

STEELTON BOROUGH COUNCIL AGENDA

September 19th, 2022

Call Meeting to Order: President Proctor

Pledge of Allegiance: President Proctor

Moment of Silence: Mayor Dent

Council Meeting Roll Call: Brian Proctor

Notification of Executive Session (if needed)

Approval of minutes from previous meeting: August 15th, 2022

Additions to Agenda (if needed)

Public Comments for Agenda Items Only

**Approval of schedule of billing, requisitions,
and change orders as presented for:** August 2022

Department & Committee Reports – August 2022:

Fire Department and Ambulance (Written Report)
Police Department (Written Report)
Codes Department (Written Report)
Public Works (Oral and Written Statistical Reports)
Parks and Recreation Committee (Oral Report)
NEDC Committee (Oral Report)
Storm water Committee (Oral Update)
Mayor's Report (Oral Report)
Borough Manager's Report (Oral Report)

Approval of August 2022 Reports as Presented

Engineer's Report:

Mr. Randy Watts, Engineer, HRG August 2022 Engineer's Report

Action Items: None

Unfinished Business:

Natashia Woods	Acceptance of Resignation and Approval of Separation Agreement with Anne Shambaugh
Ryan Gondor	Approval of Side Letter Agreement with AFSCME Council 90
Erica Wible	Request approval to accept the amended DCIB-G loan in the amount of \$5,361,000.
Erica Wible	Approval of Ordinance 2022- Authorize and Direct the Incurring of Nonelectoral Debt Through the Issuance of a General Obligation Note, Series of 2022
Michael Segina	Request approval to Purchase Leaf Collector from Stephenson Equipment, Inc. in the amount of \$57,136.00.
Ryan Gonder	Approval of Resolution 2022-R- Adoption of the 2021 Dauphin County Hazard Mitigation Plan
Michael Segina	Approval of Expenses.
Ciera Dent	Discussion on status of repair of water penetration at Steelton Fire House.
Natashia Woods	Approval to Advertise Stormwater Management Ordinance
Natashia Woods	Approval of Intergovernmental Cooperation Agreement for The Creation and Implementation of The Dauphin County Regional Water Resource Enhancement Program
Denae House	Updates of Giant Grant / Park

New Business:

Michael Segina	Approval to pay invoice to Keystone Pump & Power LLC in the amount of \$15,820.39.
Michael Segina	Approval to pay invoice to Ram Industrial Services LLC in the amount of \$2,197.00
Michael Segina	Request to waive sewer penalties for 2 S Front St, 4-8 S Front St, 12 S Front St.
Willie Slade	Approval of Resolution 2022-R-Appointment of Julianna Paoletti to the Steelton Planning Commission.
Ciera Dent	Letter of Support Salvation Army
Willie Slade	Approval to Advertise Ordinance Open Burn Amendment.
Michael Segina	Approval of 2023 Minimum Municipal Obligations

Correspondence:

Pennsylvania American Water Company	<i>Intent to apply for PADEP permits.</i>
Senator Christopher Gebhard	TSTG Grant Information
George Connor	2023 CDBG and HOME Investment Partnership Program
Dauphin County	Notices of Change in Assessment
City of Harrisburg	Trash Letter to be sent to Residents

Public Comments:**Council Concerns:**

Executive Session:

Personnel related issues.

Other Business:

Natashia Woods

Request to add agenda items related to personnel discussions (If needed).

Adjournment:

STEELTON BOROUGH COUNCIL MEETING MINUTES

September 19th, 2022

Present:

Brian Proctor, President
Michael Segina, Vice President
Denae House, Pro Tem
Keontay Hodge
William Jones
Willie Slade
Natashia Woods
Ciera Dent, Mayor

Anne Shambaugh, Manager
William Shaub, Interim Police Chief
Gene Vance, Fire Chief
Randy Watts, Engineer
Ryan Gonder, Solicitor
Susan Yocum, Solicitor

Absent: None.

President Proctor opened the meeting at 6:35 p.m. Mayor Dent led the group in a Moment of Silent Reflection. Roll was not called; however, those in attendance are listed above.

