

STEELTON BOROUGH COUNCIL MEETING MINUTES

February 22, 2022

Present:

Mike Segina, Vice President
Denae House
Keontay Hodge
William Jones
Willie Slade
Natashia Woods

Ciera Dent, Mayor
Ryan Gonder, Solicitor
Anne Shambaugh, Manager
Anthony Minium, Police Chief
Gene Vance, Fire Chief
Aaron Curry, Codes Director

Absent with Cause: Brian Proctor.

Vice President Segina opened the meeting at 6:32 p.m. Mayor Dent led the group in a Moment of Silent Reflection. Ms. Shambaugh called roll.

Mr. Segina requested the approval of minutes from the February 7, 2022 meeting be tabled until the next meeting due to issues with the recording.

Public Comments on Agenda items only: There were no public comments at this time.

Swearing In of Police Officer Tyrai Anderson

Mayor Dent swore in Steelton's newest Police Officer – Tyrai Anderson in front of family, friends, members of the community and Borough Council. Mayor Dent welcomed Officer Anderson to the Borough and excitedly noted "This is my first swearing in."

Officer Anderson thanked his family, friends, Steelton Borough Council and the community. He is excited to be here and work with the current slate of officers. He hopes to help shift the culture and hopes for a safe career.

Motion made by Mr. Jones, seconded by Ms. Woods, to accept the January 2022 schedules of billing, requisitions, and change orders as presented. Motion passed unanimously.

Department & Committee Reports:

Fire Department and Ambulance presented a written report.

Chief Vance discussed the request to purchase a transmitter and 4 remotes to assist in controlling the new light at the Fire Station. Mr. Segina stated Ms. Shambaugh provided a quote to Chief Vance which was included in your packets. After a brief discussion, ***motion made by Mr. Jones, seconded by Ms. House, to approve the purchase of a transmitter and 4 remotes at the cost of \$1,000 which includes installation. Motion passed unanimously.***

Chief Vance requested approval to install additional security cameras in the fire station.

Motion made by Mr. Slade, seconded by Mr. Jones, to approve the installation of additional security cameras in the fire station. Motion passed unanimously.

Police Department submitted a written report.

Codes Department presented a written report.

Public Works report presented by Ms. Shambaugh.

Parks and Recreation Committee – There was no report.

NEDC Committee – There was no report.

Stormwater Committee – Ms. Woods stated the committee met 2 weeks ago and at the next meeting will discuss a timeline for the implementation of the Storm Water Authority. She stated the next Stakeholder meeting will be March 1 and the next Storm Water Committee meeting will be March 8, 2022.

Mayor's Report – Mayor Dent stated there is a problem with the internet at the Police substation and asked Chief Minium to explain. Chief Minium stated Borough Council approved the cost of installing internet services at the substation at a cost of \$100/month or \$1200 annually. Chief stated the Borough could not get a quote within those parameters but did purchase an AT&T hotspot for \$36.99 per month.

Chief Minium also explained they received 2 quotes for the conversion of the holding cell into an interview room. One quote was for \$13,000 and the other was for \$9,999. Mr. Jones asked why the Borough is entertaining spending money to build a room. Chief Minium stated there are several options that are free including moving Ms. Paul into the office with Ms. Powell and Ms. Carroll as well as moving the tax collector to the 3rd floor and converting the current tax office into the interview room.

Ms. Shambaugh stated as Borough Manager, she made the original decision to convert the tax office into the interview room; however, Mr. Proctor overturned that decision after the January 3, 2022 meeting. Mr. Segina asked how quickly the move could be made and Ms. Shambaugh stated CEO could begin to move files, etc. the next day.

After a discussion regarding the expenditure of funds to create a new room or retrofit an existing office, ***motion made by Mr. Jones, seconded by Mr. Slade, to move the tax collector to the 3rd Floor and convert the tax office into the Police interview room. Motion passed 5-1 with Mr. Segina voting no.***

Borough Manager's Report – Ms. Shambaugh did not have a report.

Motion made by Mr. Jones, seconded by Ms. House, to approve the Department and Committee reports as presented. The motion passed unanimously.

Unfinished Business:

Ms. House stated the personnel committee met to discuss advertising for another General Operator position in the Public Works Department.

Motion made by Ms. House, seconded by Mr. Slade, to advertise for a General Operator position in the Public Works Department. Motion passed unanimously.

