

Agenda
Borough of Steelton
Reorganization Meeting
January 3, 2022

Oath of Office to the Mayor:
Honorable Ciera Dent

Oath of Office to the Council Members:
Honorable Brian Proctor

Honorable Willie H. Slade, Jr

Honorable Natasha Woods

Oath of Office to the Tax Collector
Mary Carricato

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE: Hon. Ciera Dent,
Mayor

INVOCATION BY: Hon. Ciera Dent, Mayor

**Mayor Dent Opens THE FLOOR FOR NOMINATIONS FOR PRESIDENT OF
COUNCIL**

NOMINATIONS FOR PRESIDENT OF COUNCIL ARE CLOSED BY MAYOR DENT

**MAYOR DENT OPENS THE FLOOR FOR NOMINATIONS FOR VICE PRESIDENT
OF COUNCIL**

**NOMINATIONS FOR VICE PRESIDENT OF COUNCIL ARE CLOSED BY MAYOR
DENT**

**MAYOR DENT VACATES THE CHAIR AND TURNS THE MEETING OVER TO THE
COUNCIL PRESIDENT.**

**PRESIDENT OF COUNCIL OPENS THE FLOOR FOR NOMINATIONS FOR
CHAIRMAN PRO TEM OF COUNCIL**

**PRESIDENT OF COUNCIL OPENS THE FLOOR FOR NOMINATIONS FOR
PRESIDENT PRO TEM OF COUNCIL**

COUNCIL APPOINTMENT OF POSITIONS:

SOLICITOR – Ryan Gonder, McNeese Wallace, PC – Engagement Letter & Agreement

SOLICITOR FOR POLICE NEGOTIATIONS – Michael M. Miller, Eckert Seamans LLP

SOLICITOR FOR NON-UNIFORM NEGOTIATIONS - Michael M. Miller, Eckert Seamans LLP

OTHER POSITIONS

BOROUGH ENGINEER – Randy Watts, Herbert, Rowland & Grubic, Inc.

CODE/ZONING/PLANNING OFFICER – Aaron Curry

FIRE CHIEF – Gene Vance

ASSISTANT FIRE CHIEF – Andrew Mahalchick

BATTALION CHIEF – Stephen Brubacher, Jr.

EMERGENCY MANAGEMENT COORDINATOR – Connor Higgins

VACANCY BOARD CHAIR – Stephen Shaver
RESOLUTION 2022-R-01

OFFICIAL ADOPTION OF ROBERT’S RULES OF ORDER 11TH EDITION.

New Business

Anne Shambaugh	Review and approval of the 2022 Municipal Domestic Animal Protective Service Agreement
Ryan Gonder	Review and approval of Amendment #2 to the Borough of Steelton Police Pension Plan
Ryan Gonder	Approval of Ordinance 2022-1 Amending the Code of Ordinances, Chapter 16, Pensions
Ryan Gonder	Approval of Resolution 2022-R-2 regarding the Borough of Steelton Police Pension Plan contribution for 2022

Anne Shambaugh

Review of proposals received for the Supplemental Services Contract for 2022 with approval to award the contract to the lowest responsible bidder

Anne Shambaugh

Schedule of 2022 Borough Council Meetings

Public Comments

Council Concerns

EXECUTIVE SESSION

ADJOURNMENT

Steelton Borough Council Meeting

January 3, 2022

Present:

Keontay Hodge
Denae House
William Jones
Willie Slade Jr.
Brian Proctor
Michael Segina
Natashia Woods
Mayor Ciera Dent

Ryan Gonder, Solicitor
Anne Shambaugh, Borough Manager
Anthony Minium, Police Chief
Eugene Vance, Fire Chief
Aaron Curry, Codes Officer
Renee Bowers-Drayton, Admin Asst

The meeting was called to order by Mike Segina at 6:38 p.m.

The newly elected Mayor sworn into office:

The Honorable Sonya M. McKnight, Magisterial District Judge, administered the Oath of Office to The Honorable Ciera Dent as Mayor, held the Bible as she repeated the oath.