President Proctor stated that an Executive session had been held just prior to tonight's meeting to discuss legal matters and personnel issues.

Mr. Proctor asked for a motion to approve the minutes as presented. Mr. Segina noted that the minutes from the last meeting are still being worked on and asked to table the item at this time.

Public Comments on Agenda items only: There were no public comments at this time.

Mr. Proctor asked for a motion for approval of schedule of billing, requisitions, and change orders as presented for August 2022.

Motion made by Mr. Segina, seconded by Mr. Jones to approval of schedule of billing, requisitions, and change orders as presented. Motion passed unanimously.

Department & Committee Reports – August 2022:

Fire Department and Ambulance

A written report was presented, Chief Vance had nothing to add.

Police Department

A written report was presented, Interim Chief Shaub had no additions.

Codes Department

A written report was presented, Code Enforcement Officer Mr. Curry had no additions.

Public Works

A written report was presented.

Stormwater Committee

Ms. Woods stated there was a meeting schedule for Thursday and there will be items to bring to council after.

Mayor's Report

Mayor Ciera Dent updated Council on the following events that took place: Steelton Fest, Kids Fest, Car Wash for the Seniors, Community Clean up sponsored by Junk Busters and Dirty Dawgs, Grand opening of Rich Life, and veteran award ceremony Corporal Thomas Mosley.

NEDC

Nothing.

Parks and Recreation

Nothing

Motion made by Mr. Segina, seconded by Ms. Woods to accept the department reports as presented. Motion passed unanimously.

Engineer's Report

Mr. Watts presented the September 2022 Engineer's Report to Council.

Mr. Jones asked Mr. Watts the status of the Bailey Street Playground repaving. Mr. Proctor reminded Mr. Jones of the project and the status of who should be completing the work. Mrs. Houses stated she was unaware we had made the final payment. Mr. Proctor said the final payment to Acer Paving was approved by Council contingent on them returning and completing the corrections. Mr. Proctor Stated Mrs. House would reach out to Acer Paving on a status update.

Motion made by Mr. Segina, seconded by Mr. Jones to accept the Engineer's report as presented. Motion passed unanimously.

Unfinished Business:

Ms. Woods presented the Resignation and Approval of Separation Agreement with Anne Shambaugh to Council.

Motion made by Mr. Segina, seconded by Mr. Slade, to approve the Resignation and Approval of Separation Agreement with Anne Shambaugh.

Mr. Proctor Stated a Roll Call vote would take place:

Brian Proctor - Yes

Michael Segina - Yes
Denae House – Abstain
Keontay Hodge - No
Natashia Woods – Abstain
William Jones – Abstain
Willie Slade – Yes

There were question to if the motion passed, Mr. Gonder stated that a majority of council was needed to approve the motion and the motion should fail to pass.

Mr. Gonder presented the Approval of Side Letter Agreement with AFSCME Council 90 to Council. Mr. Proctor asked Susan Yocum to provide an update on the side letter to council. Ms. Hodge asked if this was the side letter sent to AFSCME in November of 2021. Mrs. Yocum said it was with changes related to the time that had passed.

Motion made by Mr. Jones, seconded by Mrs. House to approve the Approval of Side Letter Agreement with AFSCME Council 90. Motion passed unanimously.

Erica Wible presented Council with a Request approval to accept the amended DCIB-G loan in the amount of \$5,361,000. Zack Willard form public financial management presented the DCIB loan to Council which is authorized through the Dauphin County Land Bank. The load would be subsidized by Dauphin County which will make the rate 1.74% fixed over 20 years. Dauphin County is utilizing gaming grant money to subsidized the loan.

Ms. Hodge asked a question if the subsidized portion was for the life of the load. She asked what was the time from to use the money. Erica stated it was subsidized for the life of the load and the Borough had 3 years to start expending funds.

Mrs. Wible presented the Ordinance Authorize and Direct the Incurring of Nonelectoral Debt Through the Issuance of a General Obligation Note, Series of 2022.

Mrs. Yocum said she had revied the documents and they are in order for approval.