Mr. Gonder presented Resolution 2022-R-4 for the dissolution of a handicapped parking space at 359 Locust Street.

Motion made by Ms. Woods, seconded by Mr. Slade, to approve Resolution 2022-R-4 for the dissolution of a handicapped space at 359 Locust Street. Motion passed unanimously.

Mr. Gonder presented Resolution 2022-R-5 for the approval of a new handicapped parking space at 329 Locust Street.

Motion made by Mr. Jones, seconded by Ms. Woods, to approve Resolution 2022-R-5 for the approval of a new handicapped parking space at 329 Locust Street.

Motion made by Mr. Jones, seconded by Mr. Slade, to add Resolution 2022-R-6 to the agenda. Motion passed unanimously.

Mr. Gonder presented Resolution 2022-06 for the approval of a new handicapped parking space at 355 Locust Street.

Motion made by Mr. Jones, seconded by Mr. Slade, to approve Resolution 2022-R-6 for the approval of a new handicapped parking space at 355 Locust Street. Motion passed unanimously.

New Business:

Mr. Gonder presented Resolution 2022-R-7 for Documents to be destroyed according to retention requirements.

Motion made by Ms. Woods, seconded by Mr. Slade, to approve Resolution 2022-R-7 Documents to be destroyed according to retention requirements. Motion passed unanimously.

Communications:

Mr. Segina noted the following correspondence had been received by the Borough:

- Sheriff Sale Listings initiated by the School District

- Change in Assessment for 206 Ridge Street
- Downstream Notification from the Ames Companies
- UGI Utilities Permitting Letter

Public Comments:

Donna Sherry, 329 S 4th Street – Stated her house was up for Sheriff Sale in December 2020 and she did not know about it. She stated there was an agreement with Portnoff and confusion between what was the Borough's and what was the County's. She stated Ms. Hodge was very helpful in resolving the situation but asked for assistance to the residents in understanding the difference between the Borough taxes and those for the County.

Mr. Powell, 321 Lebanon Street – Mr. Powell discussed the need to widen Lincoln Street and reiterated the Borough received a grant for the work years ago but the money was transferred to a different project. He stated the road has not been addressed and it needs to be. Mr. Slade asked Council if we could get a study done to assess the cost to widen Lincoln Street. Mr. Segina requested HRG be asked to provide a quote for Lincoln Street assessment. Then after further discussion, Mr. Segina asked the Borough Manager and request the cost for HRG to provide a quote for an assessment on the widening of Lincoln Street.

Council Concerns:

Ms. Woods thanked the community for coming out to the meeting. She congratulated Officer Anderson and welcomed him to the Borough.

Mr. Jones thanked everyone for attending the meeting and thanked the new Officer for selecting the Borough.

Mr. Slade thanked everyone for attending. He welcomed the new Police Officer.

Ms. Hodge thanked all for attending the meeting. She thanked Mr. Powell for putting Council on blast for continuing to say we will do something but not doing it.

Ms. Shambaugh stated there is a Planning Commission meeting Wednesday, March 2 at 6:00 pm

Mayor Dent did not have any concerns.

Ms. House thanked everyone for attending. She thanked Chief Minium for his hard work and efforts in the community. She told her fellow council members to take charge of their committees and move forward with your plans. She stated we were all elected and we do not have to wait for permission to do our jobs.

Mr. Segina notified Council of Mr. Richard Moore's passing. He stated he was an asset to the community who will surely be missed. He stated as a result of his passing, there will be a vacancy on the Planning Commission if there is any interest in the community. Mr. Segina instructed Ms. Shambaugh to send flowers or something appropriate based on the obituary.

Moved by Mr. Jones, and seconded by Ms. House, the Council move into Executive Session at 7:44 pm. The motion passed unanimously.

Motion made by Mr. Jones, seconded by Mr. Slade to move back into Regular Session at 9:45 pm. Motion passed unanimously.

Other Business:

Motion made by Mr. Slade, seconded by Ms. Woods, to advertise A-131 amending the Civil Service. Motion passed unanimously.

Adjournment:

Motion made by Mr. Jones, seconded by Ms. House, to adjourn the meeting at 9:46 pm. Motion passed unanimously.

Respectfully submitted,

Anne Shambaugh, Secretary