

Council Meeting Agenda

Borough of Steelton Council

Tuesday, January 17, 2023

1.	Call to Order, Pledge of Allegiance, Roll Call
2.	Executive Session: <i>None</i>
3.	Agenda Amendments, If needed
4.	Public Comment:: <i>Time limited to 5 minutes per person. Only residents and taxpayers of the Borough of Steelton will be permitted to address Borough Council. Please state your name and physical address for the record. Written comments can be submitted to jgombach@steeltonpa.com prior to noon on the date of the meeting. Please include: the meeting date "(i.e., 8/17/21) Public Comment" in the subject line of your email and include your name and address.</i>
5.	Approval of Minutes 1) August 15 th 2022 2) September 19 th 2022 3) September 29 th 2022 4) October 3 rd 2022 5) October 11 th 2022 6) October 17 th 2022 7) November 21 st 2022 8) December 5 th 2022 9) December 12 th 2022 Action Item: <i>Consideration to approve the minutes.</i>
6.	Council Vacancy Action Item: <i>Consideration to appoint a new member of council to fill the vacancy</i>
7.	Police Officer Swearing In
8.	Special Presentation: Hamilton Health Action Item: <i>Consideration to approve plan as presented</i>
9.	Special Presentation: Dauphin County Action Item: <i>Consideration on Frank S. Brown Parking Lot Deed and Memorandum of Understanding.</i> Action Item: <i>Consideration from Council as to whether Council would like McNees to effectuate deed/transfer documents of the stormwater pipe that is part of the Frank S. Brown properties.</i>
10.	Ordinances / Resolutions 1) Resolution-Appointing Jack Gombach as Interim Borough Manager 2) Resolution- Appointing Jack Gombach as Interim Borough Secretary a) Action Item: <i>Consideration to adopt resolutions appointing Jack Gombach as Interim Borough Manager & Secretary</i>
11.	Council President's Report
12.	Consultants' Reports a) Solicitor's Report b) Engineer's Report
13.	Borough Manager's Report 1) Action Item: <i>Consideration to approve the revised contract with Arro regarding Pump station</i> 2) Action Item: <i>Consideration to approve the conflict waiver with HRG for Parking lot project</i>
14.	Mayor's Report
15.	Department Reports 1) Police Department 2) Fire Department 3) Codes

		4) Public Works
	16.	Committee / Commission Reports 1) Parks & Recreation Committee 2) NEDC Committee 3) Storm Water Committee
	17.	<i>Public Comment</i>
	18.	Council Concerns
	19.	Adjournment

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**

January 17th, 2023

Present:

Brian Proctor, President
Michael Segina, Vice President
Natashia Woods
Willie Slade
* William Jones
Ciera Dent, Mayor

Jack Gombach, Interim Borough Manager
Ryan Gonder, Solicitor
Randy Watts, Engineer, HRG
Aaron Curry, Codes Enforcement Officer
Jeff Baltimore, Public Works Director
William Shaub, Police Chief

Absent:

Denae House

* Mr. Jones attended by phone. Mr. Jones dropped from call at some point in the meeting.

President Proctor opened the meeting at 7:10 p.m. with the Pledge of Allegiance. Mayor Dent led the group in a Moment of Silent Reflection.

Roll was not called; however, those in attendance are listed above.

Additions to Agenda (if needed):

None

Public Comments on Agenda items only:

No comments were made.

Approval of minutes from the previous meeting:

August 15th, 2022, September 19th, 2022, September 29th, 2022, October 3rd, 2022, October 11th, 2022, October 17th, 2022, November 21st, 2022, December 5th, 2022, December 12th, 2022

*Motion made by Mr. Segina, seconded by Ms. Woods to approve the minutes as presented.
Motion passed unanimously.*

Council Vacancy:

Motion made by Mr. Segina, seconded by Ms. Woods to open nominations for the Ms. Hodges vacant council seat. Motion passed unanimously.