Ms. Hodge questioned about a sundown section. Mrs. Wible said this was specifically for the listed projects and a new ordinance would be needed to change projects where the money was to be allocated.

Motion made by Ms. Hodge, seconded by Mr. Jones, to accept the amended DCIB-G loan in the amount of \$5,361,000. Motion passed unanimously. A roll call vote was asked for:

Brian Proctor - Yes
Michael Segina - Yes
Denae House -Yes
Keontay Hodge - Yes
Natashia Woods – Yes
William Jones – Yes

Willie Slade – Yes

President Proctor turned the gavel to Vice President Segina.

Motion made by Mr. Slade, seconded by Ms. Hodge, to approve Ordinance 2022-05 Authorize and Direct the Incurring of Nonelectoral Debt Through the Issuance of a General Obligation Note, Series of 2022. A roll call vote was asked for:

Brian Proctor - Yes

Michael Segina - Yes

Danae House -Yes

Keontay Hodge - Yes

Natashia Woods – Yes

William Jones – Yes

Willie Slade – Yes

Mr. Segina presented Council with Request approval to Purchase Leaf Collector from Stephenson Equipment, Inc. in the amount of \$57,136.00. He stated this was a costar purchases and the cost would come from the recycling grant. Mr. Bejelka provided an updated on the leaf machine and stated it would be a great help to the Public Works Department.

Mr. Jones asked if this is the reason the sweeper is always broke. He asked if this would help with the longevity of the street sweeper. Mr. Bejelka agreed.

Ms. Hodge asked about the cameras for the sewer lines inspection. She withdrew her question after stating that she knew sewer camera for line inspection were worthless.

Motion made by Mr. Jones, seconded by Mr. Slade, to accept the approval to Purchase Leaf Collector from Stephenson Equipment, Inc. in the amount of \$57,136.00. Motion passed unanimously.

Mrs. House thanked Mr. Bejelka for all the work he does in public works.

Vice President Segina turned the gavel to President Proctor.

Mr. Gonder presented Approval of Resolution 2022-R-14 Adoption of the 2021 Dauphin County Hazard Mitigation Plan.

Motion made by Mr. Segina, seconded by Mr. Slade, to approval of Resolution 2022-R-14 Adoption of the 2021 Dauphin County Hazard Mitigation Plan.

Mrs. House questions if the plan would be amended to reflect for the borough needs. Mr. Segina stated this is the Dauphin County plan for Hazard Mitigation withing the Borough.

Motion passed unanimously.

Mr. Segina presented Council with several purchased for approval of items that needed paid but with no staff having authorization or willing to sign the purchase orders.

After a brief discussion, Motion made by Mr. Slade, seconded by Ms. Woods, to approve the presented expenses. Motion passed unanimously.

After the vote Ms. Hodge changed her vote to Abstain.

Mayor Dent asked on the status of repair of water penetration at Steelton Fire House. She stated this has been an ongoing issue that needs to be resolved so the water damage does not continue.

Fire Chief Vance gave an update on the status.

Ms. Hodge asked Mr. Watts if this was a problem related to a project in prior years. She stated this should have been resolved with the last project. Mr. Watts asked if any of their recommendations were done.

Ms. Hodge stated the Public Works and Engineers need to get together to fix the issue.

Mr. Segina said that from his observation the water issue is related to surface water runoff and hot ground penetrating water covered by the previous project. Mr. Watts agreed with the assessment.

Mr. Watts recommended that Public Works and HRG meet onsite to develop a solution. Mr. Watts was not aware if their previous recommendation were implemented yet.

The mayor stated her concern was to continue to spend money on solutions that are not working. She asked if it was beneficial to hire another company to resolve the issues.

Mr. Segina provided an update on the history of the waster issues related to the rear of the firehouse.

Additional discussion on the possible solutions continues.

Mr. Proctor stated that Council was getting tired of hearing about this issue and asked Mr. Watts to work with the staff to get this resolved.

Ms. Woods asked for the approval to Advertise Stormwater Management Ordinance. Tyler Erb from HRG proved an overview to council on the Ordinance.

President Proctor turned the gavel to Vice President Segina.