The newly elected Councilmen sworn into office:

The Honorable Sonya M. McKnight, Magisterial District Judge, administered the Oath of Office to The Honorable Natashia Woods. Mr. Kendrick Woods held the Bible as she repeated the oath.

Councilmen Brian Proctor and Willie Slade, Jr. and Tax Collector Mary Carricato were sworn in at an earlier time by the Honorable Edward J. Marsico, Jr.

The Honorable Ciera Dent, she led the body in the Pledge of Allegiance, and Moment of Silent Reflection.

Following the ceremony, Mayor Dent opened the floor for nomination for President of the Council. *Mr. Segina nominated Brian Proctor for the position of President. Ms. Woods nominated Keontay Hodge for the position of President. There being were no more nominations Mayor Dent called for a roll call vote for Brian Proctor:*

<i>Mr. Slade – aye</i>	<i>Ms. Hodge - nay</i>
<i>Ms. House – aye</i>	<i>Mr. Jones - nay</i>
<i>Mr. Segina – aye</i>	<i>Ms. Woods – nay</i>
<i>Mr. Proctor – aye</i>	

Mayor Dent called for a roll call vote for Keontay Hodge:

<i>Mr. Slade – nay</i>	<i>Ms. Hodge - aye</i>
<i>Ms. House – nay</i>	<i>Mr. Jones - aye</i>
<i>Mr. Segina – nay</i>	<i>Ms. Woods – aye</i>
<i>Mr. Proctor – nay</i>	

Mr. Proctor was elected President of the Council.

Mayor Dent opened the floor for nomination for Vice President of the Council. *Mr. Proctor nominated Mr. Segina. Ms. Hodge nominated Natasha Woods. Mayor Dent called for a roll call vote for Mr. Segina:*

<i>Mr. Krovic – aye</i>	<i>Ms. Hodge – nay</i>
<i>Ms. House – aye</i>	<i>Mr. Jones - nay</i>
<i>Mr. Segina – aye</i>	<i>Ms. Woods – nay</i>
<i>Mr. Proctor – aye</i>	

Mayor Dent called for a roll call vote for Natasha Woods:

<i>Mr. Slade – nay</i>	<i>Ms. Hodge - aye</i>
<i>Ms. House – nay</i>	<i>Mr. Jones - aye</i>
<i>Mr. Segina – nay</i>	<i>Ms. Woods – aye</i>
<i>Mr. Proctor – nay</i>	

Mr. Segina was elected Vice President of the Council by a unanimous vote of the Council.

Mayor Dent then turned the meeting over to the newly elected President, Mr. Proctor.

Mr. Proctor called for a brief recess at 6:48 pm. At 6:58 pm, Mr. Proctor resumed the meeting where he proceeded to move on with the election of Council Officers, appointments to positions, and other business pertinent to the operation of the Borough.

Mr. Proctor called for nominations for President Pro-Tem of the Council. *Mr. Segina nominated Ms. House. Natasha Woods nominated Ms. Hodge.*

Mr. Proctor called for a roll call vote for Ms. House:

<i>Mr. Krovic – aye</i>	<i>Ms. Hodge – nay</i>
<i>Ms. House – aye</i>	<i>Mr. Jones - nay</i>
<i>Mr. Segina – aye</i>	<i>Ms. Woods – nay</i>
<i>Mr. Proctor – aye</i>	

Mr. Proctor called for a roll call vote for Keontay Hodge:

<i>Mr. Slade – nay</i>	<i>Ms. Hodge - aye</i>
<i>Ms. House – nay</i>	<i>Mr. Jones - aye</i>
<i>Mr. Segina – nay</i>	<i>Ms. Woods – aye</i>
<i>Mr. Proctor – nay</i>	

Ms. House was elected President Pro-Tem of the Council.

