

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**

February 6th, 2023

Present:

Michael Segina, Vice President
Denae House, Pro Temp
Natashia Woods
Willie Slade
Vanessa Bowers
Ciera Dent, Mayor

Jack Gombach, Interim Borough Manager
Ryan Gonder, Solicitor
Randy Watts, Engineer, HRG
Aaron Curry, Codes Enforcement Officer
Jeff Baltimore, Public Works Director
William Shaub, Interim Police Chief
Gene Vance, Fire Chief

Absent: Mr. Proctor (with cause), Mr. Jones.

Vice President Segina opened the meeting at 6:30 p.m. with the Pledge of Allegiance. Mayor Dent led the group in a Moment of Silent Reflection.

Roll was not called; however, those in attendance are listed above.

Additions to Agenda (if needed):

None

Public Comments on Agenda items only:

No comments were made.

Approval of minutes from the previous meeting:

None

Engineer's Report:

Mr. Watts presented his monthly written report to council and asked if council had any questions.

Mr. Watts highlighted the need to repair the damaged Spruce Street guardrail and retaining wall. Mr. Watts explained a car accident had damaged the guardrail and overtime the retaining wall which was also damaged has become worse. Mr. Gombach explained that the borough had received an insurance settlement for the guardrail, but since the motorist was only insured for \$10,000 the Borough only received roughly \$8,000.

Mr. Watts stated he had obtained two quotes for repair. One for the rail at \$11,860 of the guardrail and a second for the retaining wall for \$15,980.

Motion made by Ms. Woods, seconded by Mr. Slade to table the quotes for the Spruce Street guardrail repair. Motion passed unanimously.

Motion made by Mr. Slade, seconded by Ms. Woods to accept the Engineers Report as presented. Motion passed unanimously.

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Unfinished Business:

None

New Business:

Mr. Gonder presented for approval, Ordinance 2023-1 for a stop sign at Juneberry and S. 2nd Street.

Motion made by Ms. Woods, seconded by Mrs. House to approval of Ordinance 2023-1. Motion passed unanimously.

Mr. Gondor presented for approval, Resolution 2023-R-5, which enables the Borough to destroy documents according to the retention requirements.

Motion made by Mr. Slade, seconded by Ms. Woods to approval Resolution 2023-R-5. Motion passed unanimously.

Chief Shaub presented for approval allowing Penn State Health's annual Flu Shot Clinic on October 21st, 2023.

Motion made by Mr. Slade, seconded by Ms. Woods to approval allowing Penn State Health's annual Flu Shot Clinic on October 21st, 2023. Motion passed unanimously.

Chief Shaub presented for approval Resolution 2023-R-5 establishing handicap parking spaces at 317 Ridge Street, 317 Swatara Street, 336 Bessemer Street..

Motion made by Ms. Woods, seconded by Mr. Slade to Resolution 2023-R-5. Motion passed unanimously.

Chief Shaub presented for approval the purchase of a new 2023 Chevy Tahoe police vehicle in the amount of \$56,674.15. Chief Shaub said this had been budgeted and reviewed recently by the Finance Committee. Mr. Segina affirmed that finance committee did discuss at the last meeting and is recommending the purchase.

Motion made by Mr. Slade, seconded by Ms. Woods to approval purchasing a 2023 Chevy Tahoe from B. Moyer radio communications in the amount of \$56,674.15 . Motion passed unanimously.

Mr. Gombach presented to Council for approval a professional engineering services agreement from HRG for the Trewick Force Main replacement project.

Mr. Watts presented the agreement to council and asked if anyone had any questions related to the agreement. Mr. Watts stated the fee for the engineering services presented was \$407,000. Mr.

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Watts stated that this agreement does not cover the construction phase or project Representative services.

Motion made by Mr. Slade, seconded by Ms. Woods to approve the professional engineering services agreement with HRG for the Trewick Force Main replacement project in the amount of \$407,000. Motion passed unanimously.

Mr. Gombach presented a quote from Donley Heating and Air Conditioning for emergency replacement and repair of the HVAC Unit at the fire department for the amount of \$10,400.

Motion made by Ms. Woods, seconded by Mrs. House to the quote to replace and repair the HVAC unit at the Firehouse from Donley Heating and Air Conditioning in the amount of \$10,400. Motion passed unanimously.

Mr. Gombach presented to council the status of the boiler at the Fredrick Douglas Municipal Building. He stated to date he has received just one quote from Donley Heating and Air Conditioning for \$43,500. He stated the estimated timetable has been quoted at six to eight weeks for delivery of the new boiler.

Council after discussion decided we should wait and try to obtain three quotes for the repair.