Mayor Dent asked when the Storm Water fee would be going into effect. Mr. Erb stated this ordinance is not related to the storm water fee, but the storm water fee would be implemented soon once the Authority has their first meeting and adopts a rate structure.

Ms. Woods said there would be an update next month on this topic.

Motion made by Mr. Jones, seconded by Mrs. House, to approve the Advertisement of the Stormwater Management Ordinance. Motion passed unanimously.

Ms. Woods presented for approval the Intergovernmental Cooperation Agreement for The Creation and Implementation of The Dauphin County Regional Water Resource Enhancement Program. Ms. Woods stated that this has been presented to Council several times. Mr. Gondor provided updates where revisions were made based on having concerns on what was considered founding municipalities were. All issues were resolved. Also, there will be additional agreements moving forward prior to incurring additional financial obligations.

Mr. Erb said that the borough would be buying into a project in Londonderry township but will allow the borough to meet their permit requirements at a significant discount to performing the work inside the borough.

Ms. Woods asked how many municipalities are participating. Mr. Erb stated he believes 7.

Vice President Segina turned the gavel to President Proctor.

Motion made by Mr. Jones, seconded by Mrs. House, to approve the Intergovernmental Cooperation Agreement for The Creation and Implementation of The Dauphin County Regional Water Resource Enhancement Program and Appendix A. Motion passed unanimously.

Mrs. House provided an update on the Giant grant and stated that the equipment was ordered. Mr. Proctor asked is Council had approved to ordering of the equipment. Mrs. House stated she believed we did. Mr. Proctor stated it has not been done. Mrs. House stated she would have to review the minutes as she believes it was approved. Mr. Proctor asked how much the equipment was. Mrs. House stated \$46,611.44. Mr. Segina stated this was a costar purchase. Mr. Proctor stated at it could be up to \$75,000 to install the equipment.

Ms. Hodge and Ms. Woods question the cost to install. Mr. Proctor said it could be \$50,00 but until we get the information he was providing an estimate. Ms. Woods asked about the location. Mrs. House stated it would be at Municipal Park.

Discussion on the location was discusses. Mr. Proctor stated its would be possible behind the parking lot if an easement can be obtained.

Question related to the timeframe were asked. Mrs. House stated the time was very close.

Motion made by Mr. Segina, seconded by Mr. Jones, to approve the purchase of the Playground equipment in the amount of \$46,611.44. Motion passed unanimously.

New Business:

Mr. Segina presented an invoice to Keystone Pump & Power LLC in the amount of \$15,820.39 for approval. The invoice is related to the force main repair.

Motion made by Mr. Jones, seconded by Ms. Woods, to approve the invoice to Keystone Pump & Power LLC in the amount of \$15,820.39. Motion passed unanimously.

Mr. Segina presented an invoice to Ram Industrial Services LLC in the amount of \$2,197.00 for approval. The invoice is related to check valve rework at a pump station.

Motion made by Mr. Jones, seconded by Ms. Woods, to approve the invoice to Ram Industrial Services LLC in the amount of \$2,197.00. Motion passed unanimously.

Mr. Segina presented a request to waive sewer penalties for 2 S Front St, 4-8 S Front St, 12 S Front St. The owner Mr. Fine is requesting penalty relief if the balance is paid in full. He is looking to get the Borough Lien removed. The total bill without penalties \$3,946.26. The waiver request is for \$1,211.01.

Motion made by Ms. Woods, seconded by Mrs. House, to approve the request to waive sewer penalties for 2 S Front St, 4-8 S Front St, 12 S Front St in the amount \$1,211.01. Motion passed unanimously.

Mr. Slade present Resolution 2022-R-15 Appointment of Julianna Paoletti to the Steelton Planning Commission.

Ms. Woods asked if this was advertised as an open board position. Mr. Segina stated that during a previous council meeting he informed council that Mr. Moore had passed away which left a vacancy on the Planning Commission. It is also listed on the Borough website on the homepage.

Ms. Hodge question why Mr. Slade brought this to the floor as he works for the School District and is elected as a Council Member and thinks this is something he should stay away from and that he might not realize or did and not just care.

