns:**

Chief Minimum, Mr. Curry, Mr. Miller, Ms. Shambaugh, Mr. Krovic, Ms. Woods, Ms. House, Ms. Marcinko, Ms. Hodge, and Mr. Segina expressed no concerns.

Chief Vance reported that the Fire Department will submit an application for a Gaming Grant.

Mr. Jones reported that he continues to receive complaints regarding the Skate Park. Citizens report concerns about speeding, noise, and child safety.

Mr. Proctor stated he was advised that one Council member did not cast a vote on the motion approving the Nate's Tree Service's tree removal proposal. *He called for a roll call vote.*

<i>Ms. Woods – no</i>	<i>Ms. House – abstain</i>	<i>Mr. Proctor - no</i>
<i>Mr. Krovic – yes</i>	<i>Ms. Hodge – no</i>	
<i>Mr. Jones – no</i>	<i>Mr. Segina –yes</i>	

*Approval of the motion to award the contract to Nate's Tree Service failed. Council's earlier vote to award the contract to Love's Tree Service & Systems to award the contract for \$ 4,500.00 stands.*

Mr. Proctor thanked persons for attending the meeting.

*Moved by Mr. Krovic, seconded by Mr. Segina that the Council move into Executive Session at 8:23 p.m. Motion passed unanimously.*

The Council resumed the regular session.

*Moved by Mr. Segina, seconded by Mr. Krovic that Ms. Anne Shambaugh's employment be terminated. There was a roll call vote:*

<i>Mr. Jones – no</i>	<i>Ms. Hodge - no</i>
<i>Mr. Krovic – yes</i>	<i>Mr. Segina - yes</i>
<i>Ms. Woods – no</i>	<i>Mr. Proctor – yes</i>

*The motion ended in a 3-3 tie. Under Robert's Rules of Order, the Mayor voted to break the tie. Mayor Marcinko voted – yes. Therefore the motion to terminate the employment of Ms. Shambaugh passed by 4-3.*

*Moved by Mr. Segina seconded by Mr. Krovic to hire Ben Bechtold as Codes Administrative Assistant at \$14.00 per hour. Motion passed unanimously.*

Mr. Proctor was informed that Ms. House could not cast her vote because she was kicked off the call. Mr. Proctor asked for her vote. *Ms. House voted no, changing the vote to 4-3. Ms. Shambaugh was not terminated.*

Mayor Marcinko asked Mr. Wion if the first vote had to be rescinded and the Council re-vote. He explained that since Ms. House would have been available but was kicked off the call, the Mayor's vote was nullified. He further stated that a re-vote was not necessary since all Council members have now voted on the Motion.


*Moved by Mr. Segina seconded by Mr. Krovic to hire Matt Maharg as a highway laborer at \$15.00 per hour. The motion passed unanimously.*

*Moved by Mr. Segina seconded by Ms. Woods that Michael Richardson be hired as a sewer laborer at \$15.00 per hour. The motion passed unanimously.*

Ms. Woods asked Ms. House to discuss the proposed Lincoln Street Prom Lineup. Ms. House stated that she received a request to hold the event; however, she has not received all the necessary documents. Mr. Proctor left the meeting. In his absence, Mr. Segina presided over the meeting. *Moved by Ms. Hodge, seconded by Ms. House to approve the request to hold the Lincoln Street Prom Lineup, blocking off Second Street between Lincoln and Harrisburg Streets May 14, 2021, pending receipt of the required documents. The motion passed unanimously.*

*Moved by Ms. Hodge, seconded by Ms. Woods, the Steelton Borough May 3, 2021, Council Meeting be adjourned. Motion approved unanimously.*

Respectfully Submitted,

  
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Anne Shambaugh, Secretary

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