Motion made by Mr. Segina, seconded by Ms. House, to approve the Engagement Letter Agreement contracting Ryan Gonder, of McNees, Wallace, PC, as Solicitor for the Council be accepted. Motion passed unanimously.

Motion made by Mr. Segina, seconded by Mr. Slade, to appoint Michael M. Miller of Eckert Seamans LLP, as Solicitor for Police and Non-Uniform Negotiations. Motion passed unanimously.

Motion by Ms. Woods, seconded by Mr. Jones, to appoint Randy Watts, PE of Herbert, Rowland & Grubic, Inc., as the Borough's Engineer. Motion passed unanimously.

Motion made by Mr. Jones, seconded by Ms. Woods, that Aaron Curry continue employment as the Borough's Code/Zoning/Planning Officer. Motion passed unanimously.

Motion made by Mr. Segina, seconded by Ms. House, to appoint Eugene Vance as the Borough's Fire Chief. Motion passed unanimously.

Motion made by Ms. Segina, seconded by Ms. House, to appoint Andrew Mahalchick as the Borough's Assistant Fire Chief. Motion passed unanimously.

Motion made by Ms. House, seconded by Mr. Jones, to appoint Stephen Brubacher, Jr. at the Borough's Battalion Chief. Motion passed unanimously.

Motion made by Mr. Segina, seconded by Ms. Woods, that Conner Higgins be recognized as, and continue as, the Emergency Management Coordinator. Motion passed unanimously.

Motion made by Ms. House, seconded by Mr. Jones, to adopt Resolution 2022-R-01 appointing Stephen Shaver as the Vacancy Board Chair. Motion passed unanimously.

Motion made by Mr. Segina, seconded by Ms. House, for Council to officially adopt Robert's Rules of Order, 11th Edition, as the procedural guide, where applicable, used to conduct Council business. Motion passed unanimously.

Ms. Shambaugh presented Council with the 2022 Municipal Domestic Animal Protective Services Agreement for consideration and discussion. ***Motion made by Mr. Segina, seconded by Ms. Hodge, to approve the 2022 Municipal Domestic Animal Protective Services Agreement.*** After a brief discussion in which Chief Minium stated the Borough is not receiving the names of the owners of animals retrieved from the Humane Society, Chief Minium asked Mr. Gonder to reach out to the Humane Society regarding the proposed contract.

Motion made by Mr. Segina, seconded by Mr. Slade, to table the agreement for two weeks to have Mr. Gonder request the names be submitted to the Borough and if they do not provide them to hold payment. Motion passed unanimously.

Mr. Gonder presented Amendment #2 to the Borough of Steelton Police Pension Plan. He stated the amendment provides for police officers to buy back their military time. The amendment is retroactive to January 1, 2013.

Motion made by Ms. Segina, seconded by Mr. Jones, to approve Amendment #2 to the Borough of Steelton Police Pension Plan. Motion passed unanimously.

Mr. Gonder presented Ordinance 2022-01 Amending the Code of Ordinances, Chapter 16, Pensions to include verbiage from the Amendment #2 to the Police Pension Plan. ***Motion made by Mr. Segina, seconded by Mr. Jones, to approve Ordinance 2022-01. Motion passed unanimously.***

Mr. Gonder presented Resolution 2022-R-02 regarding the Borough of Steelton Police Pension Plan contribution for 2022. Mr. Gonder stated the resolution outlines the recommendation from Conrad Siegel, the Borough actuary for the Police Pension Plan, to keep the police contribution set at 5% for the year 2022. After a brief discussion, ***motion made by Ms. Segina, seconded by Ms. House, to approve Resolution 2022-R-02 for the Borough of Steelton Police Pension Plan contribution for 2022. Motion passed unanimously.***

Ms. Shambaugh presented the response to the Request for Proposal received for the Supplemental Services Contract for 2022. Ms. Shambaugh outlined the request for proposal and stated only one response was received, a proposal from the Center for Employment Opportunities (CEO). ***Motion made by Mr. Segina, seconded by Mr. Jones, to table until the Finance Committee has had an opportunity to review the response in conjunction with the 2022 Budget. Motion passed unanimously.***