Mr. Slade stated that anyone that knows him knows he is honorable. He stated this task was assigned to he so he was performing the task of presenting the resolution. Mr. Segina stated is was listed on the agenda under Mr. Slade as he is the Chair of the Codes Committee on which this topic falls under. Ms. Hodge stated that was true. Ms. Hodge is trying to understand because Council takes a vow to not do anything that seems beneficial, so if it was her she would have to abstain from the vote. Mr. Slade stated he didn't vote yet, just presented to Council. Ms. Hodge stated he hadn't but brought it up and before he put himself in another situation, but maybe she is being presumptuous. Mrs. Hodge was trying to make sure he didn't.

Mr. Slade stated that the school board and the planning commission are two total separate entities and the Borough and the School District are two separate entities and he doesn't see why this would be an issue.

Ms. Hodge asked that he didn't see a correlation. Mr. Slade said no.

***Motion made by Ms. Hodge, seconded by Mr. Woods, to approve Resolution 2022-R-15.
Motion passed unanimously.***

Ms. Hodge requested a recall on the vote of the agenda item Resignation and Approval of Separation Agreement with Anne Shambaugh.

Mr. Proctor asked Ms. Woods to re-present the agenda time to Council.

Motion made by Ms. Woods, seconded by Ms. Hodge, to approve the Resignation and Approval of Separation Agreement with Anne Shambaugh.

***Brian Proctor - Yes
Michael Segina - Yes
Danae House – Abstain
Keontay Hodge - Yes
Natashia Woods – Yes
William Jones – No
Willie Slade – Yes***

Motion Approved

Mayor Dent a letter of Support Salvation Army for a grant the children's home foundation.

Motion made by Mr. Slade, seconded by Mr. Jones, to approve a letter of Support Salvation Army.

Ms. Woods asked if this was a gaming letter of support or a general letter of support. Mayor Dent stated it was a general letter of support.

Motion passed unanimously.

Mr. Slade present for approval the advertising of an Ordinance to amend Open Burn Ordinance.

Motion made by Mr. Slade, seconded by Mr. House, to approve for the advertising of an Ordinance to amend Open Burn Ordinance.

Mr. Jones asked the changes were in the ordinance. Mr. Proctor stated this Ordinance will allow Open Burning in certain circumstances in the Borough.

Motion passed unanimously.

Mr. Segina presented for approval the 2023 Minimum Municipal Obligations.

Motion made by Mr. Segina, seconded by Mrs. House, to approve the 2023 Minimum Municipal Obligations. Motion passed unanimously.

Correspondence:

Pennsylvania American Water Company, Intent to apply for PADEP permits.
Senator Christopher Gebhard, TSTG Grant Information
George Connor, 2023 CDBG and HOME Investment Partnership Program
Dauphin County, Notices of Change in Assessment
City of Harrisburg, Trash Letter to be sent to Residents

Public Comments:

Cheryl Powell, 321 Lebanon Street – Questioned what needed to be completed now that Mrs. Shambaugh is no longer with the Borough. Mrs. Woods explained that the duties would be distributed among council members and internal staff.

Mrs. Powell asked how soon would the Borough Manager position announced for hire. Mrs. Woods said the personnel committee will be working on a process for hiring the position.

Emuel Powell, 321 Lebanon Street – Question why grass on Adams Street is 6ft tall. Mr. Proctor said the property in question is owned by Dauphin County and he would reach out to get the grass cut.

Mr. Powell asked about water access not capped in the middle of the street at Bessemer and Lebanon Street. He had called PA America six months ago but no one has resolved the issues. Mr. Proctor said he would reach out and see what the status is.

Mr. Powell asked about the junk yard in town and the man is digging holes in the yard and burying trash at night. Ms. Hodge asked if it's happening in Steelton or Swatara. Mr. Proctor said the Borough was working on the problem. Mr. Curry said the issue is the home is in Steelton, but the land where the trash is being dumped is in Swatara Township. He is working with Swatara Township, but they will be reaching out after they complete rental inspections they are working on.

