

Steelton Borough Council Meeting Agenda
October 16, 2023

Call Meeting to Order: President Proctor
Pledge of Allegiance: President Proctor
Moment of Silence: Mayor Dent

Council Meeting Roll Call: Jack Gombach
Additions to Agenda:
Public Comments for Agenda Items Only:

Notice of Executive Session:

Department & Committee Reports

Fire Department and Ambulance (Written Report)
Police Department (Written Report)
Codes Department (Written Report)
Public Works (Oral and Written Statistical Reports)
Parks and Recreation Committee (Oral Report)
NEDC Committee (Oral Report)
Mayor's Report (Oral Report)
Borough Manager's Report (Oral Report)

New Business:

Jack Gombach:

Consideration and approval of WREP payment of 78,024.00 for the purchase of MS4 Credits of the Conewago Creek Restoration Project.

Consideration and approval of the Amendment to the Agreement for Collection of Delinquent Real Estate taxes between Steelton Borough and Portnoff Law Associates

Approval of employment contract for the position of Borough Manager to Ms. Kathy McCool with an annual salary of \$90,000.

Approval of employment contracts for the position of Police Officer to Tyler Snyder with an annual salary of \$53,809 and Justin Hain with an annual salary of \$58,552.

Consideration and approval of a park reservation request for the Boat Dock on Sunday, October 22, 2023, from 11:00 AM to 3:00 PM for a baby gender reveal party.

Consideration and approval for the renewal of the Pitney Bowes' mail machine for a 60-month term, to be billed quarterly at \$1,126.14.

Consideration and approval for Mr. Gombach to draft and advertise a job posting to replace Mrs. Rose Paul position as assistant secretary/treasurer.

Public Comments:

Council Concerns:

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**
October 16th, 2023

Present:

Brian Proctor, President
Michael Segina, Vice President
Natashia Woods, Pro Temp
Willie Slade
Vanessa Bowers
Ciera Dent, Mayor

Jack Gombach, Interim Borough Manager
Randy Watts, Engineer, HRG
Aaron Curry, Codes Enforcement Officer
William Shaub, Police Chief
Gene Vance, Fire Chief

Absent: Mrs. House, Mr. Jones.

President Mr. Proctor opened the meeting at 6:30 p.m. with the Pledge of Allegiance.

Mayor Dent led the group in a Moment of Silent Reflection Held in honor of Marion Holmes, Marshall Vujasinovich, and the situation in Israel.

Additions to Agenda (if needed):

None

Public Comments on Agenda items only:

No comments were made.

Approval of minutes from the previous meeting:

None

President Proctor announced a prior executive session for personnel and real estate.

Department Reports:

Fire Department and Ambulance

A written report was presented, Chief Vance had nothing to add.

Police Department

A written report was presented, Chief Shaub had nothing to add.

Codes Department

A written report was presented, Mr. Curry had nothing to add.

Public Works

A written report was presented.

Parks and Recreation

Ms. Woods added the announcement of a Trunk-or-Treat and movie night at the football field on October 28 from 4pm to 8pm

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**
October 16th, 2023

NEDC

Nothing at this time.

Mayor's Report

Nothing at this time.

Borough Manager's Report

Nothing at this time.

Motion made by Ms. Woods seconded by Mr. Segina to approval the committee reports as presented. Motion passed unanimously.

Unfinished Business:

None

New Business:

Mr. Gombach presented for consideration and approval a payment of \$78,024.00 for MS4 Credits of the Conewago Creek Restoration Project.

Mr. Watts provided an update and history of the MS4 Credits of the Conewago Creek Restoration Project. The permit has been extended to March of 2025. Mr. Proctor asked about future changes. Mr. Watts provided additional information. Ms. Woods verified with Mr. Watts that these are unfunded mandates, and Mr. Watts confirmed.

Mr. Segina clarified that moving forward these would be the responsibility of the Storm Water Authority. Mr. Proctor asked if the Borough would be reimbursed. Mr. Segina said yes at a future time.

Motion made by Ms. Woods seconded by Mr. Slade to approval the payment of \$78,024.00 for MS4 Credits of the Conewago Creek Restoration Project. Motion passed unanimously.