Mr. Gombach stated that four resumes were received and were made available to council in their packets. The four residents that submitted interest were Ms. Ryan Maxwell, Mrs. Maria Marcinko, Ms. Vanessa Bowers & Ms. Delane Simpson.

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Mr. Segina made a nomination for Mrs. Maria Marcinko. Mr. Proctor asked if there was a second on the nomination. No second was made.

Ms. Woods made a nomination for Mrs. Vanessa Bowers. Mr. Proctor asked if there was a second on the nomination. Mr. Segina made the second.

Mr. Proctor asked if there were any other nominations. No additional nominations were made. Mr. Proctor closed nomination.

Mr. Proctor asked for a roll call vote on the appointment of Mrs. Vanessa Bowers to fill the vacant council seat until December 31st, 2023.

Ms. Woods: Yes.

Mr. Segina: Yes.

Mr. Slade: Yes.

Mr. Jones: Yes.

Mr. Proctor: Yes.

The vote to appointment to fill the vacant council seat passes unanimously.

Mr. Gonder presented for consideration Resolution 2023-R-1 appointing to the vacant seat of Borough Council for a term to expire on December 31st, 2023.

***Motion made by Ms. Woods, seconded by Mr. Slade to approval of Resolution 2023-R-1.
Motion passed unanimously.***

Mr. Proctor stated that the Police Officer Swearing in was performed prior to the meeting.

Special Presentation:

Representatives from Hamilton Health provided a presentation to council on the upcoming project.

Unfinished Business:

Mr. Gonder presented for consideration Resolution 2023-R-3 appointing Jack Gombach as Interim Borough Manager.

***Motion made by Mr. Segina, seconded by Mr. Slade to approval of Resolution 2023-R-2.
Motion passed unanimously.***

Mr. Gonder presented for consideration Resolution 2023-R-3 appointing Jack Gombach as Interim Borough Secretary.

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*Motion made by Ms. Woods, seconded by Mr. Segina to approval of Resolution 2023-R-3.
Motion passed unanimously.*

Consultant Reports:

Solicitor's Report

Mr. Gonder hand nothing to Report.

Engineers Report

Mr. Watts stated that he had no formal report tonight but wanted to update Council on the 302 Spruce Street guide rail and retaining wall fix, as there was an automobile accident that destroyed the railing, and the wall is now collapsing.

An estimate for the guide rail has been obtained by staff and he is working on a retaining wall estimate. About 30 feet of 4-foot-high stacked stone retaining wall needs to be rebuilt.

Mr. Segina asked that since this was a car accident, wouldn't the driver's insurance cover this?

Mr. Watts said yes, but he does not know the specifics. The person who hit the wall has a \$10,000 limit of insurance through Geico, and they received a check for the guide rail for approximately \$6,000-8,000, but the bids are more than that. We can choose to go after them, but the insurance company cannot afford more than \$10K. The retaining wall is the Borough's, not the property owners. Mr. Segina asked for Mr. Gonder's opinion at the next meeting.

President Proctor asked about the retaining wall at the Locust Street steps, stating that he believes the Borough should maintain the wall so that future low-to-moderate-income homeowners are not burdened with the cost if it fails. He wants it on paper with Habitat for Humanity.

Mr. Johnathan Bowers stated that only an 8-foot setback would be able to be built, not a 20-foot setback.

Mr. Segina would like to have an agreement in place for the responsibility of construction errors, but only for maintaining it. Segina would like to have liability coverage for future construction, property changes, etc., that are not a part of the current design plan. The individual stated that their involvement ends once a structural engineer approves the integrity.

President Proctor stated there we a few items to work on yet for this project.

Borough Managers Report

Mr. Gombach presented three items for Council's Consideration tonight.

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The first item was consideration to approve the revised contract with Arro regarding Pump station.

Motion made by Mr. Segina seconded by Ms. Woods to approval the revised contract with Arro.

Mr. Segina stated this is a step back from what is currently had, to assist Richie and Jeff with that project at their request of what they approved and what they wanted and felt comfortable with.