Council Concerns:

Mr. Slade

A reminder that the Borough, Highspire Borough, and the School district are working to start the Intergovernmental meetings.

Ms. Woods

Thanks everyone for coming. Thanked the Public Works Department and Fire Department for allowing the Borough to use their chairs on Saturday for the Veterans event. Thanked the Legion Post #420. Thanked the public for bearing with us as there was a lot of items tonight to handle and thanked for coming.

Ms. Hodge

It was good to see everyone who came out tonight and be active in the community. Recommended to Council to purchase Robert Rules of Order and Masons Manual as it relates to ethical violations. She stated we have lost some extremely valuable employees lately as far as professionalism and character. Hopefully we can get some things fixed and move forward in the Borough. She said she was not here at the last meeting that were about to vote on for hearsay, but what she did hear was very disrespectful and unbecoming and that someone should not gavel out the meeting because they hear something they don't like. She calls on Mr. Proctor to Lead in the future and to not allow that happen to another staffer again. Don't allow people to disrespect one another. She apologies to Mrs. House on record for what she dealt with.

Mr. Jones

Thanks everyone for coming out. Asked Interim Chief Shaub if ticketing for street sweeping is still happening. Interim Chief Shaub said that they were.

Mrs. House

Thanks everyone for coming out. Thanked Mrs. Hodge for speaking up and wanted to apologies to everyone who had to witness it. Thanks Ms. Natasha Woods for all the hard work she has done during the transition. Thanks Terry Carrol who does a lot of work during the transition.

Mr. Gondor

No Comments

Mayor

Thanks everyone for coming out. She said she has been in office for 8 months now and it has been different, and a lot has been going on. She is in a place where we all a lot of work that needs to be done. Wants to address that when she is in the community and hear about private communications from Councils Executive sessions. Her and Interim Chief Shaub's character have been thrown under the bus because of the way she has been handling things. She just wants everyone to know we are doing everything we can when it comes to our police department. There are two officers on call, and if something happens that are higher, things like tickets and other lower calls they must back each other up so that residents and her officers are safe.

Mayor Dent stated that there are people who are doing the work, and people who aren't doing the work. She has been sitting back and being observant. Although we may see another side in the future because there are some who need to step up and there are some who need to start attending meetings and committee meeting. These are the same people who make the most noise. Day in and out she went into this office to help the borough and the people.

Mayor Dent wanted to address Mrs. House because she insulted her. Mayor Dent stated Mrs. House has said that she has peopled fooled. Its frustrating because she does everything in her power that the residents and the borough are taken care of. It frustrates her when he character is questioned because she knows she is doing the work.

Mrs. House stated that's how she felt when she questioned her character.

Mayor Dent continued that she is doing what she to better the community and have respect for every council member.

Mayor Dent thanked Interim Chief Shaub for putting the health fair together in Cole Crest. Thanked Mrs. Woods for putting together the Veterans event. Thanked Mrs. Terry for coming out.

Mr. Segina

Thanked everyone for coming out for this long meeting and a long agenda but we were able to get some important tasks done tonight, some of which that had been waiting for a long time.

Mr. Proctor

Thanked everyone for coming out. Thanked Ms. Woods and Mr. Segina for pulling all this information together. There is a lot of stuff going on behind the scenes and they have been taken care of it. Mr. Proctor stated he tries to stay out of it so there is no bias. He lets Ms. Woods fo her thing and they speak from time to time. They voice concerns together and disagree at times, but he puts a lot on her plate and wants to thank her and everything she does.

Motion made by Mr. Segina, seconded by Mrs. Woods, to enter Executive session for personnel issues reasons at 8:28pm. Motion passed unanimously.

Motion made by Mr. Segina, seconded by Mrs. Woods, to return form Executive session for personnel issues reasons at 9:02pm. Motion passed unanimously.

Motion made by Mr. Hodge, seconded by Mrs. Woods, to accept the resignation for Officer Dory Martin October 23rd, 2022. Motion passed, Mrs. House abstained.

Motion made by Mr. Jones, seconded by Mrs. Woods, to adjourn at 9:04pm. Motion passed unanimously.

Respectfully submitted,