Ms. Shambaugh presented the schedule for 2022 Borough Council meetings and requested approval to advertise the meeting list in the paper and on the Borough's website. Ms. Shambaugh explained this is normally done in December. With the December 20th meeting cancelled, she stated the January 3, 2022 meeting was advertised separately to meet all requirements of the Sunshine Act and is requesting the ability to advertise the remainder of the meetings. ***Motion made by Ms. Hodge, seconded by Mr. Segina, to authorize Ms. Shambaugh to advertise the 2022 Borough Council meeting schedule. Motion passed unanimously.***

Public Comments

Emuel Powell Jr. asked about accumulating trash at the intersection of Lincoln Street and along Cameron Street, specifically in the 400 block. Mr. Curry explained the proper procedure for permitting and issuing citations within the Borough ordinances.

Mr. Powell also stated a street should be named after the ex-mayor, Maria Marcinko since she was the first female mayor. Mr. Proctor stated the Borough would find something appropriate to honor Ms. Marcinko's good work. He discussed a possible plaque honoring all previous Mayors who served.

Council Concerns

Ms. Woods thanks everyone who supported her and stated she will continue to do work and help the Borough with integrity and transparency.

Mr. Jones thanked everyone for coming to the meeting and for being patient throughout the pandemic. He stated the community's support helps make it possible for Borough Council to get things done.

Ms. House thanked everyone. She congratulated all new and existing members of Council who won their elections.

Ms. Hodge congratulated all members who were sworn in. She also congratulated leadership on their roles. She stated she plans to keep doing what she has always done. She stated she will not back door anyone and she will not make deals on the side to further her agenda. She stated the committees need the support of all of Council, not just the members.

Ms. Hodge congratulated Ms. House stating she stabbed a lot of backs to get what she has. She stated she respects Messers. Proctor and Segina. She told Mr. Slade, you did exactly what you were elected to do.

She told everyone, don't think this is a slight toward me. She thanked Mayor Dent on her win.

She stated we all need to work together. She stated no one can do it alone. She thanked everyone who supported her. She stated we [Council] needs to support the community and each other because they deserve it.

Mr. Slade thanked everyone for their support. He stated he is a lifelong Steeltonian and has no agenda except to help the Borough.

Mr. Gonder congratulated Brian Proctor and Natasha Woods on their re-election. He congratulated new council member Willie Slade, new Mayor Ciera Dent and the new tax collector Mary Carricato.

Ms. Shambaugh congratulated everyone who was sworn in tonight and welcomed the new members. She stated she has either talked to, emailed or texted everyone and looks forward to working together in the future.

Ms. Bowers congratulated the new Mayor. She stated she will be working with the Codes Department on trash and that she is here to help out wherever needed.

Mr. Segina congratulated Ciera Dent, Natasha Woods, Brian Proctor and Willie Slade for their swearing in.

Mr. Proctor thanked everyone for coming out to the meeting. He told Natasha, Willie and Ciera is takes a lot to be on the ballot. He stated he wants to piggy-back on what Ms. Hodge said about working together moving forward. He congratulated Ms. House on her new title. He finished with the run isn't over, it is just starting and he appreciates everyone.

Ms. Dent thanked everyone for their support, love and prayers. She stated there will be a learning curve and she said it feels like she has jumped into the water with sharks. She stated she

has no ulterior motives and although she was not born in Steelton she was raised here and her children attend Steelton Highspire school district. She stated we are not here to make friends but to bring about change.

She stated she was elected for a reason and intends to bring about the betterment of the community. She stated residents have the ability to take the power back. Congratulations to everyone – I am ready to serve and ready to get on.

Motion made by Mr. Segina, seconded by Ms. House, to adjourn the meeting. Motion passed unanimously at 7:34 pm.

Respectfully submitted,

Anne Shambaugh, Borough Manager