Mr. Segina noted that this repair was not budget for, but the finance committee had discussed and is recommending transferring and utilizing the remaining funds in the old Streetscape account to cover the expenses of the boiler and the HVAC unit at the firehouse. Mr. Segina stated the account balance in the Streetscape account is roughly \$90,000. Mr. Segina also recommended that since the repair of the boiler is a high priority that Council approve the finance committee to review any additional quotes receive this week and be allowed to approve moving forward with the repair. The selected quote would be presented to council for ratification at the next meeting.

After discussion a cap of \$60,000 was agreed upon for finance to approve for the boiler repair. Ms. Bowers stated that the finance committee should be also looking at awarding the quotes not only on price but take into consideration the timing of the repair.

Motion made by Ms. Woods, seconded by Mr. Slade to finance to award the quotes for the new boiler at the Fredrick Douglas Municipal Building and not to exceed \$60,000 without further council approval. Motion passed unanimously.

Motion made by Ms. Woods, seconded by Mr. Slade to transfer the remaining funds in the Streetscape account to the General Fund and close out the Streetscape account. Motion passed unanimously.

Mr. Gombach presented for approval of conflict waiver for McNees Wallace & Nurick LLC with HRG for engineering services proposals/agreements.

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Mr. Gonder stated that this waiver would cover future projects in which he is asked to consult agreements between McNees Wallace & Nurick LLC and HRG.

After a brief discussion of Council.

Motion made by Mr. Slade seconded by Ms. Woods approval of conflict waiver for McNees Wallace & Nurick LLC with HRG for engineering services proposals/agreements. Motion passed unanimously.

Mr. Gombach discussed that he had received three request for Council to sponsor in a County Community Matter Grant for which was just recently announced and has a short filing window. The three entities are ADTech, One Love Café, and C&L Travel Agency. While council usual sends these to committee for review, the window to submit in this case is closing on February 15th, 2023.

Mr. Segina asked if the borough was applying for this grant as well and stated that this might be an additional source of funding for the park being developed at the Steelworks site. Mr. Gombach stated he would look into applying.

Motion made by Ms. Woods seconded by Mrs. House to approve the sponsorship of ADTech, One Love Café, and C&L Travel Agency for the Community Matter Grant. Motion passed unanimously.

Mr. Gombach presented council with the resignation of Richie Miller effective 2/6/2023.

Motion made by Ms. Woods seconded by Mrs. House to accept the resignation of Richie Miller effective 2/6/2023. Motion passed unanimously.

Mr. Gombach informed council that he had reach out to Arro to discuss the Borough contact now that Mr. Miller had resigned. He stated that Arro would continue to support the Borough when needed. Mr. Gombach stated that the original agreement was still in place.

Mr. Segina presented a request from finance to transfer \$108,921.38 from reserves to the 2023 Budget to account for the employee vacation payout.

Motion made by Ms. Woods seconded by Mrs. House to transfer \$108,921.38 from reserves to the 2023 Budget. Motion passed unanimously.

Mr. Segina presented Council with a finance committee recommendation to provided sewer relief to Valerie Spenser. Mr. Segina stated the Borough staff had verified that the loss water did not enter the sewer system and that the estimated relief would be between \$925-\$950.

Motion made by Mr. Slade seconded by Ms. Woods to provide the recommended sewer relief to Mrs. Valerie Spencer.. Motion passed unanimously.

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Public Comments:

Walter Marsell, 321 S 7th Street – Asked someone to look at trimming the tree's behind his house that he believe are the Boroughs.

Emanuel Powell – 321 Lebanon St – Asked about why the borough does not get a new building.

Valerie Spencer – 436 S 2nd St - Thanked Council for providing her sewer bill relief at this meeting.

Council Concerns:

Mr. Slade

Thanked attendees for coming.

Ms. Bowers

Nothing to comment.

Ms. Woods

Nothing to comment.

Chief Shaub

Nothing to comment.

Mr. Baltimore

Nothing to comment.

Chief Vance

Nothing to comment.

Mr. Gondor

Nothing to comment.

Mr. Gombach

Nothing to comment.

Ciera Dent, Mayor

Thanked attendees and residents. Thanked the first responders and apologized related to the lack of heat at the Borough Building and Firehouse. Stated that any talks related to the Police or the Police contract she needs to be included on. She stressed the need for a cleaning crew at the Borough Building and that the building is very filthy.

Mrs. House, Pro Temp

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Thanked attendees, welcomed Ms. Bowers to Council, and thanked Mr. Baltimore for all he has done.

Mr. Segina, Vice President

Thanked attendees and let everyone know that we would be having an executive session for various contract tax and legal matter.

Executive Session:

Motion made by Ms. Woods, seconded by Mr. Slade to recess into executive session at 7:56 PM. Motion passed unanimously.

Motion made by Mrs. House, seconded by Mr. Slade to resume normal session at 8:23 PM. Motion passed unanimously.

Other Business:

None

Motion made by Mr. Slade, seconded by Ms. Woods to adjourn at 8:23 PM. Motion passed unanimously.

Respectfully submitted,