Motion passed unanimously.

Mr. Gombach presented his second item for consideration to approve the conflict waiver with HRG for Parking lot project.

Motion made by Mr. Segina seconded by Mr. Slade to approval the conflict waiver with HRG.
Motion passed unanimously.

Mr. Gombach present this third and final item for consideration the approval of a list of documents for destruction for basic record-keeping protocols.

Mr. Gonder suggested putting this in a Resolution and addressing it at the next meeting.

Department Reports:

Mayor's Report

Stated she had the opportunity to swear in our Police Chief Shaub this month.

Police Department

A written report was presented, Interim Chief Shaub asked Finance to meeting to discuss items.

Mr. Segina stated that meetings are currently not scheduled but after communication with the committee, a meeting date was set for February 26 at 5:30 PM in Council Chambers.

President Proctor asked about the handicapped parking situation on the 300 block of Locust Street, as there were reports of people using the spots illegally after the death of another resident. Shaub stated he believes all the spots are being used. Mr. Segina stated that a renewal process could be put in place to address these issues.

Fire Department and Ambulance

A written report was presented, Chief Vance had nothing to add.

Codes Department

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A written report was presented, Mr. Curry had no additions.

Public Works

A written report was presented. Mr. Baltimore had nothing to add.

Parks and Recreation

Nothing.

NEDC

Nothing.

Storm Water Committee:

Ms. Woods informed Council the Authority met this month.

Mr. Segina reminded President Proctor that Ms. Woods has asked this committee to be removed from the agenda as the Authority is up an running and Council's only action is appointment to the Board moving forward.

Motion made by Mr. Segina seconded by Mr. Slade to approval the committee reports as presented. Motion passed unanimously.

Public Comments:

Mr. Powell | 321 Lebanon Street

Stated that no Councilmember goes up and down Adams and Lincoln Street. He wants to have someone fix the porch and remove the trash at the house on Lincoln Street. The wife bought the property. It was brought up at the last meeting, and Aaron Curry will cite the taxpayers.

President Proctor stated he needs to speak to Dave Madsen and make changes at the state/federal level, as the Borough's hands are tied. Mr. Powell stated he bought a \$50 property before, and the Borough tore it down.

Council Concerns:

Mr. Slade

Thanked attendees. Wants to discuss the inter-governmental committee going with the Steelton-Highspire School District and the Borough of Highspire.

Mr. Jones

No Longer on Call.

Ms. Woods

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Congratulated and welcomed Bowers. Thanked attendees.

Mr. Gombach

Nothing

Mr. Gondor

None

Ciera Dent, Mayor

Thanked attendees and congratulated Bowers. Last year, the Council had hardships with getting things done without having a full body. Excited to have another person on Council to move the community forward. Stay safe and happy New Year.

Mr. Segina, Vice President

Thanked attendees. Apologized for the delay in starting the meeting. Mr. Segina stated that with Mrs. Bowers we can have more meetings and not have to cancel due to lack of quorum. Mr. Segina stated that it's been a struggle if Mr. Proctor, Ms. Woods, Mr. Slade and himself because if one of us could not make it we usually would not have a quorum on four out of the seven. Hopes that a more active Council will help move meetings forward and get more done. Hopefully, the committees will meet monthly with more production in 2023. Hopes to have the minutes uploaded tomorrow, they were ready last month but a council member asked last month to table them and unfortunately, she was not here tonight to make comments on them. Apologized that Council made the public wait a month.

Mr. Proctor, President

Apologies for being late. Addressed rumors on social media regarding him and the Steelton midget football team parade incident. Claims he will start calling people out. Claims that people "throw stones and hold hands", but the Council will be a united front "with or without you".

Executive Session:

None

Other Business:

None

Motion made by Mr. Segina, seconded by Mr. Slade to adjourn at 8:04 PM. Motion passed unanimously.

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Respectfully submitted,