Mr. Gombach requested that the agenda item for Portnoff be tables at this time.

Mr. Gombach presented for consideration and approval the employment contract with Mrs. Kathy McCool for the position of Borough Manager at a salary of \$90,000.

Motion made by Mr. Segina seconded by Mrs. Bowers to approval the employment contract with Mrs. Kathy McCool for the position of Borough Manager at a salary of \$90,000. Motion passed unanimously.

Mr. Proctor turned the floor over to Mrs. McCool. Mrs. McCool thanked council for being offered the position, and that she looks forward to working with the Borough.

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**
October 16th, 2023

Mr. Segina asked Mr. Gombach when Mrs. McCool would start. Mr. Gombach replied sometime in November.

Mr. Gombach presented for consideration and approval the hiring of Tyler Snyder and Justin Hain and turned over the floor to Chief Shaub.

Chief Shaub provided his recommendations to hire Tyler Snyder and Justin Hain.

Motion made by Mr. Segina seconded by Mrs. Bowers to offer an employment contract to Police Officer Tyler Snyder at an annual salary of \$53,809. Motion passed unanimously.

Motion made by Mr. Segina seconded by Mrs. Bowers to offer an employment contract to Police Officer Justin Hain at an annual salary of \$58,552. Motion passed unanimously.

Mr. Gombach presented for consideration and approval a request to reserve the Boat Dock on 10/22/23 from 11am to 3pm for a baby gender reveal party.

Motion made by Mr. Slade seconded by Ms. Woods to approve the request to reserve the Boat Dock on 10/22/23 from 11am to 3pm. Motion passed unanimously.

Mr. Gombach presented for consideration and approval the renewal of Pitney Bowes' mail machine for a 60-month term which is billed quarterly.

Motion made by Mr. Segina seconded by Ms. Woods to approve the renewal of Pitney Bowes' mail machine for a 60-month term. Motion passed unanimously.

Mr. Gombach presented for consideration and approval to develop and advertise the job posting for assistant secretary-treasurer, currently held by Rosemarie Paul.

Motion made by Mr. Segina seconded by Mr. Slade to approve the development and advertising of the assistant secretary-treasurer job position. Motion passed unanimously.

Public Comments:

Walter Marshall | 321 S 7th Street

Discussed trees marked for cutting in his backyard.

Valerie E Spencer | 463 S 2nd Street

Inquired about response times for Council members.

Vanessa Jenkins | 436 N 3rd Street

Requested an update on a previous chicken ordinance.

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**
October 16th, 2023

Pat Gordon | 117 N Front Street

Asked for an update on the nuisance business law.

Carol Muretic | 201 Reading Street

Inquired about road repairs on 2nd Street and neglected properties.

Ken Trayer | 423 Swatara

Raised concerns about a fallen wall and property maintenance issues.

Bovsun | 321 Swatara Street

Asked about trash service requirements at a vacant house.

Council Concerns:

Mr. Slade

No Concerns. Expressed gratitude to attendees.

Mrs. Bowers

No Concerns thanked everyone for coming out.

Mr. Gombach

Nothing to add.

Solicitor

Nothing to Add.

Ciera Dent, Mayor

Shared updates on the community garden and upcoming events. Discussed efforts to address recent deaths. Provided updated on progress of state legislation on re-location fees for tenants.

Ms. Woods, Pro Temp

Thanked attendees and congratulated Ms. Renee for her award.

Mr. Segina, Vice President

Thanked attendees and mentioned budget meetings this month.

Mr. Proctor President

Expressed gratitude to Ms. Renee and donors supporting fire victims. Thanked Eckert Seamans and McNees for donations to the fire victims. Thanked attendees.

Mr. Proctor turned the floor over to Mr. Renee Bower for a public comment.

Mrs. Renee Bowers commented on what Mrs. Spencer said previously.

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**
October 16th, 2023

Executive Session:

None.

Other Business:

None

With no other business to discuss, a Motion made by Mr. Segina, seconded by Ms. Woods to adjourn at 7:01 PM. Motion passed unanimously.

**STEELTON BOROUGH
COUNCIL MEETING MINUTES**
October 16th, 2023

Respectfully submitted,
